

**MINUTES OF THE FINANCE COMMITTEE MEETING OF ANIMERS HELD
ON 12.03.2024 AT 04.00 PM IN THE MAIN CONFERENCE HALL OF
SECRETARIAT**

1. The meeting of the Finance Committee of the Andaman & Nicobar Medical Education & Research Society (ANIMERS) was held on 12.03.2024 at 04.00 pm in the main Conference Hall of Secretariat.

2. **List of Members present:**
 - i. Shri. Nikhil Kumar, Comm-Cum-Secretary (Health) **Chairman**
 - ii. Shri. C. Arvind, Secretary (Finance/Health) **Member**
 - iii. Dr. Suja Antony, Director of Health Services **Member**
 - iv. Dr. Pragya Sharma, Director (ANIIMS) **Member**
 - v. Shri. S.Thej Bahadur, CE (APWD) **Co-Opted-Member**

3. **List of Invitees present:**
 - i. Shri. Alex Varghese, OSD (Technical) **Invitee**
 - ii. Shri. Anil Koshy, Sr.AO (DHS), FA/EO ANIMERS **Invitee**
 - iii. Shri. Madhab Narayan Saha, AAO (ANIIMS) **Invitee**

4. At the Outset, the Director, ANIIMS welcomed all present in the meeting and the following Agenda Points were discussed and decisions were taken as under:

AGENDA 01: Procurement of New Ambulances for GBPH:

Director ANIIMS informed Finance Committee that the GBPH currently has 4 Nos. patient transport ambulances that are off- road, awaiting condemnation & another patient transport ambulance is due for condemnation in 2024. Thus GBPH has no BLS or ACLS ambulance as on date.

Advanced Cardiac Life Support Ambulances (ACLS) are the enhanced version of regular ambulances. The ACLS ambulance services offer extensive services to those clients who are diagnosed with cardiac problems and to those who require care, such as adequate blood circulation and ventilation, during the shifting.

It is thus proposed to procure two BLS Type C and One Type D Advanced Cardiac Life Support Ambulance for GBPH at an estimated cost of ₹.25 lakhs (approx.) each for BLS and ₹.30 lakhs (approx.) for ACLS.

The Sub Finance committee in its meeting held on 08.03.2024 recommended the proposal for procurement of 3 nos. (02 nos. BLS & 01 no. ACLS) ambulances at an estimated cost of ₹.80 lakhs (approx.) to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council for approval.

The Finance Committee recommended the proposal for procurement of 3 nos. (02 nos. BLS & 01 no. ACLS) ambulances to be placed before the Executive Council for approval.

AGENDA 02: Travelling allowance/Daily Allowance as per 7th CPC:

Director (ANIIMS) informed the Committee regarding adopting of Office Memorandum No.190301/1/2017-E.IV dated 13.01.2017 for Travelling allowance (TA)/Daily Allowance (DA) rules for the faculties in ANIIMS for Duty-cum-tour. Currently, there are no existing TA/DA rules in ANIIMS. It is proposed that Travelling allowance rules/Daily allowance rules as per Seventh Central Pay Commission to be adopted by ANIIMS.

The Sub-Finance Committee recommended the proposal for framing of Travelling allowance (TA)/Daily Allowance (DA) rules for the faculties in ANIIMS to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council for approval.

The Finance Committee unanimously recommended the detailed proposal for adopting TA/DA Rules as per Office Memorandum No. 190301/1/2017-E.IV dated 13.01.2017 for ANIIMS after concurrence from Personnel & Finance Department, A & N Administration.

AGENDA 03: Standard Operating Procedure for DNB (Diplomate of National Board) specialty courses:

Director (ANIIMS) briefed the Committee that ANIIMS has applied for accreditation for DNB (Diplomate of National Board) courses in 5 (Five) disciplines (i.e. General Medicine, General Surgery, OBG , Pediatrics & Anesthesiology) for the academic year 2024-25. As per the DNB approved rate, the course fee of ₹.1,25,000/- will be collected from each student annually also amount of ₹.20,000/- per month will be paid by the students to affiliated hospital with which MoU has been signed, Apollo Chennai. In the instant case stipend to be paid ₹.87,000/- (1st year), ₹.88,000/- (2nd year) and ₹.89,000/- (3rd year) for three years. Expected number of seats to be approved for the year 2024-25 are 10-12. The fee received will be credited in ANIIMS admission account.

The Sub-Finance Committee recommended the above proposal to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council.

The Finance Committee recommended the proposal to be placed before the Executive Council for approval.

AGENDA 04: Opening of Revenue account:

Director (ANIIMS) informed the Committee that some revenue is being generated in ANIIMS in the form of Xerox fees, late fees & buy back etc. which is being credited to GIA General Account. An amount of ₹.50 lakhs (approx.) is available from the revenue collection. Thus there is a need to open a bank account for revenue collection in ANIIMS. This is essential so as to avoid mixing up of actual fund of GIA General Account.

It is proposed to open a Savings Account in any Nationalized Bank which will be jointly operated by Director ANIIMS and Assistant Accounts Officer, ANIIMS.

The Sub-Finance Committee recommended the proposal for Opening of Revenue account (Saving Accounts) to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council. The Committee also desired that a detailed presentation to be made by AAO (ANIIMS) regarding the usage of Revenue Account Fund.

The Finance Committee recommended the proposal for opening of revenue account (savings account) to be placed before the Executive Council for approval.

AGENDA 05: Establishment of Nursing College:

Director (ANIIMS) briefed the Committee regarding Establishment of Nursing College to be co-located with ANIIMS vide DO letter no. Z.16015/2/2023-N dated 28.04.2023 received from Ministry of Health and Family Welfare, GoI under centrally sponsored scheme to establish 157 new nursing colleges in the country in co-location with existing medical colleges which were approved under the Centrally Sponsored Scheme for establishment of new medical colleges attached with existing district and referral hospitals.

Approved Detailed Project Report (DPR) for setting up of a nursing college to be co-located with ANIIMS with an annual intake of 40 students has been sent to the Secretary, Department of Health and Family Welfare (MoHFW), GoI for release of fund for the establishment of Nursing College.

As per the DO Letter from MoHFW, an amount of ₹.10 Cr. has been allocated to each State/UT. A preliminary estimate of ₹.22,42,92,844/- (Rupees Twenty Two Crores Forty Two Lakhs Ninety Two Thousand Eight Hundred & Forty Four Only) has been submitted by APWD for the construction of nursing college & hostel. The proposal has been sent to MoHFW with a request that ANI being a UT without a Legislature, 100% funding may be sought from GOI.

The first batch for BSc Nursing is scheduled to commence from 2024-25. Annual fee for the course will be ₹.5000/- per student. There will be reservation as per the guidelines of ANI administration. The resources/man power available with ANIIMS & Nursing School under DHS will be used to operationalize Nursing College.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council.

The Finance Committee recommended the proposal to be placed before the Executive Council for approval.

AGENDA 06: Starting of PG courses:

Director (ANIIMS) informed the committee that ANIIMS has to apply for MD/MS courses in the following Departments to MARB in August/September 2024 for commencing the academic session in the year 2025-26. The details of the subjects and seats for which PG seats are being applied are as follows:

Sl.No.	Name of the subject*	No. of PG seats proposed in 2025-26
1	Anatomy	02
2	Biochemistry	03
3	Physiology	02

4	Pathology	07
5	Forensic Medicine	02
7	Microbiology	02
8	Community Medicine	06
9	Respiratory Medicine	02
10	Paediatrics	03
11	Pharmacology	02
12	Psychiatry	02
13	Radiodiagnosis	02
14	Orthopaedics	02
Total no. of PG seats proposed in 2025		37

* Subject to approval by NMC/affiliating university.

A fee of ₹.5 lakh per subject needs to be paid to Pondicherry University (PU) for consent of affiliation following which the information will be sent to National Medical Commission (NMC). NMC also charges amount ₹.2.36 lakh per subject for Letter of Permission (LOP). The stipend for the allotted PG seats will be calculated in the next year's budget depending upon the number of PG seats allotted to ANIIMS.

The Sub-Finance Committee recommended the proposal for starting PG courses to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council. The Committee also desired that ₹.70 lakhs to reserved towards the payment of affiliation fee to PU/NMC.

The Finance Committee recommended that the proposal for the fee to be paid to NMC be placed before the Executive Council for approval. However, the committee desired that the affiliation with newly formed Netaji Subhash Chandra Bose University (NSCBU), Deemed University Port Blair may be communicated to NMC.

AGENDA 07: Differential Salary in Radio Diagnosis and Super-specialty:

Director (ANIIMS) informed the Committee that despite repeated/rolling advertisement on ANIIMS website and national newspapers, there have been no applicants for the subject of Radio diagnosis and thus there is no qualified radiologist for almost 3 years in ANI public health system including GB Pant Hospital, which is the only referral hospital in Andaman and Nicobar Islands.

In this regard, it is submitted that the medical colleges under Gujarat Medical Education and Research Society (GMERS), (**Annexure-I**) a society functioning under the Health and Family Welfare Department, Government of Gujarat are also engaging Faculties on a contractual basis on differential salary in subjects where the availability of Faculty is low in remote/inaccessible areas. It is thus proposed that:

Sl.No	Designation	(₹. in Lakhs)	
		Current Salary (All-inclusive per month)	Proposed Salary (All-inclusive per month)
1.	Senior Resident	1.45	2.0
2.	Assistant Professor	2.41	3.5
3.	Associate Professor	2.93	4.5
4.	Professor	3.25	5.2

The Sub-Finance Committee recommended the proposal for enhancement of salary in Radio Diagnosis and Super-specialty Department to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council.

The Finance Committee deferred the proposal for enhancement of salary in Radio Diagnosis and Super-specialty Department. However, the committee recommended that the enhancement of pay may only be considered on case to case basis for Radiology department only. FC also recommended consolidated salary @ ₹.2.75 lakhs per month for the newly appointed Assistant Professor Radiology to be placed before the Executive Council for approval.

AGENDA 08: Utilization of Funds from ANIIMS Admission account.

Director (ANIIMS) informed that as on date the ANIIMS admission account has more than ₹.22 crores which is lying unutilized. It is proposed that the fees accumulated in the ANIIMS Admission account may be used for:

- a. Organizing CME programmes/Conferences @ ₹.50 lakhs per year.
- b. Setting up of Skill Lab: One time Expenditure ₹.1 Cr.
- c. Upgradation of demonstration rooms/lecture halls: One time ₹.1 Cr.
- d. Sports and cultural activities @ ₹.5 lakh per year.
- e. Internet facilities in ANIIMS campus @ ₹.2 lakh per year.
- f. Affiliation fees to University and National Medical Commission @ ₹.50 lakh per year/new courses (as per norms/guidelines).
- g. Upgradation of student library/Subscription of books and journals @ ₹.5 lakhs per year.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council for approval. The Committee also desired that details of expenditure done till date to be submitted by AAO (ANIIMS) to the Finance Committee. The Committee also noted that Audit has made note regarding non-utilization of these funds.

The Finance Committee deferred the proposal and desired that the proposal needs to be re-assessed on taking into account the annual accrual into the admission account in one financial year and to be re-submitted before FC.

AGENDA 09: Application Fee for Faculty Interviews

Director (ANIIMS) stated that lot of applicants are not serious about the Faculty interview and just attend it only for the interview experience. It is proposed that an amount of ₹.1000/- may be collected from all the applicants of the Faculty interview to ward off the non-serious contenders for the Faculty posts and meet the expenses for the recruitment process. It is proposed that the amount may be collected in ANIIMS Revenue account.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council for approval. The Committee also desired that amount to the

tune of ₹.500/- to be also taken from the candidates appearing for the post of senior resident.

The Finance Committee recommended the proposal for collecting ₹.1000/- from the faculty and ₹.500/- from the Sr. Resident application fee to be placed before the Executive Council for approval. The committee also directed that the collected amount to be deposited in ANIMS Revenue Account.

AGENDA 10: Resource generation

Director (ANIIMS) proposed that resource generation may be done through charging nominal fees at par with AIIMS New Delhi for outpatient charges, inpatient hospitalization charges, investigations and nursing home charges at par with AIIMS New Delhi so as to utilize the revenue generated for upgrading the infrastructure and face lifting of GBPH.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council approval.

The Finance Committee unanimously deferred the proposal.

AGENDA 11: Enhancement of rate of stipend being paid to Medical and Dental Interns in the Central Government Institutes/Hospitals w.e.f 01.01.2022.

The Executive Council in its meeting held on 16.01.2023 approved the enhancement of Stipend @26,300/- pm prospectively for the next batch of interns i.e 2017 as per Office Memorandum F. No. S.11014/02/2018-ME-I issued by Ministry of Health and Family Welfare dated 9th July, 2021.

The rate of stipend to ₹.30,070/- per month w.e.f 01.01.2022 in respect of MBBS interns of Central Government institutes under MoHFW dt. 04.03.2024. **(Annexure-II)**

The Sub-Finance Committee recommended the proposal for enhancement of stipend to the MBBS interns of the Central Government Institutes under MoHFW to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council for approval.

The Finance Committee recommended the proposal for enhancement of Stipend of the MBBS interns from ₹.26,300/- to ₹.30,070/- prospectively to be placed before the Executive Council for approval.

AGENDA 12: A/A & E/S for "Construction of New Medical College at Port Blair. SW: - Construction of Basic Science Block for Medical College at Dudhline, Port Blair. (Block A-Pre Clinical).

The OSD (Technical) informed the committee that the proposal was placed in the Executive Council in its meeting held on 16.01.2023 accorded in-principle approval for construction of Block A of main Science Block. The APWD has prepared the estimate cost for Construction of Basic Science Block (Block A-Pre-clinical) for Medical College at Dudhline, Port Blair is



₹.57,14,46,814/- (Rupees Fifty Seven Crores Fourteen Lakhs Forty Six Thousand Eight Hundred & Fourteen Only).

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council approval. The Committee also desired that a detailed presentation to be made by APWD/OSD (Technical) ANIMERS regarding the construction of Basic Science Block-A to the Finance Committee.

The Finance Committee deferred the proposal and directed that the estimate to be re-assessed taking into account of exclusion of the following:

- a) Pre-construction Charges.
- b) Post Construction Charges.
- c) Departmental Charges.
- d) Quality Assurance.

The Committee also directed the plan and Architectural drawing to be re-examined and approved by a committee headed by Director (ANIMS). The Committee also directed APWD that current DSR to be adopted in preparation of the estimate.

AGENDA 13: Revised A/A & E/S Construction of 12 Nos. Type-III Qtrs, 12 Nos. Type- IV Qtrs.12 Nos. Type-V Qtrs & 06 Nos. Type-VI Qtrs.:

The OSD (Technical) informed the committee that the sanction for the work Construction of 12 Nos. Type-III Qtrs, 12 Nos. Type- IV Qtrs.12 Nos. Type-V Qtrs, & 06 Nos. Type-VI Qtrs. for an amount of **₹.17.27 Cr.** was accorded in the Executive Meeting held on 17.05.2016. Now the APWD has submitted the revised estimate to the client department for an amount of **₹.19.40 Cr.**

The detail of cost escalation is mentioned below:

A/A &E/S (₹.in Cr.)	Revised Sanction accorded (₹.in Cr.)	Committed liability (₹.in Cr.)
17.27	19.40	2.13

Due to statutory orders/Taxes (GST @12% difference from 12% to 18% & EPF & ESI) the sanctioned cost got escalated to an amount of **₹.19.40 Cr.**

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council for approval. The Committee also desired that a detailed presentation to be made by APWD/OSD (Technical) ANIMERS on the item-wise cost escalation in the work to Finance Committee.

The justification for the cost escalation submitted by the APWD is mentioned below:

Sl. No.	Reason for Cost Escalation	Escalated Amount (in Cr.)
1.	The work was awarded on 17/01/2017 . During the course of execution Good Service Tax (GST) @12% was implemented on 30/06/2017 which was not included in the original scope of the work as a result of which the cost escalated for civil and IEI.	0.24

2.	There has been further increase in GST rate as per GOI order w.e.f 18/07/2022 from 12% to 18% . In order to clear the amount of committed liabilities as well as balance work, the provision of additional GST @6% has also been considered in the revised estimate for civil and IEI works.	0.33
3.	Various Govt statutory orders issued well after the sanction Of A/A & E/S work viz EPF & ESI @3.94% and contingencies etc have been incorporated in the estimate.	1.35
4.	Due to non-availability of fund, there has been delay in the settlement of 19th RA Bill (Civil) & 20th RA Bill (IEI) submitted by the contractor. The additional liability as per clause-7(GCC 2014) of the agreement has also kept in the revised estimate.	0.08
5.	In the scope of work door frames were to be executed using wood. Due to non-availability of local padauck in market, the frames of doors were replaced with T-iron frames as on directions given by the higher authority, APWD during his visit to site .	0.13
Total		2.13

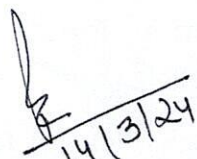
The Finance Committee deferred the proposal and directed APWD to re-calculate the cost escalation mentioned at sl.no.3 to re-imbursed on the actual claim submitted by the contractor duly certified by the site/field Engineer & sl.no. 4 the reason for cost escalation to be reviewed and to be submitted to SFC/FC for its recommendation. Finance Committee agreed upon the cost escalation mentioned at Sl.no 01, 02 & 05.

AGENDA 14: A/A & E/S for the new works:

1. Name of Work: - Construction of Proposed Nursing College at Medical College, Dudhline, Port Blair. The estimate submitted to the client department for obtaining sanction for an amount of **₹.14.30 Cr.** on 27//12/2023.
2. Name of Work: - Construction of Proposed Nursing Hostel including Development of site at Medical College Dudhline, Port Blair. The estimate submitted to the client department for obtaining sanction for an amount of **₹.8.12 Cr.** on 27//12/2023.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before Executive Council for approval. The Committee also desired that a detailed presentation to be made by APWD/OSD (Technical) ANIMERS on the above works to the Finance Committee.

The Finance Committee deferred the proposal and desired that the proposal to be taken up on receipt of approval from the Ministry.


 14/3/24
 Member Secretary EC (ANIMERS)