

**MINUTES OF THE SECOND MEETING OF THE EXECUTIVE COUNCIL OF ANDAMAN
AND NICOBAR ISLANDS MEDICAL EDUCATION AND RESEARCH SOCIETY
(ANIMERS) HELD ON 12.02.2015 AT 4.30 PM IN THE CHAMBER OF THE CHIEF
SECRETARY.**

The following were present:

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| 1. Shri Anand Prakash , Chief Secretary | - | Chairman |
| 2. Smti Rina Ray, Principal Secretary (Health) | - | Vice Chairman |
| 3. Dr.S.K.Paul, Director, Health Services | - | Member Secretary |
| 4. Shri.B.L.Sharma , Secretary, Finance | - | Member |
| 5. Shri.P.K.Singh, Chief Engineer-cum- Secretary, PWD | - | Member |
| 6. Shri. Rajesh , CCF, (CZ & FC) | - | Member |
| 7. Shri.S.K.Beniwal , Secretary (GA/H & E) | - | Special invitees |
| 8. Shri. Devender Singh, Secretary (Education) | - | Special invitees |
| 9. Maj.Genl.(Dr.) R.P.Choubey, Director (ANIIMS) | - | Special invitees |
| 10. Dr. A.R.S.Sinha, Professors (ANIIMS) | - | Special invitees |
| 11. Dr. S.S.Singh, G.B.Pant Hospital | - | Special invitees |

Agenda-1: Action taken report on the meeting of the first Executive Council

Matter	Action Taken
Procurement of the following materials /equipment is to be made by December, 2014. 1. Equipment/instrument. 2. Books & Journals. 3. Furniture & Fixtures.	<ul style="list-style-type: none"> Supply order for equipment/instrument has been placed vide No.1-17/ANIMRS/Procurement/2014/1-2,19,22,75,84,16,13,21,20,17,18 & 144. Physiographs-3 channels with complete accessories has been received. The service engineer from the concerned firm is arriving at Port Blair on 17th February, 2015 for installation. Rest of the equipment are likely to be delivered by 3rd week of February, 2015. Supply order has been placed vide no.1-18/ANIMERS/BOOKS & JOURNALS/2014/113,114 & 115 dated.24.12.2014for 664 books & 19 journals, 72 books have been received and others are likely to be delivered by last week of February, 2015 and supply of journals will be started from the 1st week of April, 2015.

	<ul style="list-style-type: none"> • Procurement of furniture & fixtures is undergoing for various units of the college.
<p>Progress of civil works in the existing identified buildings.</p> <ol style="list-style-type: none"> 1. CRPF Barrack 2. Teal House 	<ul style="list-style-type: none"> • Civil work for CRPF barrack completed and possession taken over. Furnishing work is going on. • Civil work for Teal House is still going on.
Starting construction at Medical College campus at the earmarked site of Carbyn's Cove Extensions.	<ul style="list-style-type: none"> • Matter was placed in the second Executive Council meeting for starting construction of Medical College Main Campus at Carbyn's Cove Extension.
Creation of posts	<ul style="list-style-type: none"> • The posts of faculty & Group 'C' staff has been created in the ANIIMS on contract basis. 43 faculties (clinical and non-clinical) have joined the ANIIMS, recruitment is already going on for the required post as per the requirement of the Medical Council of India. For filling-up of Group 'C' posts advertisement has been made and interview for the posts of Section-in-charge conducted on 29.01.2015. In addition a walk-in interview schedule to held on 16th & 17th Febraury, 2015 for recruitment of non-teaching staff has been advertise vide letter No.1-31/ANIMERS/STASS.APP/NTF/2015 dated 05.02.2015
Budget/Grant -in-aid	<ul style="list-style-type: none"> • Grant-in-aid rules approved and notified. Rs.10.00 crore received as Grant-in-aid.
Residential Accommodation	<ul style="list-style-type: none"> • Teal House having 39 rooms has been acquired for use of Residents of ANIIMS. Presently 10 rooms are functional and are being used for accommodating faculties. Remaining 29 rooms are expected to be ready by 1st week of March, 2015. • The Horn Bill Nest has been allotted for exclusive use of senior faculty of ANIIMS for one month

	<p>w.e.f., 06.02.2015.</p> <ul style="list-style-type: none"> • 10 Nos. Type-IV quarters and 2 Nos. Type-V quarters have been allotted for the use of faculty. The quarters are being renovated and furnished for allotment to the faculty. One more quarters for the Dean is being allotted. • Quotation notice for 40 Nos. furnished private residences/ accommodation published in the local dailies vide quotation notice No.1- 20/ANIMERS/ACCOMMODATION/ 2014/175 dated.10.02.2015.
<p>Miscellaneous Agenda</p> <p>i) Additional remuneration for the OSDs.</p> <p>ii) Repair of approach road from Shadipur junction to the proposed site of Medical College.</p> <p>iii) Director, ANIIMS may be made as Member Secretary, ANIMRS.</p>	<ul style="list-style-type: none"> • Necessary order to this effect has been issued vide order No.04 dated 08.01.2015 • The repair works for approach road from Shadipur junction to the proposed site of Medical College has been started by the APWD. • Proposal has been made in the second Executive Council.

Agenda-2: Status on Rectification of Deficiencies pointed by the Medical Council of India, after their inspection on 22nd and 23rd January, 2015.

The Director, ANIIMS gave a brief description of the deficiencies pointed out by the Medical Council of India after their first inspection of the proposed Medical College on 22nd and 23rd January, 2015 and the steps being taken to rectify the deficiencies. He also informed that the same would be completed before 25th February, 2015 and necessary compliance report with documentary evidence will be submitted to the Medical Council of India by 28th February, 2015.

Agenda-3: Inclusion of "Up gradation of G.B.Pant Hospital (amounting to Rs.60.00 crores)" in the DPR, through Addendum.

The Chairman Executive Council approved the inclusion of "Up gradation of G.B.Pant Hospital (amounting to Rs.60.00 crores)" in the DPR, through an addendum.

Agenda-4: Additional remuneration for Government doctors joining Medical College from the mainland.

The matter for sanction of additional remuneration for government doctors joining Medical College from the mainland was discussed. The Secretary (Finance) suggested that the remuneration should be paid as per the norms. The Chairman directed that the amount should be fixed after proper justification is submitted and discussed in the next meeting of the Executive Council.

Agenda-5: Starting Construction of Medical College Main Campus at Carbyn's Cove Extension.

The Chairman, ANIMERS directed the Chief Engineer-cum-Secretary (PWD) to start the construction work of Medical college main campus at Carbyn's Cove Extension. The Chief Engineer/ Secretary (PWD) intimated that works will be started in the next financial year i.e., w.e.f. from the April, 2015. However preparation of estimates and tendering process will start immediately. The Chairman also directed to release an amount of Rs.3.50 crore immediately to the APWD for the works undertaken by them under up-gradation of G.B.Pant Hospital.

Agenda-6: Empanelment of private residence for faculty.

The Member Secretary informed that the quotation for empanelment of furnished private residence/accommodation for the faculty has already been floated. The same will be opened on 20th February, 2015 in the chamber of Director, Health services and will be finalised at the earliest on completion of all codal formalities. Further, in the meeting, the Chairman, Executive Council directed the Secretary, GA to allot additional 05 Nos. of quarters for accommodation of staff nurses of G.B.Pant Hospital, so as to accommodate them, as per norms of the Medical Council of India.

Agenda-7: Additional remuneration to doctors possessing higher qualification and scarcely available speciality.

In the meeting, it was proposed by the Council to pay some suitable amount as remuneration to the doctors having higher qualification and scarcely available speciality with proper justification. Chairman directed to submit a proposal with justification at the next meeting.

Agenda-8: Recruitment of Non-teaching staff and staff for library.

The Member Secretary, ANIMERS informed the council that the process for recruitment of non-teaching staff has already been initiated and necessary advertisement has been published in the local dailies for walk-in interview to be held on 16th & 17th February, 2015 respectively.

Agenda-9: Nominating Deputy Dean/Link officer to the Dean.

Prof. A.R.S.Sinha, the next senior most faculty was nominated as Deputy Dean/Link officer to the Dean.

Agenda-10: Service Matters related to faculty.

- a) It was decided to appoint the Professors, Associate Professors and Assistant Professors for an initial contract period of 5 years or till the age of 70 years, whichever is earlier.
- b) The ANIMERS would reimburse the lowest fare availed by the faculty and their dependant family members for travel from their home town to Port Blair, by the shortest route, at the time of joining the Medical College (ANIIMS).
- c) The faculty members would be eligible for free annual Leave travel concession every year for them and their dependant family members for travel to their home town and back.
- d) The local specialist working in G.B.Pant Hospital having qualifications and experience as per Medical Council of India guidelines be designated to the respective posts as per their eligibility. This designation be made from the day the first faculty from outside joined this Institute.

Agenda -11: Additional space required for library.

In the Council meeting, it was decided to acquire the present office of Deputy Director, Text Books (old state library) for a period of 3 years to house the Medical College Library in accordance with the space requirement of about 1600 square metres, as per the guidelines of the Medical Council of India. The office of the Deputy Director, Text Books could be shifted to a vacant building of Fisheries department located on the foreshore road behind G.B.Pant Hospital. However a committee of the Director, Health Services, Dean (ANIIMS) and Consultant (ANIIMS) should examine alternative and then submit the proposal. Their report has been received and is annexed.

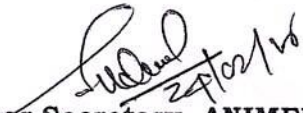
Agenda-12: Miscellaneous Agenda.

- a) The Principal Secretary (Health) desired that good photographs of various buildings of the college and the surrounding locations be taken for the preparation of the website, which should be completed before 25th February, 2015.
- b) The Chairman directed the APWD authorities to complete the renovation of Teal House before 28th February, 2015, so that the resident doctors occupy the rooms before the next visit of Medical Council of India.
- c) On enquiry by the Chairman, the Director, ANIIMS, informed that most of the faculty would be in place by first week of March, 2015. However, the major obstacle was to recruit faculty of Radio-diagnosis and

Medicine department. The Dean also informed that after the interview already fixed on 25th February, 2015, he would attend the Medical Council of India to submit the required compliance report along with the demand draft for Rs.3.00 lakhs for the next inspection, as asked by the Council.

- d) The Director, ANIIMS also informed that the construction of CSSD, which is in accordance with the requirement of Medical Council of India, is being undertaken in consultation with the Professor of Anaesthesiology, who has recently joined ANIIMS. The Chief Engineer, APWD also informed that the construction will be completed within a period one year. The Professor Anaesthesiology was entrusted to give a list of instrument/equipment which are essential for CSSD and also give the requirement of manifold for the operation theatre.

The meeting ended with vote of thanks to the Chairman.


24/02/15
Member Secretary, ANIMERS

