

**MINUTES OF THE FINANCE COMMITTEE MEETING OF ANIMERS HELD
ON 17.07.2023 AT 04.00 PM IN THE MAIN CONFERENCE HALL OF
SECRETARIAT**

1. The Meeting of the Finance Committee of the Andaman & Nicobar Medical Education & Research Society (ANIMERS) was held on 17.07.2023 at 04.00 PM in the main Conference Hall of Secretariat.

2. **List of Members present:**
 - i. Shri. Nikhil Kumar, Comm-Cum-Secretary (Health) **Chairman**
 - ii. Dr. Satyendra Singh Dursawat Secretary (Health) **Member**
 - iii. Shri. Arjun Sharma, Secretary (Planning/APWD) **Member**
 - iv. Shri. C. Arvind, Secretary (Finance) **Member**
 - v. Dr. Munni Singhania, DHS/MS (ANIMERS) **Member**
 - vi. Dr. Pragya Sharma, Director (ANIIMS) **Member**

3. **List of Invitees present:**
 - i. Dr. Anil Agarwal, OSD (Medical College) **Invitee**
 - ii. Shri. Alex Varghese, OSD (Technical) **Invitee**
 - iii. Shri. Madhab Narayan Saha, AAO (ANIIMS) **Invitee**
 - iv. Shri. Anil Koshy, FA/EO (ANIMERS) **Invitee**

At the Outset the Member Secretary(ANIMERS) welcomed all present in the meeting and following Agenda Points were discussed and decisions were taken as under:-

AGENDA 01: Rationalization for creation of post in ANIIMS.

The Member Secretary informed that as per the directions of the Finance Committee in its meeting held on 19.04.2023 (Agenda 06) recommended that ANIIMS may workout only extremely essential extra posts besides existing manpower required to run G.B.Pant Hospital as per NMC guidelines and put forward to EC/GB for approval. Also the posts that are required to be created may be put up in staggered manner over next 3-5 years, in the order of priority.

Accordingly, following posts have been worked out, as an immediate priority to optimally functionalise GBPH, keeping in view the commencement of super speciality services, post-graduation courses and proposed de novo courses mentioned below:

Sl.No.	Designation	Proposed posts	Justification
1.	Dean Academics	01 (Pay level-14 Rs.1,44,200/-)	Approved in DPR, Inadvertently missed during creation
2.	Professor	09 (Pay level 14- Rs.1,44,200/-) (Community Medicine-01, General Medicine-01, General Surgery-01, Pediatrics-01, Dermatology-01, Pschiatry-01, Obstetrics & Gynaecology-01, Marine Medicine 01* , Emergency Medicine-01)#	For starting of PG courses (08 posts), and fulfilling the NMC MSR guidelines# (01 post) * De novo
3.	Associate Professor	08+01 (Pay level 13- Rs.1,23,100/-) (including one super specialty post)Pathology-01, Forensic Medicine-01, Pediatrics-01, Respiratory Medicine-01, Anaesthesiology-01, Radiodiagnosis-01, Cardiology- 01, Emergency Medicine-01#, Marine Medicine-1 *	For starting of PG courses (05 posts), Super specialist post (01 post) and fulfilling the NMC MSR guidelines (02 posts)#
4.	Assistant Professor	12+1 (Pay level 12- Rs.78,800/-) super specialty posts (Cardiology-01, Gastroenterology-01, Nephrology-01, Neonatology- 01, Neurology-01, Urology-01, Neurosurgery-01, Medical Oncology-01, Surgical Oncology-01, Surgical Gastroenterology-01, Paediatric Surgery-01, Endocrinology-01, Marine Medicine-01*	De novo for augmenting services
5.	Senior Resident	28 (Pay level 11- Rs.67,700/-) (Emergency Medicine-09, Pharmacology-01, Pathology- 01, Microbiology-01, Ophthalmology-01, Paediatrics- 02, General Surgery-04, General Medicine-04, Dentistry-01, Orthopaedics-01, Obstetrics & Gynaecology-01, Anaesthesiology-01, Radiodiagnosis-01, Marine Medicine-1*	For starting of PG courses and to manage increased patient load (08 posts), and fulfilling the NMC MSR guidelines (11 posts)

6.	Junior Resident	34 (Pay level 10- Rs.56,100/-)	Additional JRs are required to cater to the super speciality services, start PG courses and the passing out post interns may be utilised to fill all the JR posts so that they can satisfy the surety bond conditions.
7.	Lady Medical Officer	02 (Pay level 10- Rs.56,100/-)	For UHTC Haddo and RHTC Chouldari as per NMC MSR; after handing over the control to ANIIMS
8.	Nursing officers	34 (Pay level 07- Rs.44,900/-)	212(85 DHS+66 ANIIMS+9 NHM+52 from latest recruitment). As per NMC/IPHS 2022, 456 Nursing officers are required. However, we propose to create 34 posts in the first phase to fulfil the old MCI norms and smooth functioning of college.
9.	Assistant Librarian	01 (Pay level 07- Rs.44,900/-)	Inadvertently missed post
10.	Biomedical engineer	01 (Pay level 07-Rs.44,900/-)	Inadvertently missed post
11.	Cardiac Cath Lab Technician	02 (Pay level 06- Rs.35,400/-)	Post to be created for Cardiac Cath Lab
12.	Lab technician	12 (Pay level 05- Rs.29,200/-)	Inadvertently missed post
13.	CSSD Technician	02 (Pay level 06- Rs.35,400/-)	Inadvertently missed post
14.	Renal Technician	02 (Pay level 06- Rs.35,400/-)	Inadvertently missed post
15.	ECG Technician	02 (Pay level 05- Rs.29,200/-)	Inadvertently missed post
16.	X-ray Technician	02 (Pay level 05- Rs.29,200/-)	Inadvertently missed post
17.	Radiographer	02 (Pay level 05- Rs.29,200/-)	Inadvertently missed post
18.	OT Technician	04 (Pay level 06- Rs.35,400/-)	Inadvertently missed post
19.	OT Assistant	04 (Pay level 05- Rs.29,200/-)	Inadvertently missed post
20.	Medical social worker	02 (Pay level 06- Rs.35,400/-)	For UHTC Haddo and RHTC Chouldari
21.	Public Health Nurse	02 (Pay level 07-Rs.44,900/-)	For UHTC Haddo and RHTC Chouldari

22.	Health Inspector	02 (Pay level 04-Rs.25,500/-)	For UHTC Haddo and RHTC Chouldari
23.	Pharmacist	02 (Pay level 06- Rs.35,400/-)	For UHTC Haddo and RHTC Chouldari
24.	Health educator	02 (Pay level 06- Rs.35,400/-)	For UHTC Haddo and RHTC Chouldari
Total posts		174	
Total financial implication per annum Rs. 30.19 Crores			

The Finance Committee referred to Ministry of Finance OM No.7(1)/E-Coord-I/2017 dated 12.4.2017 for creation of Post wherein the Competent authority of creation of post for Pay Level 14 i.e (Joint Secretary(JS)) and above is Cabinet and below Level-14 is Finance Minister. Meanwhile as an interim measure and necessity Faculties and other staff may be appointed on Contract basis.

The Finance Committee recommended the proposal to be placed before EC/GB, thereafter to obtain the approval of Cabinet and Finance Minister.

AGENDA 02 : A/A & E/S revised estimate for Construction of Administrative Block and Library Block for Medical College for Rs.32,95,48,674/-.

The OSD(Technical)/EE,PBSD informed that as per the Minutes of Finance Committee meeting held on 19.04.2023, the detailed break up justification which resulted into Cost escalation of the work Construction of Administrative Block and Library Block for Medical College to Sub-Finance Committee (ANIMERS) prior to placing it before Finance Committee for its recommendation.

Accordingly, OSD (Technical) had presented through power point presentation regarding the break up/ detailed justification before the Chairman/members of SFC (ANIMERS) on 16.06.2023.

The proposed revised estimate was submitted to the client department for an amount of **Rs. 32.96 Crs** during Nov 2022 for according revised sanction which is mentioned below:

Breakup Summary of Cost Escalation for the Proposed Revised Estimate

		Statutory Taxes/Orders (Rs.in Cores)						
Sanction Cost	Total work cost (civil+IEI works)	GST @18 %	EPF & ESI @ 4.25%	Quality Assurance @1%	Pre-Construction @3%	Post construction @13%	Interest @7.5%	Contingencies @3%
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
18.69	24.87	0.65	1.09	0.25	0.80	3.48	1.02	0.80

Items	Escalated Cost (In Crs)	Remarks
Total Work cost (Civil+IEI Works) (i/c GST@12%)	24.87	The total work cost (Civil+IEI Works) i.e 24.87 Crs is including GST @12% (2.02 Crs) the provision for which was not included in the scope of the work but considered at the time of justification of tender.
Statutory Taxes/orders	8.09	Statutory Taxes/Orders which were implemented during the course of execution and the provisions were not included in the scope of the work.
Proposed Revised Cost	32.96	

During the presentation in SFC, it was informed about the **modification** to be made in the proposed Revised Estimate submitted to the client department for **Rs.32.96 Cr. to Rs.31.44 Cr.** The reduction in the revised cost has occurred due to excluding the cost (i.e. **Rs. 0.80 Cr.**) for pre-construction stage and the reduction of **Rs.0.716 Cr.** made in interest amount which was briefed to the committee. The modified break up details of cost escalation for the modified Revised Estimate is mentioned below:

Modified Breakup Summary of Cost Escalation for the Proposed Revised Estimate

Statutory Taxes/Orders							(Rs. In Crores)
Sanction Cost	Total work cost (civil+IEI works)	GST @18 %	EPF & ESI @ 4.25%	Quality Assurance @1%	Post construction @13%	Interest @7.5%	Contingencies @3% (2+3+4+5+6+7)
(1)	(2)	(3)	(4)	(5)	(6)	(6)	(8)
18.69	24.87	0.65	1.09	0.25	3.48	0.304	0.80

After detailed discussion the Finance Committee directed that further break up of escalated amount Rs 24.87 Crore may be reflected and statutory Payment of EPF/ESI to be paid after verification from EPF Portal on actual basis and interest to be excluded from the Revised Estimate.

Accordingly the breakup of escalated amount and excluding interest component are detailed below:

Breakup Summary Justification Of Cost Escalation From Rs.18.69 Crs(Sanctioned) To Rs. 24.87 Crs(24.87-18.69=6.18)

Sl. no.	Justification of cost Escalation	Amount(Rs. in Crores)
1.	Inclusion of items in the T/S and Agreement for which provision was actually not available in the sanctioned A/A & E/S amount.	1.74
2.	For accommodating the proposed science blocks and for making optimum utilization of available developed land, the layout of the Administrative & Library Block was shifted with the decision taken by Engineers & Architect. Due to shifting of layout, it was mandatory to construct a Counter fort retaining wall 6mtr height in the rear side of the building for the structural safety and protection of building. The provision for construction of retaining wall has been included in the revised estimate.	0.97
3.	The floor to floor height of the building was taken 3.60 mtrs as per the Architectural drawing received during the preparation of preliminary estimate. Later on after sanction of call of tender, the floor to floor height has been issued to 3.90 mtrs as per the revised Architectural drawing issued vide No1-D/Arch/ ANIMERS/2015-16/126 dated.28/08/2017.	0.44
4.	At the time of sanction of work, the GST was not implemented by Govt. Thus, in the preliminary estimate, the provision of 5.6% service tax exists. The Technical Sanction and Tender was called after implementation of GST on 30.06.2017 and therefore, justification of tender was done considering 12% GST for the work contract	2.02
5.	After receipt of A/A & E/S, a letter was received from Director ANIMERS vide No. 6-14/ANIMS/TECH-WORKS/2015/1081 dt; 15.12.2017 for incorporating certain items which were not available in the earlier Architectural Drawing considered for preparation of Preliminary Estimate. Accordingly, these items were included in the tender viz. Aluminium Composite Panel, Structural glazing, additional false ceiling below the R.C.C. Slabs in two floors and granite in staircase and cladding in lift portion etc. During execution on receipt of detailed drawing from ANIMERS, the quantities of items have deviated.	0.58
6.	During the initial stages of construction, owing to non-availability of pulverized stone sand, it was decided to substitute pulverized sand with mainland river sand for better quality assurance in RCC works.	0.30
7.	The Director, ANIIMS vide his letter No. I-17/ANIIMS/Planning Cell/2020-21/30 dt 10.12.2020 issued a layout drawing of wall panelling during execution of work. Though the wall panelling was already included in the agreement but the allied works such as Aluminium frame work and Teak/Padauk beading to seal the exposed edges of the wall panelling had to be executed as extra item.	0.131
	Total	6.18

Breakup Summary Justification Of Cost Escalation due to Statutory Order, taxes

S.Ino	Difference of GST from 12% to 18%	Amount
1.	There has been further increase in GST rate for work contract as per Gol order w.e.f. 18.07.2022 from 12% to 18%. In order to clear the amount for the committed liabilities as well as the balance work cost for completion of work, the provision of additional GST rate @ 6% has also been considered in the revised estimate.	0.65
2.	Various Govt. Statutory orders/Taxes issued well after the sanction of A/A & E/S of the work viz. EPF & ESI=Rs 1.09 Cr, post construction=Rs 3.48 Cr Contingencies=Rs 0.29 cr & 1% Quality assurance=Rs =0.25 Cr. etc. have also been added in the revised estimate.	5.11
Total		5.76

Items	Escalated Cost (In Cr.)	Remarks
Total Work cost (Civil+IEI Works) (i/c GST@12%)	24.87	The total work cost(Civil+IEI Works) i.e Rs.24.87 Cr. is including GST @12% (2.02 Crs), the provision for which was not included in the scope of the work but considered at the time of justification of tender.
Statutory Taxes/orders	5.76	Statutory Taxes/Orders which were implemented during the course of execution and the provisions were not included in the scope of the work.
Modified Proposed Revised Cost	30.63	

Detail break up of Revised Estimate of Rs 30.63 crore							
Sanc tion Cost	Total work cost (civil+IEI works)	GST @18 %	EPF & ESI @ 4.25%	Quality Assurance @1%	Post constructi on @13%	Conti ngen cies @3%	Total (2+3+4+5+6+7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
18.69	24.87	0.65	1.09	0.25	3.48	0.29	30.63

The Finance Committee recommended the revised estimate of Rs 30.63 Cr. to be placed before Executive Council/GB for approval.

AGENDA 03: Opening of Bank Accounts.

a) Opening of Bank Account for Continuing Medical Education(CME) in ANIIMS:

The Member Secretary informed that as per the provisions in the Indian Medical Council (Professional Misconduct, Etiquette and Ethics) Regulations 2022, it has been made compulsory for every

medical practitioner to attend Continuing Medical Education programme and that of minimum 30 credit hours is necessary for renewal of registration of doctors after every 5 years. The Tamil Nadu Medical Council has authorized Andaman and Nicobar Islands Institute of Medical Sciences to conduct Continuing Medical Education programmes.

An academic Continuing Medical Education calendar will be prepared based on the proposal for Continuing Medical programmes to be conducted by each Department. In this regard, a Standard operating procedure for conducting Continuing Medical Education programmes has been adapted from Guidelines for organizing of conferences/courses / workshops/CME/symposium from AIIMS New Delhi and approved revised Reproductive and Child Health (RCH) training financial norms vide DO No. A-11033/101/07-Trg. Dated 28th January 2015.

It is proposed to open a separate saving account in any nationalized bank i.e. State Bank of India /Canara Bank in the name of ANIIMS Continuing Medical Education account for maintaining the funds related to organization of conferences/courses/ workshops /CME/symposium etc the account will be jointly operated by Director, ANIIMS and Dean (Academics) with concurrence of the accounts department in ANIIMS.

b) Opening of Bank Account for Revenue collection in ANIIMS:

The funds received in various ways like late fees, Xerox and other revenue. This fund was earlier deposited in the GIA salary account of ANIIMS and currently it is deposited in the GIA General Account of ANIIMS. As there is no direction/SOP for utilization of this revenue account. Presently the revenue received till date is very minimum but likely to increase in future. The revenue received till date has to be deposited in a separate Account. Hence it is proposed to open a separate saving account in any nationalized bank i.e State Bank of India/ Canara Bank, in the name as ANIIMS Revenue Account which will be jointly operated by Director (ANIIMS) & AAO (ANIIMS) prior to concurrence from account department of ANIIMS.

c) Opening of Bank Account for Depositing of EPF in OSD (Technical):

OSD (Technical) has proposed vide letter no. 11-E/OSD (T)/ANIMERS/2023-24/111 dt. 15.06.2023 regarding opening of current account for OSD (Technical) for depositing the EPF Amount deducted for the DRM's posted in OSD (Technical). It is proposed to accord necessary approval for opening of a current account for online deposit of EPF amount the account will be jointly operated by OSD (Technical) & AAO, OSD (Technical).

The Sub-Finance Committee unanimously recommended opening of the Bank account mentioned above as per Rule 23(n) of Rules and Regulation of ANIMERS "The Society shall maintain accounts in a nationalized bank as approved by the Executive Council. This account of the Society shall be operated by the person/person duty, authorized in this behalf by the Executive Council".

(d) Opening of Bank Account in the name of Mental Health System Assessment (MHSA).

The Director (ANIIMS) informed that an account to be opened in the name of "MHSFA, Andaman & Nicobar Islands" in a nationalised bank and briefed that NIMHANS supports the implementation of the National Mental Health programme (NMHP), proactively networks with other state, and national, international and multi-lateral agencies and has developed strong linkages with several community-based initiatives which have resulted in sustainable cost-effective replicable models of grass root level health interventions.

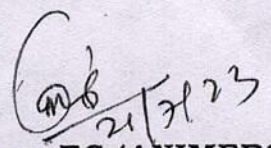
The need for a national level mental health system assessment in a geographically diverse country like India has been felt for a long time and the National Mental Health Survey undertaken in 2015-16 has identified gaps in the system.

Subsequent to the implementation of the mental health care act 2017, 'Telemanas' and other initiatives, Ministry of Health and Family Welfare (MOHFW), Government of India identified undertaking a Mental Health System Assessment (MHSA) and resource inventory in all 28 states and 8 union territories a critical need. NIMHANS was entrusted with the responsibility to develop the methodology, co-ordinate and implement MHSA. In this context, in the UT of Andaman & Nicobar Islands, ANIIMS has been identified as the implementation partner for the conduct of the MHSA.

The Bank account is proposed to be opened in the name of MHSA, Andaman & Nicobar Islands, in any nationalised bank which will be jointly operated by the Principal investigator/Co-investigator of the survey.

The Finance Committee recommended all four proposals of opening bank accounts to be placed before Executive Council for kind consideration and approval.

The Meeting ended with Thanks.


Member Secretary, EC (ANIMERS)