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MINUTES OF THE EXECUTIVE COUNCIL (ANIMERS)
MEETING HELD AT 1600 HOURS ON 17TH MAY, 2016 IN
THE CONFERENCE HALL (MINI) OF SECRETARIAT.

List of participants attached (**Annexure-I**).

Opening the discussion, Chairman welcomed all the members and Special invitees to the meeting and expressed gratitude on behalf of ANIMERS for their participation in the meeting. The agenda points for the meeting were then taken up for discussion, seriatim.

Agenda Point No:01 Review of the decisions taken in the 6th meeting of the Executive Council on 13.01.2016.

The Chairman/CS reviewed the decisions and follow up actions of the Executive Council meeting held on 13.01.2016. The Council was informed that as per decision taken in the last meeting, administrative approval and expenditure sanction for the hostel buildings for Resident Doctors, Boys and Girls have been conveyed to the Chief Engineer and action for execution of these works is in progress.

The Consultant (ANIMERS) explained the objections raised by MCI during their first and second inspections this year and the efforts made to comply with these objections. It was informed that all the objections have been complied with except provision of Gas Pipe line. The Council was informed that the Inspection Team was happy with the efforts made by ANIIMS to comply with the objections and forwarded their recommendations to the Ministry for issue of Letter of Permission (LoP) for the 2nd year in the Medical College at Port Blair. Chairman and members appreciated the efforts made in this regard.

Regarding filling up the vacancies of faculty members, it was informed that out of the 27 vacancies notified, although 18 candidates were selected/offer of appointment issued (16 +

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02), only 08 have joined so far and confirmation from the remaining selected candidates are awaited. It has, however, been informed that these un-filled vacancies will also be included in the fresh Vacancy Notice being published.

The Council noted that as per decision taken in the last meeting of EC, financial powers to the Director (ANIIMS) and Member Secretary (ANIMERS) have been delegated after its examination in consultation with the Finance Department of the Admn and with the approval by the Chairman.

The matter regarding purchase of computers and other supporting instruments for ANIIMS/ANIMERS has been discussed. The Council was informed that a proposal in this regard was send to the Special Secretary (IT) for obtaining clearance from the Empower Committee few months back but the clearance is still awaited.

The Council was informed that such abnormal delay in getting clearance disrupts the smooth functioning of the organization. The Consultant (ANIMERS) was of the view that clearance of the Empower Committee is required only at the initial stage of purchase and a decision was taken in a meeting of the Executive Council to make subsequent purchases without any approval/clearance by the Empower^{ed} Committee. He could not, however, place the relevant minutes of the meeting.

The Executive Council considered the problems explained by the Consultant and agreed with the above views and decided that ANIMERS may purchase the computers and other equipment after observing due procedure without obtaining clearance from the Empower Committee.

Strengthening of the Technical Wing of ANIMERS by recruiting another Architect and Draughtsman was discussed in detail. The Council was informed that as per decision taken in the last meeting, vacancy notice was published and the

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applications received are being scrutinized for interview/skill test.

The Consultant, however, informed the Council that preparation of drawings and Estimates for the Medical College requires high professional expertise/experience, which may not perhaps be available with the Technical Wing of ANIMERS or APWD and therefore, suggested to appoint Consultants for this work. The Chief Engineer, APWD while explaining the limitations of the Technical Wing, agreed to this view.

The Executive Council discussed various options and reviewed the decisions taken in this regard earlier and advised the Chief Engineer, APWD to take action to engage Consultants for the purpose after following due procedure.

The council was informed that as per decision taken in the 5th meeting, 07 Government owned Societies including AIIMS, New Delhi was approached for supply of copies of the rules applicable in their Medical College but there is no response from any of these Societies/Colleges.

The Consultant, therefore, suggested to outsource the work by constituting a Committee of Experts for the purpose. The Executive Council agreed to constitute a three member Committee of Experts and directed the Consultant/Director (ANIIMS) to submit suitable proposal along with details for approval of the Chairman.

Agenda Point : 02 Ratification of the check signing power, authorised to Dr M Joy by the Chairman, during Feb/March, 2016 and link arrangements for Member Secretary.

The Executive Council was informed that the Bank Account of ANIMERS is jointly operated by the Member Secretary and Financial Advisor of ANIMERS. Member Secretary was on leave from 26.02.2016 to 31.03.2016 and therefore, the salary and other bills relating to ANIMERS were held up for settlement. With a view to overcome the above difficulties, a proposal was moved to authorise any officer to sign the cheques on behalf of the Member Secretary (ANIMERS)

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and accordingly, the Chairman, EC (ANIMERS) authorised Dr M Joy, CMO of GB Pant Hospital to sign the cheque till return of Member Secretary from leave, subject to ratification by the Executive Council.

The Executive Council ratified the above temporary arrangements approved by the then Chairman.

As regards link arrangements to perform the duties of Member Secretary during the absence of regular DHS, this was not considered necessary by the Executive Council keeping in view the fact that the duties of Member Secretary can be managed by the Officer being asked to hold the charge of DHS during leave/duty period of regular DHS.

The proposal placed by the Consultant to appoint the Director (ANIIMS) as Member Secretary of ANIMERS instead of DHS was discussed by the Executive Council and observed that the issue needs to be examined separately in consultation with Finance and Law Departments of the Administration.

Agenda Point : 03 Ratification of the approval accorded by the Chairman for Addition & Alternations of the existing School of Nursing for the use of Nursing College.

The Executive Council ratified the approval accorded by the Chairman, EC (ANIMERS) to undertake additions and alterations in the existing building of School of Nursing for its utilisation as College of Nursing, as per preliminary estimates prepared by OSD (Tech) for a total amount of Rs.22,93,805/- (Rs.14,15,926/-+Rs.8,77,879/-).

Agenda Point : 04 Administrative approval and expenditure sanction for Development of land & construction of quarters at new campus.

Two preliminary estimates prepared by Andaman PWD for (1) Development of site and construction of RCC retaining walls at an estimated cost of Rs.95,69,562/- and (2) Construction of residential accommodation for the Director and faculty members at the new Medical College campus at Dudhline at an estimated cost of Rs.17,27,40,724/- prepared

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by the Andaman PWD, as per details furnished below, were placed before the Executive Council:-

Sl No	Name of Work	Estimated Cost
1.	Construction of Residential accommodations for the Director and faculty members (Type III - 12 Nos, Type IV - 12 Nos, Type V - 12 Nos and Type VI - 08 Nos)	Rs.17, 27, 40, 724
2.	Development of Site and construction of RCC retaining wall of 4 meter height for a length of 185 meters and 2.75 meter height of 61 meters.	Rs.95,69,562
Total		Rs.18,23,10,286/-

The Executive Council was informed that funds to the extent of Rs.47.00 crores (both Central & State share) to meet the expenditure on civil works of the Medical College, have been received out of which estimates amounting to Rs.20,07,51,530/- have already been approved and balance funds are presently available to meet the expenditure for the above works. It was also stated that these estimates have already been cleared by the Finance Committee of ANIMERS in its meeting held under the Chairmanship of the then Chief Secretary on 27.02.2016.

The drawings and preliminary estimates have been considered and approved by the Executive Council and requested the Chief Engineer (APWD) to speed up the execution process and to ensure its completion in time.

Agenda Item : 05 Posting of Architect in the Technical Wing of ANIMERS

The Executive Council was informed that a proposal was initiated by the Consultant to engage Smt S Asha, Assistant Architect and Shri Jamuna Prasad, Assistant of the Architecture Wing of APWD on diverted capacity in the Technical Wing of ANIMERS by paying a honorarium of Rs.10,000/- and Rs.5,000/- respectively, was approved by the Chairman, subject to ratification by the Executive Council and accordingly they are being engaged in the Technical Wing of ANIMERS. It was also informed that they have not been paid the honorarium so far, waiting for the

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approval/ratification by the Executive Council and requested to consider the proposal for approval.

The Executive Council expressed doubt about allowing honorarium to the above staff as both of them are working in ANIMERS on full time basis for which they are being paid salary. It was confirmed by Chief Engineer, APWD that these staff are not being engaged outside their sphere/normal working hours. The Council also observed that payment of honorarium to these staff may not be in conformity with the rules and regulations in this regard.

It has, however, been brought to the notice of the Council that both of them are working in the Technical Wing of ANIMERS from November onwards on the basis of approval accorded by the Chairman. The Executive Council after due discussion in the matter, decided to ratify their engagement in the Technical Wing of ANIMERS subject to the condition that payment of honorarium should be restricted only upto 17.05.2016 (date of the meeting) and thereafter no honorarium should be paid to them.

Agenda Point No:06 Appointment of Auditors to audit the accounts of ANIMERS/ANIIMS during the year 2015-16

A proposal received from M/s S Ravichandran, Chartered Accountant to audit the accounts of ANIMERS/ANIIMS during the year 2015-16 at a cost of Rs.Rs.30,000/- (Rupees thirty thousand only) has been placed before the Executive Council. After discussion, it was decided that spot enquiry may be conducted from all similar firms/agents available at Port Blair and obtain their rates and submit a fresh proposal before the Chairman for approval and authorised the Chairman to consider/approve the proposal.

Agenda Point No:07 Re-constitution of the Selection Committee for the post of Professors, Associate Professors etc (amendment of Rule 20)

A proposal submitted by the Consultant to amend Rule 20 of the Rules & Regulations of ANIMERS relating to constitution of Selection committee for selection of suitable candidates for the post of Professors/Assistant Professors/

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Readers/Lecturers, was considered by the Executive Council was considered by the Executive Council.

The Consultant explained that the existing Selection Committee is under the Chairmanship of Chief Secretary or his nominee from the Executive Council and every time he has to approach for amendments as the Chairman and some of the existing members are not in a position to attend the Selection Committees due to pre-occupation. It has also been explained that the present proposal is with a view to over the frequent request for amendment.

The Executive Council observed that the present proposal is to ^{bring} being the Selection Committee under the Chairmanship of Director (ANIIMS) instead of Chairman, EC (ANIMERS)/CS. It has also been observed that representatives from Govt of India, MCI and Member Secretary have been omitted from the new Selection Committee and instead Consultant and representative from Pondicherry University have been included with other minor changes.

The Executive Council also noted that the present Selection Committee has been constituted under Rule 20 of the Rules & Regulations adopted by the General Body of ANIMERS and therefore, any modifications thereon can be done with the approval of the General Body of ANIMERS.

The Council sought clarification on the problems being faced to conduct the selection process with the present arrangements from the Consultant. After hearing his views and taking into account other aspects, the Executive Council decided to ^{maintain} keep the present Selection Committee till ^{the} convening the next General Body meeting and advised to continue the present practice for the time being

Agenda Point No:08 Ratification of the approval accorded by the Chairman for appointment of Faculty members.

A Selection list containing 16 faculty members and 02 in the Wait list, which was approved by the Chairman subject to its ratification by EC, was placed before the Executive Council

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for ratification. It has been brought to the notice of the Council that all the following 18 selected candidates have been issued with Offer of Appointments, out of which 08 candidates have joined so far response from 10 are awaited. The Council was requested to ratify the above recruitment process and approve their appointment against the posts indicated against them. It has also been assured that the remaining vacancies will be included in the vacancy notice being published shortly.

Sl No	Department	Designation	Names	
01	General Medicines	Associate Professor	Dr Robert James	
02	General Surgery	Professors	1	Dr Jayant K Banerjee (Gastro Intestinal Surgeon)
			2	Dr M K Mukherjee (Plastic Surgeon)
			3	Dr S C Karan (Urologist)
		Assistant Professors	1	Dr A R Mondal
			2	Dr Nilesh P Patil
03	Anatomy	Associate Professor	Dr Sumit Patil	
		Assistant Professors	1	Dr Vaibhav Prakash Anjankar
			2	Dr Patil Sachin Jagannath
			3	Dr Jessy James
05	Pathology	Associate Professors	1	Dr Gangade Chitravati Bal
			2	Dr Anchimane Vyankatesh
			3	Dr Siddartha Biswas
		Assistant Professor	1	Dr Ashok Singh
			2	Dr Biswajit Dey
06	ENT	Associate Professor	Dr Subhasish Mukherjee	
		Assistant Professor	Dr Sunil Singh Bhadouriya	
07	Forensic Medicine	Assistant Professor	Dr Shashank Pooniya	

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The Executive Council considered the request made by the Consultant and decided to ratify the approval accorded by the Chairman in the instant case.

Agenda Point :09 Releasing joining TA to faculty members and resident doctors, who availed private airlines to Port Blair on their first appointment.

A proposal to allow TA to 93 faculty members and Resident Doctors, as per list at **Annexure-II**, who availed private airlines to travel from their place of residence to Port Blair at the time of joining ANIIMS, as per details indicated therein, was placed before the Executive Council for approval. It has been explained by the Consultant that majority of them were not aware about Govt of India's instructions on travel by Air India but confirmed that all of them have travelled in private airlines in cheap rates as compared to Air India.

The Council considered the clarification furnished by the Consultant and decided to allow TA by private airlines to the above 92 persons and advised the Consultant to include suitable Clause in the Terms and conditions of their appointment to travel by Air India, in future.

Agenda Point No:10 Establishment of Nursing College to impart B Sc Nursing by upgrading the existing School of Nursing from the academic year 2016-17 and appointment of faculty members.

The Executive Council was informed that as per the decision taken in the last meeting of the Executive Council, Detailed Project Report (DPR) to establish a Nursing College at Port Blair by upgrading the existing School of Nursing was prepared and submitted to the Nursing Council of India, New Delhi. Simultaneously, action has also been taken to affiliate the College with Pondicherry University. A team from the University has also visited Port Blair to assess the infrastructure.

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It was also informed that Chairman, EC (ANIMERS) also approved publication of Vacancy Notice for the faculties for the proposed Nursing College. The Chairman has also approved a Selection Committee for the purpose.

The following candidates have been selected by the Selection Committee and appointment orders have also been issued by the Director (ANIIMS) and some of them have also joined duty:-

SL. NO.	POST	NAME	DEPARTMENT/ SUBJECT
1.	Principal	Ms. M. Jayalakshimi	Nursing College
2.	Vice-Principal	Ms. Rebecca Nissanka	Nursing College
3.	Associate Professor	Mrs. Lissy Sudesh	Medical Surgical Nursing
4.	Assistant Professor	Mrs. P. Anitha Kalyarasi	Mental Health Nursing
5.	Assistant Professor	Mrs. Amy Flora Paul	Community Health Nursing
6.	Tutor	Mrs. Surya Kala B	Mental Health Nursing
7.	Tutor	Ms. Harpreet Kaur	Child Health Nursing
8.	Tutor	Mrs. Amrita Singh	Community Nursing
9.	Tutor	Ms. Selva Priya	Obs & Gyne Nursing
10.	Tutor	Ms. Asha Christina	Obs & Gyne Nursing
11.	Tutor	Mrs. Prathyusha V	Obs & Gyne Nursing

The Director (ANIIMS) explained that all the above appointments are on contract basis but explained that the appointment of Sl.No:03 (Smt Lissy Sudesh) against the post of Associate Professor needs to be modified to make on deputation/diverted capacity as she is a regular staff of Health Department. It has also been stated that although Smt Lissy Sudesh is a Staff Nurse of Health Department, she is working as Tutor in the Nursing School for the last 07 years, on diverted capacity. The Director (ANIIMS) therefore, requested to consider her appointment as Associate Professor in the

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proposed College of Nursing, either on diverted capacity or on deputation basis.

The Executive Council discussed the issue with reference to the rule position and found that in the absence of regular posts in the College of Nursing, her appointment on deputation basis is not possible as there exists no post to draw the salary of a regular employee in the proposed College of Nursing. On the other hand, since she is working as Tutor in the present Nursing School, her full time appointment in the Nursing College is likely to hamper the classes in the Nursing School.

The Executive Council, in consultation with the Director of Health Services, approved the appointment of all the above persons on contract basis, except Sl.No:03, against the posts indicated against their names and decided that appointment of Smt Lissy Sudesh as Associate Professor in the Nursing College may be treated as 'diverted capacity posting' by drawing her salary against her substantive post subject to the condition that she should continue to perform her present duties in the Nursing School. The Executive Council also decided that the department explore the possibility of payment of some honorarium to her for additional work, which may be examined separately in consultation with the Finance Department of the Administration and placed before the Chairman for formal approval.

Agenda Point No:11: Payment of extra incentives to the Super Speciality doctors and Radiologists joining Medical College (ANIIMS).

The Consultant explained the difficulties in getting qualified Super-speciality doctors in the Teaching Hospital and suggested that with a view to attract qualified doctors from the mainland and suggested Rs.25,000/- per month in addition to the consolidated salary being paid to them. To substantiate the above, Consultant also placed copies of some orders, vide which incentives are being paid to them in some of the Super Speciality hospitals at mainland.

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The Executive Council considered the above proposal and decided to approve the above proposal and directed the Consultant to take follow up action in the matter with a view to ensure availability of Super Speciality doctors in the GB Pant Hospital as early as possible for the benefit of the islanders and students of ANIIMS.

Agenda Point No:12: Signing of MoU with the Administration for single Ownership of GB Pant Hospital (Teaching hospital).

The Consultant explained that as per MCI guidelines, the Teaching Hospital should be under the control and superintendence of the Director of the Medical College and therefore, a Memorandum of Understanding needs to be signed between the Director (ANIIMS) and the Director of Health Services or any other authorised officer of the Administration to transfer the ownership of GB Pant Hospital to ANIIMS. This was countered by the Principal Secretary (Health) stating that the instructions contained in the said notification is not applicable to the Medical College established in 2015-16 or prior to that.

The Principal Secretary (Health) further informed that the issue is under examination separately, in consultation with the Law, Finance and Personnel Departments of the Administration. A final view in the matter can be taken only after proper examination of the proposal and keeping in view the observations of the above departments.

The Chairman, Executive Council also stated that GB Pant Hospital is considered to be one of the pride institution of the islands under the Government and therefore, decision for its transfer to a non-governmental organization (ANIIMS) cannot be taken either at his level or at the level of the Executive Council and desired that the matter needs to be properly examined with reference to GOI's instructions/guidelines in the matter.

In the light of the above observations, the Executive Council decided that the matter may be examined separately

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and place appropriate proposal for consideration in the next meeting of the Executive Council.

Agenda Point No:13 Delegation of powers to the Director (ANIIMS) for sanction of Tour by Air India/private air lines for the faculty members proceeding on duty-cum-tour/attending conferences on the mainland.

The Executive Council was informed that powers to accord air travel by private airlines is presently authorised to the Chief Secretary by the Ministry of Civil Aviation, which can hardly be re-delegated to any subordinate authority. It was, however, decided that the officers of ANIIMS/ANIMERS, proceeding on duty to mainland may travel by private airlines provided it is cheaper than Air India *provided prior approval of CS is obtained.*

Agenda Point No:14 Ratification of the resignations accepted by the Director (ANIIMS) in respect of faculty members and resident doctors.

The Executive Council ratified the resignations of 54 faculty members and resident doctors, as per Annexure-III, whose resignation was accepted by the Director (ANIIMS).

General:

Additional Agenda Points brought from ANIIMS have not been taken up for discussion due to non-availability of background/basic details of these points.

The Chairman/Vice Chairman also desired that the Member Secretary/Executive Officer (ANIMERS) should ensure preparation of self-contained agenda points, indicating all details of the case and obtain approval of the Chairman before it is placed in the meeting of the Executive Council, in future. It should also be ensured that the relevant files are also made available in the meeting for scrutiny of the Chairman and members. .

The meeting ended with thanks to the Chair.

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