

**MINUTES OF THE FINANCE COMMITTEE MEETING OF ANIMERS HELD ON  
14.05.2024 AT 04.00 PM IN THE MAIN CONFERENCE HALL OF  
SECRETARIAT**

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1. The Meeting of the Finance Committee of the Andaman & Nicobar Islands Medical Education & Research Society (ANIMERS) was held on 14.05.2024 at 04.00 P.M in the main Conference Hall of Secretariat.

**2. List of Members present:**

- |   |                        |
|---|------------------------|
| i. Shri. Nikhil Kumar, Comm-Cum-Secretary (Health)                | <b>Chairman</b>        |
| ii. Shri. C. Arvind, Secretary (Health/Finance)                   | <b>Member</b>          |
| iii. Shri. Azharuddin Zahiruddin Quazi, Spl. Secretary (Planning) | <b>Member</b>          |
| iv. Dr. Suja Antony, Director of Health Services                  | <b>Member</b>          |
| v. Dr. Pragya Sharma, Director (ANIIMS)/MS (ANIMERS)              | <b>Member</b>          |
| vi. Shri. S.Tej Bahadur, Chief Engineer (APWD)                    | <b>Co-Opted-Member</b> |

**3. List of Invitees present:**

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|--|----------------|
| i. Shri. Alex Varghese, OSD, Technical (ANIMERS) | <b>Invitee</b> |
| ii. Shri. Anil Koshy, FA/EO (ANIMERS)            | <b>Invitee</b> |

4. At the Outset, the Director, ANIIMS welcomed all present in the meeting and the following Agenda Points were discussed and decisions were taken as under:-

**AGENDA 01: Budget and Expenditure of ANIIMS.**

Presentation of Expenditure of ANIIMS till 31<sup>st</sup> March for the financial year 2023-24 and Budget Estimate of financial year 2024-25.

(₹.in Crores)									
Head	Opening Balance 01.04.23	Fund Rec. 2023-24	Total	Exp. 31.03.24	Bal.	B.E Proposed 2024-25	B.E Allotted 2024-25	Committed liability	RE (24-25)
GIA Salary	9.20	36.50	45.70	38.26	7.44	40.00	38.00	0	12
GIA General	0.99	11.70	12.69	12.51	0.18	12.00	10.00	5.2	7.2
GIA Capital Assets	6.37	0.00	6.37	5.44	0.93	12.00	0.00	0.90	12.9
<b>Total</b>	<b>16.56</b>	<b>48.20</b>	<b>64.76</b>	<b>56.21</b>	<b>8.55</b>	<b>64.00</b>	<b>48.00</b>	<b>6.1</b>	<b>32.1</b>

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation.

***The Finance Committee recommended the proposal to be placed before the Executive Council for its information. Further the Committee directed that all expenditure to be managed within the fund allotted in Budget Estimate 2024-25.***



**AGENDA 02: Conversion of GIA Bank Account from Current Account to Savings Account in ANIIMS.**

Director (ANIIMS) informed that CAG audit has observed that there is loss of interest due to maintenance of fund balances in General Account, Capital Asset Account and Salary Account being a Current Account. Interest could have been earned by fund balances being maintained in the Savings account. Hence it is proposed to convert the GIA General, GIA Creation of Capital Asset and GIA Salary account from Current Account to Savings Account.

The interest earned in these accounts will be transferred to ANIMERS after closure of every financial year, i.e., during April for further remittance to Consolidated Fund of India.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval.

***The Finance Committee recommended the proposal for conversion of GIA General, GIA Creation of Capital Asset and GIA Salary account of ANIIMS from Current Account to Savings Account to be placed before the Executive Council for approval.***

**AGENDA 03: Creation of Posts.**

The Finance Committee in its meeting held on **19.04.2023** under the Chairmanship of Comm.cum.Secretary (Health)/Chairman, Finance Committee (ANIMERS) vide **Agenda 06** recommended that ANIIMS/ANIMERS may workout only extremely essential extra posts besides existing manpower required to run GBPH as per NMC guidelines and put forward to EC/GB for approval. Also the posts that need to be created may be put up in staggered manner over next 3-5 years, in the order of priority.

The following posts have been worked out, as an immediate priority to optimally functionalise GBPH and the health centres.

Sl.No.	Name of the post	Proposed posts	Justification
1	Assistant Professor Pay Level -12	13 (Anatomy-01, Physiology-01, Biochemistry-01, Pharmacology-01, Pathology-02, Microbiology-01, RHTC- 01, UHTC-01, Pediatrics- 01, Anaesthesiology-01, Radiodiagnosis-01, Emergency Medicine-01)	For starting of PG courses (05 posts), Smooth functioning of Health centres (02) and fulfilling the NMC MSR guidelines (06 posts)
2	Demonstrator Pay Level -10	23	To meet the NMC MSR guidelines
3	Section In-charge Pay Level -6	ANIIMS:02 ANIMERS:01	For smooth functioning of Academic cell, Medical Education Unit and Examination cell & ANIMERS section

4	Section Executive Pay Level -5	02	For smooth functioning of Academic cell and NMC cell
5	Data Entry Operator Pay Level -4	10	For smooth functioning of Medical College
6	Library Attendant Pay Level -1	04	For smooth functioning of Medical College
7	OT Attendant Pay Level -1	02	For smooth functioning of GBPH
8	Office Assistant Pay Level -4	03	For smooth functioning of Medical College
9	Lab Assistant Pay Level -4	08	For smooth functioning of GBPH
10	Plaster Technician Pay Level -5	02	For smooth functioning of GBPH
11	Endoscopic Technician Pay Level -5	02	For smooth functioning of GBPH
12	Law Officer Pay Level- 9	01	For smooth functioning of Medical College
13	Pharmacist Pay Level -6	07	For smooth functioning of GBPH
14	Nursing officer Pay Level -7	20	For smooth functioning of GBPH
<b>Total posts</b>		<b>100</b>	

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval.

***The Finance Committee recommended the proposal for creation of posts to be vetted by Personnel and Finance department prior to placing it before the Executive Council for approval.***

**AGENDA 04: Requirement of Additional Technical staff for OSD (Technical) ANIMERS.**

OSD (Technical) informed that the engineering unit was established under OSD (Technical), ANIMERS with the approval of higher authority the following staff were entrusted with additional charges of OSD (Technical) ANIMERS, till alternative arrangement were made:

- Smti Kanak Pankaj Pandey, AAO, PBSO (AAO, OSD/Tech, (ANIMERS).
- Shri K.C.Paul, Junior Engineer, PBSO, (Assistant Manager/Civil)/ OSD (T).
- Shri Rakesh Kumar, Junior Engineer, WSD, (Assistant Manager) (E&M)/ OSD (T).
- Shri Sarvana Kumar, PBSO, (Head Draughtsman), OSD (T).
- Smti K. Vijaya Lakshmi, HGC, PBSO, (Cashier/Correspondence/Auditor) OSD (T).

But, till now no alternative arrangement have been made. PBSD being a big Division and the above staff are already entrusted with responsible charges. Further, under OSD (Technical), the staff strength is insufficient to deal with all the correspondence/ supervision of works time bound works/commitments including all other technical works and the same cannot be handled on additional charges basis.

The Sub-Finance Committee unanimously recommended for the closure of the OSD (Technical) wing and all the work to be transferred to APWD along with all the staffs, as being done earlier for smooth functioning of maintenance work in GBPH and assets of ANIMERS/ANIIMS. The proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval.

***The Finance Committee on detailed discussion recommended that the GBPH being a Government Hospital and asset of A & N Administration all the Civil & Electrical works are to be maintained by APWD under DHS.***

**AGENDA 05: Ex-post facto Approval/Extension of DRM's posted under OSD (Technical) ANIMERS:**

OSD (Technical) informed that the Engineering wing namely OSD (Technical) ANIMERS has been established in the year December 2015 as per the minutes of EC meeting held on 17.10.2015 vide order no. 261 dated 21.11.2015. The OSD (Technical) looks after the installation/maintenance of all civil, electrical and Air Conditioning work of the various assets/buildings taken over by ANIMERS/ ANIIMS (i.e., Old Ayush Building, Balika Niketan, G.B.Pant Hospital etc.) vide letter No. 1-1/MC/OSD (Tech)/Estt/2015 dated 01/12/2015 with the approval of the Chief Secretary, A & N Administration. As per letter No. 1-1/MC/Estt/2014/PF-II/879 dated 21.11.2015, other Technical and Non-Technical staff were diverted from APWD. Thereafter to maintain the assets/buildings taken over by ANIMERS/ANIIMS DRM's were diverted from APWD and some directly appointed by OSD(Technical) ANIMERS. At present 43 DRM's are working under OSD (Technical) ANIMERS out of which 17 Nos. DRM's are directly engaged under OSD (Technical) ANIMERS and 07 DRM's from Executive Engineer, Workshop Division, APWD and 19 DRM's from PBSD, Division, and APWD. The DRM's diverted from PBSD, Division whose extension was obtained from time to time. However, 17 DRM's appointed directly under OSD (Technical) and 07 DRM's diverted from WSD, Division could not be obtained.

The proposal for Ex-post facto approval/extension of DRM's was taken up in the meeting Executive Council held on 16.01.2023. The Council on detailed discussion desired that a proper justified proposal to be submitted by OSD (Technical) before the Personal Dept. for concurrence and recommendation prior to placing the matter before Executive Council.

Accordingly, the matter was taken up with the Personnel Dept. by OSD (Technical) as per the direction of the EC vide letter no. 11-E/ OSD(T) / ANIMERS/2022-2023/742 dt. 13.03.2023. Consequently the matter was pursued vide letter no. 1-3/ANIMERS/Misc./2023-24/20 dt.26.05.2023 & 1-3/ANIMERS /Misc./2023-24/63 dt. 03.08.2023.

The personnel dept. vide letter no. M-130949/55/2023-Perl-SectionII-Sectt. (no.45/2023-PW) dt. 14.09.2023 had sought clarification from ANIMERS regarding non submission of DRM's details prior to freezing of the DRM's web monitoring system portal. The reply for Personnel dept. which was furnished vide letter no. 1-3/ANIMERS/Misc./2023-24/89 dt. 20.09.2023.

The personnel dept. vide letter no. M-100949/55/2023-Perl-SectionII-Sectt. (No.45/2023-PW) dt. 23.10.2023 has stated that that the Web Portal viz.: DAILY RATED MAZDOOR (DRM's) Monitoring System, Andaman & Nicobar Administration was freezed during the 1<sup>st</sup> week of February 2023. As such uploading the details of left out DRM's attached to ANIMERS in the web portal is not possible. "However, since ANIMERS being a society have its own bye laws and Rules/Regulations. Personnel Wing has no objection for extension of its DRM's. However, before giving extension to the DRM's, it should be ensured that the directions as contained in the Administration's Order No. 1283 dt.09.05.2023 and No.2276 dated 10.08.2023 issued with the approval of the Hon'ble Lt. Governor, A & N Islands should be fully complied with".

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC.

***The Finance Committee directed that the proposal to be reexamined as per the administration orders and circulars.***

**AGENDA 06: EPF Deduction of DRM's in OSD (Technical):**

OSD (Technical) informed that OSD (Technical), ANIMERS was established on 12/2015 to look after the civil, electrical & AC works of the assets/ buildings under ANIMERS vide this office letter No. 1-1/MC/OSD (Tech)/Estt./2015, dated 01/12/2015 (copy enclosed). There is no work charged staff/Daily rated mazdoor were posted at OSD (T)/ANIMERS to manage the repair and maintenance works of various buildings under ANIMERS. 19 Nos. DRM's from PBSO, 07 Nos. DRM from Workshop Division & 17 Nos. DRM on direct appointment were engaged with effect from 12/2015 (43 DRM's). Their wages are being paid from the GIA (General) provided by the Administrations. The EPF of above said 43 Nos. DRM's (19+07+17) was deducted from 01/2022 and but not from their date of joining.

The EPF of the DRM's' could not be deducted due to lack of current Account, but after several correspondence the permission of opening the current account has been accorded on January 2022. Accordingly, the EPF contribution of the employer and the employee which was deducted with effect from 01/2022 was deposited in the current account.

As per the court judgment dated 22.11.2023 the unit comes within the purview of the EPF Act w.e.f 01.01.2016. Accordingly the EPF contribution of the employer and employees for a final amount of ₹. 88,58,754/- has been worked out w.e.f. 01/2016 to 12/2021.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC. The Committee also directed OSD (Technical) a detailed presentation to be made by OSD (Technical) before the Finance Committee regarding the total amount arrived and for the period claimed.

***The Finance Committee directed that the proposal to be reexamined as per the administration orders and circulars.***

**AGENDA 07: Construction of Basic Science Block for Medical College at Dudhline, Port Blair (Block A-Pre Clinical).**

OSD (Technical) informed that the Preliminary estimate was submitted to the client department for obtaining A/A & E/S for an amount of ₹.57.14 Crores. on 20.07.2023.

The Finance Committee (ANIMERS) in its meeting held on 12.03.2024 under the Chairmanship of Comm.cum. Secretary (Health)/Chairman had directed to exclude the below mentioned provisions from the Preliminary estimate.

- i. The Cost of Pre construction.
- ii. The cost of Post Construction.
- iii. The cost Department charges.
- iv. The cost of Quality Assurance.
- v. The plan and Architectural Drawing to be reexamined and approved by a committee under the Chairmanship of Director (ANIIMS).

Accordingly, APWD has modified/revised the estimate and the amount arrived is **₹.48.62 Cr.**

The Sub-Finance Committee considering all the observation of Finance committee being attended recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval.

***The Finance Committee recommended the proposal for sanction of A/A & E/S of the work Construction of Basic Science Block for Medical College at Dudhline, Port Blair (Block A-Pre Clinical) to be placed before the Executive Council for approval.***

**AGENDA 08: Construction of 12 Nos. Type-III Qtrs, 12 Nos. Type- IV Qtrs. 12 Nos. Type-V Qtrs & 06 Nos. Type-VI Qtrs. (Revised Estimate).**

OSD (Technical) informed that the work Construction of 12 Nos. Type-III Qtrs, 12 Nos. Type- IV Qtrs. 12 Nos. Type-V Qtrs & 06 Nos. Type-VI Qtrs. was sanctioned for an amount of **₹.17.27 Cr.** in the Executive Council meeting held on **17.05.2016**. Now the APWD has submitted revised estimate to the client department for an amount of ₹.19.40 Cr. for obtaining A/A & E/S.

The Finance Committee (ANIMERS) in its meeting held on 12.03.2024 in under the Chairmanship of Comm.cum.Secretary (Health)/Chairman, the Committee had directed to re-calculate/review the below mentioned provisions from the revised estimate:

- i. To re-calculate the cost escalation at **sl.no.03** and to be re-imbursed on the actual claim submitted by the contractor duly certified by the site /field Engineer.
- ii. The reason for the cost escalation at **sl.no. 04** and to be submitted to be reviewed.

Accordingly, the modified cost is placed before the Executive Council (ANIMERS) for approval.

A/A & E/S	(₹.in Cr.)	
	Revised Sanction accorded	Committed liability
17.27	18.94	1.67

		(₹.in Cr.)
Sl. No.	Reason for Cost Escalation	Escalated Amount
1.	The work was awarded on 17.01.2017. During the course of execution Good Service Tax (GST) @12% was implemented on 30/06/2017 which was not included in the original scope of the work as a result of which the cost escalated for civil and IEI.	0.24
2.	There has been further increase in GST rate as per GoI order w.e.f <b>18.07.2022 from 12% to 18%</b> . In order to clear the amount of committed liabilities as well as balance work, the provision of additional GST @6% has also been considered in the revised estimate for civil and IEI works.	0.33
3.	The provision of escalation were not taken in the original A/A and E/S of the work. But as the provision of escalation under 10 CC & 10 CA were stipulated in the agreement, the contractor has submitted the claim and the payment has been made upto 18 <sup>th</sup> RA bill for 10 CC for an amount of ₹.0.71 Cr. And for 10 CA for an amount of ₹.0.15 Cr.	0.86
4.	The contingencies which was include in the original provision of work (0.47 Cr) has been adjusted in the provision of contingencies made in the revised estimate (0.56 Cr.) Difference = (0.56 - 0.47 = 0.09 Cr.)	0.09
5.	In the scope of work door frames were to be executed using wood. Due to non-availability of local padauck in market, the frames of doors were replaced with T-iron frames as on directions given by the higher authority, APWD during his visit to site.	0.15
<b>Total</b>		<b>1.67</b>

The Sub-Finance Committee considering the observation of Finance committee being attended recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval.

***The Finance Committee directed to recast the break up details of cost escalation and to be submitted on file to the Secretary (Health).***

**AGENDA 09: Construction of Auditorium for Medical College at Dudhline, Port Blair.**

The meeting of General Body of ANIMERS was held on 02.01.2024 under the Chairmanship of Hon'ble Lt. Governor/President GB, ANIMERS. The President had directed that an state of art Auditorium to be constructed in Medical college campus with a maximum seating capacity of 3000 pax. or so vide agenda 06. In this regard, APWD had prepared an estimate dt. 06.11.2020 amounting to ₹.16,20,34,201/- (Rupees Sixteen Crores Twenty Lakhs Thirty Four Thousand Two Hundred and One Only) toward the construction of Auditorium with a capacity of 1100 pax.

The Sub-Finance Committee recommended that the revised estimate to be prepared by APWD for 3000 seating capacity. The proposal to be placed before the Finance Committee for its information.

***The Finance Committee recommended that a preliminary estimate to be prepared by APWD including the cost of hiring consultant. Further committee also directed that as necessary fund is not available with ANIMERS, a comprehensive proposal to be prepared by Director (ANIMS) for requirement of additional funds from MHA.***

**Miscellaneous Agenda:**


**AGENDA 01: Development of site for Administration Block, Science Block, Ty-IV, Ty-V, Ty-VI and professor Hostel at the new Medical College campus. SH: Earth Cutting (Modified Revised Estimate).**

The proposal is regarding sanction of revised estimate taken up in the Finance Committee meeting of ANIMERS held on 05.08.2022. The proposal was deferred till the outcome of the arbitration proceedings by the committee.

A recent site visit was held by the Chief Secretary, A & N Administration along with the officials of ANIMERS, APWD and contractors on **01.03.2024** wherein the Chief Secretary had directed to take up all the pending issue of revised estimate of Medical Collage Projects in the upcoming SFC, FC and EC.

Accordingly the above said agenda was taken as a miscellaneous agenda in the Finance Committee meeting of (ANIMERS) held on 14.05.2024 with the permission of Chairman.

***The Finance Committee directed to recast the break up details of cost escalation and to be submitted on file to the Secretary (Health).***

  
Member Secretary (ANIMERS)