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MINUTES OF THE EXECUTIVE COOUNCIL MEETING HELD AT 1800 HOURS ON 19TH SEPTEMBER, 2016 IN THE CONFERENCE HALL OF SECRETARIAT UNDER THE CHAIRMANSHIP OF CHIEF SECRETARY/CHAIRMAN, EC (ANIMERS).

List of participants is at **Annexure-I.**

AGENDA - 01 DISCUSSION ON THE ESTABLISHMENT OF NURSING COLLEGE UNDER ANIIMS

The Member Secretary welcomed the participants and explained the follow up actions on the decisions taken in the Executive Council meeting held on 25.08.2016 and also placed the Report of the '*Fact Finding Committee*' constituted to find out the omissions/commissions occurred while processing the proposal relating to the establishment of Nursing College under ANIIMS.

✓ The Executive Council observed that there had been some codal formalities/procedural lapses while processing the proposed upgradation of School of Nursing to establish the Nursing College. The Council noted that the proposal was neither examined by the Finance Department nor placed before the Finance Committee of the Society and requirement of fund was not even projected/incorporated while submitting the budget proposals.

✓ The report of the Fact Finding Committee also revealed that although the School of Nursing is under the Health Department, their consent for its upgradation has not been obtained and future utilization of existing staff of Nursing School was not examined/addressed. The Council also noticed that appointments in the Nursing College have been made without creation of posts/framing recruitment rules/ensuring proper selection procedure and by fixing their salary without obtaining approval of the competent authority.

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4. The Executive Council after detailed discussions on the procedure lapses and shortage of fund as explained above unanimously decided to defer the upgradation of the Nursing School/establishment of the Nursing College.

5. The Executive council also decided to dispense with the services of the contract employees appointed for the College of Nursing forthwith but agreed to release their salary from the date of their joining till their date of termination by utilizing the fund earmarked for the Medical College and project this additional requirement in the Revised Estimates.

6. The Executive Council also advised the Member Secretary/DHS to find out suitable option for establishment of the Nursing College by following proper procedure and ensuring availability of fund for the purpose and submit detailed proposal in this regard in the next meeting for consideration.

7. The Member Secretary, EC (ANIMERS) informed that the possibility of upgrading the School of Nursing as College of Nursing in the Government sector by utilizing the existing infrastructure and creating the following additional posts so that services of the existing Tutors of the School of Nursing can be utilized in the College of Nursing:-

Principal	01
Vice Principal	01
Associate Professor	01
Assistant Professor	02

8. The Chairman, EC (ANIMERS)/CS desired that a detailed report indicating the infrastructure created/ expenditure incurred/procurements made for the Nursing College may be prepared and placed before the next Executive Council meeting for ratification/rectification and stated that these infrastructures and materials may be utilized for the Nursing College as and when established.

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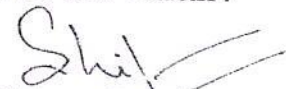
9 - The Executive Council also emphasized the need for compliance of laid down procedures in all matters relating to the functioning of Medical College and establishment of Nursing College and desired that immediate action may be taken to conduct statutory audit by Government Agencies like Regional Audit Office or Pay & Accounts Organization in the Medical College/Nursing College to streamline the functioning of these organizations.

AGENDA - 02 RESIGNATION SUBMITTED BY MAJ GEN (RETD) DR. AJAY K DUTTA, CONSULTANT

10 The Executive Council considered the resignation tendered by Maj Gen (Retd) Dr A K Dutta from the post of Consultant (ANIMERS). After detailed discussion, the Council agreed to recommend his resignation for acceptance subject to his being responsible for any action/decision taken during his tenure as Consultant in ANIMERS.

11 The Executive Council also advised the Member Secretary to start recruitment process to engage a Consultant in place of the present incumbent to coordinate the activities of ANIIMS and to monitor timely completion of the ongoing work of Medical College at its new premises. It has also been decided that the Director (ANIIMS) should ensure compliance of MCI guidelines for the third year inspection and to obtain clearance from all concerned within the time frame.

12 The meeting ended with thanks to the Chair.


(Dr Shipra Paul)
Member Secretary, EC (ANIMERS)/DHS

ANNEXURE - I

MEETING OF EXECUTIVE COUNCIL (ANIMERS) AT
1800 HRS ON 19.09.2016.

LIST OF PARTICIPANTS

Sl No	Name	Designation
01	Shri A Majumdar, IAS	Chief Secretary/ Chairman
02	Shri Sanjeev Khirwar, IAS	Holding addl. charge of Principal Secretary (Health/Finance)/ Vice Chairman
03	Smt Archana Ardey	Addl PCCF (CF & CZ) Member
04	Shri Sandip Jacques	Secretary (Law) (Member)
05	Shri Udit Prakash	Secretary (PBMC) (Member)
06	Shri Mathura Prasad	Chief Engineer (APWD) (Member)
07	Dr Shipra Paul	DHS Member Secretary.
Special invitee.		
01	Dr A K Dubey	OSD (Medical College)