

**MINUTES OF THE FINANCE COMMITTEE MEETING OF ANIMERS HELD ON
18.10.2024 AT 04.00 PM IN THE MINI CONFERENCE HALL OF
SECRETARIAT**

1. The Meeting of the Finance Committee of the Andaman & Nicobar Islands Medical Education & Research Society (ANIMERS) was held on 18.10.2024 at 04.00 P.M in the Mini Conference Hall of Secretariat.

2. **List of Members present:**

i. Smti. Nandini Paliwal, Comm-Cum-Secretary (Health)	Chairman
ii. Ms. Purva Garg, Secretary (APWD)	Member
iii. Shri. Aman Guptha, Secretary (Planning)	Member
iv. Dr. Suja Antony, Director of Health Services	Member
v. Dr. Pragya Sharma, Director (ANIIMS)/MS(ANIMERS)	Member
vi. Shri.Tej Badhur , Chief Engineer (APWD)	Co-Opted-Member

3. **List of Invitees present:**

i. Shri. Sabir Hussain, OSD, Technical (ANIMERS)	Invitee
ii. Shri. S.Sakthi, FA/EO (ANIMERS) Sr. AO (DHS)	Invitee
iii. Shri. Madhab Narayan Saha, AAO (ANIIMS)	Invitee

4. At the Outset, the Director, ANIIMS welcomed all present in the meeting and the following Agenda Points were discussed and decisions were taken as under:-

AGENDA 01: Creation of Posts:

The Finance Committee in its meeting held on **19.04.2023** under the Chairmanship of Commissioner-cum-Secretary (Health)/Chairman, Finance Committee (ANIMERS) vide **Agenda 06** recommended that ANIIMS/ANIMERS may work out only extremely essential extra posts besides existing manpower required to run GBPH as per NMC guidelines and put forward to EC/GB for approval. Also the posts that need to be created may be put up in staggered manner over next 3-5 years, in the order of priority.

The following posts have been worked out, as an immediate priority for smooth functioning of GBPH:

Sl. No	Name of the post	No. of Posts	Pay Level	Justification
1	Driver	06	2	Manpower for ambulance in GBPH.
2	Assistant Professor	Plastic Surgery 01, Cardiothoracic Surgery-01	12	Inadvertently missed post Super specialty post.
3	Demonstrator	02	10	Inadvertently missed post as per NMC MSR.
4	Caretaker (Boys Hostel)	04	4	For smooth functioning of Hostels.
5	Dhobi	03	2	For smooth functioning GBPH.
6	Mortuary Attendant	02	1	For smooth functioning of GBPH.

7	Network Engineer	01	7	For smooth functioning of IT Cell, ANIIMS.
8	Software Engineer	01	7	For smooth functioning of IT Cell, ANIIMS.
9	Hospital Manager	02	7	For smooth functioning of GBPH.
10	Pharmacist	10	6	For smooth functioning of GBPH.
11	Nursing Officer	20	7	For smooth functioning of GBPH.
12	Lab Technician	10	5	For smooth functioning of GBPH.
13	Lower Grade Clerk	10	2	08 nos for ANIIMS & 02nos for ANIMERS. For smooth functioning of ANIIMS /ANIMERS.
14	Ward attendant	10	1	For smooth functioning of GBPH.
15	Incinerator operator	01	2	For smooth functioning of GBPH.
Total		84		

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval.

The Finance Committee recommended the proposal to be placed before Executive Council for approval.

AGENDA 02: Hiring of Outsourcing staff:

The following outsourcing staffs are required for smooth functioning of ANIIMS/GBPH:

S.No	Name of the Post	No. of Staff	Justification
01	Data Entry Operator	45	Smooth implementation of e-hospital and smooth functioning of various Departments in ANIIMS
02	Multi-Tasking Staff	16	For smooth functioning of ANIIMS/GBPH
03	Housekeeping Staff	20	For smooth functioning of ANIIMS/GBPH
04	Cook	03	For smooth functioning of kitchen in GBPH
Total		84	

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval.

The Finance Committee recommended the proposal to be placed before Executive Council for approval. However, the committee restricted the requirement of Data Entry Operator (DEO) as proposed in the proposal from 45 to 30.

AGENDA 03: Augmentation of Existing water bodies:

There are three water bodies in ANIIMS College Campus at Dudh Line. ANIIMS intends to increase the availability of water during summer season and for future use. This can help to improve the quality and availability of groundwater, which can provide water security to the inmates of Hostels and Faculty Quarters. The approximate financial implication for the augmentation of existing water bodies would be approximately **₹1,16,29,000/- (Rupees One Crore Sixteen Lakhs Twenty Nine Thousand Only)**. The work may be carried out through e- tender.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval. The Committee also recommended that the implementing agency for the work will be APWD and works to be executed by following all the codal formalities as per APWD works manual.

The Finance Committee deferred the proposal. The committee directed APWD to review the proposal with all the details including physical and financial aspects and to resubmit the proposal before the SFC prior to placing it before FC/EC for approval.

AGENDA 04: Security measures in ANIIMS/GBPH for safer work place environment:

The instant proposal is regarding the immediate measures to be taken to enhance the Security personnel and CCTV cameras to provide safer working environment for health workers in GB Pant Hospital and its premises to ensure compliance with DO Letter vide No. D.O No. 01/SCI/SMWR/DGSH dated 23.08.2024 from Secretary, MoHFW, GoI and order of Hon'ble Supreme Court of India vide Suo Motu Writ Petition (Criminal) No. 2 Of 2024 dated 22.08.2024.

The financial implication for engagement of additional 85 Nos. Security personnel through outsourcing will be approximately **₹2,80,81,064/- (Rupees Two Crore Eighty Lakhs Eighty One Thousand and Sixty Four Only)**. The financial implication for the proposal for installation additional 151 CCTV cameras will be approximately **₹53,05,385/- (Rupees Fifty Three Lakh Five Thousand Three Hundred Eighty Five Only)**. The total financial implication for engagement of 85 additional security guards in GBPH and its premises and installation of 151 CCTV Cameras including CAMC for a period of 05 years @ 10 % would be **₹3,60,39,142/- (Rupees Three Crore Sixty Lakhs Thirty Nine Thousand One Hundred and Forty Two Only)**.

The proposal has already been placed in e-file vide Computer No. **93636** for approval of the competent authority i.e. Chairman, Executive Council, ANIMERS/Chief Secretary, Andaman & Nicobar Administration.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval. The committee also desired to seek additional funds to meet the expenditure by projecting the requirement under ten monthly estimates.

The Finance Committee recommended the proposal to be placed before Executive Council for approval. The committee also desired that proper police verification to be done for the security guards being deployed by the agency. The process of police verification is also to be done by ANIIMS once security guards deployed. Further the committee also desired a proper room for monitoring of CCTV footage/pictures is to be arranged.

AGENDA 05: User fee for some selected procedures:

The instant proposal is regarding the collection of user fee for some selected procedures in GBPH to generate revenue. The revenue generated will be collected in ANIIMS revenue account which will jointly operated by Director ANIIMS and AAO, ANIIMS.

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval. The Committee recommended for collection of minimum fees for the following procedures:

1. Dental
2. Ultrasound
3. CT Scan
4. OPD

The Finance Committee recommended the in principle approval for the proposal to be placed before Executive Council for approval. The Finance Committee also directed that the formal committee to be formed for the same to assess the amount that needs to be charged and SOP for the collection and utilization of the fee.

AGENDA 06: Construction of 12 Nos. Type-III Qtrs, 12 Nos. Type- IV Qtrs.12 Nos. Type-V Qtrs. & 06 Nos. Type-VI Qtrs. (Revised Estimate):

- **Sub work:** - Construction of 12 Nos. Type-III (02 Block), 12 Nos. Type-IV (02 Block) Qtrs, 06 Nos. Type-VI (01 Block), 12 Nos Type-V (02 Block), for Medical College at Dudhline, Port Blair.
- Sanctioned Amount WS/1-5(1)/CE/2016-2017/812 dated 18.08.2016 - ₹ **17,27,40,724/-.**
- **Proposed Revised Estimate Cost - ₹.19.40 Crs.**
- In the Finance Committee (ANIMERS) held on 14.05.2024 in the main Conference hall of Secretariat under the Chairmanship of Comm-Cum- Secretary (Health)/Chairman, the FC (ANIMERS) has directed to recast the break up details of Cost escalation at Agenda 8 and put up the same in e-file. Accordingly, as per the direction of FC (ANIMERS), the breakup detail of cost escalation was re-casted and

forwarded on e-file to Secretary (Health). However, the same was returned from Comm- Cum-Secretary (Health) dated 12.08.2024 on e-file with the remarks that the agenda to be taken up on SFC (ANIMERS).

Accordingly, the breakup details of Cost Escalation has been re-casted.

		(₹ In Crs.)
Sl. no	Reason for Cost Escalation	Escalated Amount
1.	The work was awarded on 17.01.2017. During the course of execution Good Service Tax (GST) @12% was implemented on 30.06.2017 which was not included in the original scope of the work as a result of which the cost escalated for civil and IEI works. There has been further increase in GST rate as per GOI order w.e.f. 18.07.2022 from 12% to 18%. In order to clear the amount of committed liabilities as well as balance work, the provision of additional GST @6% has also been considered in the revised estimate for civil and IEI works. Service tax which was included in the original provision of work (0.92 Crs.) has been deducted from GST (1.49 - 0.92= 0.57)	0.57
2.	The payment made against one of the condition stipulated in the agreement under the clauses 10CC & 10CA being the escalation.	0.86
3.	In the original scope of work the provision of EPF & ESI was not incorporated, but as per CPWD Work Manual 2022(updated upto OM No. DG/SOP 2022/07 dated 09.11.2022 under Chapter 3 SOP No 3/2 Sl. No 11, it is mandatory to add EPF & ESI in the estimate. Accordingly, as per the direction of Finance Committee (ANIMERS) on 12.03.2024, the cost escalated due to the addition of EPF & ESI has been recalculated on the bill amount paid and to be paid after 09.11.2022.	0.13
4.	As directed by the Finance Committee (ANIMERS) on 12.03.2024, the cost escalated under clause 7 of the Agreement as per the GCC 2014 due to delay in payment owing to non-availability of fund is recalculated and found correct for 19th RA Bill (Civil) and 20th RA Bill (Electrical).	0.08
5.	The contingencies which was included in the original provision of work (0.50 Crs.) has been adjusted in the provision of contingencies made in the revised estimate (0.54 Crs.) Difference = (0.54 - 0.50 = 0.04 Crs.)	0.04
6.	In the scope of the work door were to be executed using wood. Due to non-availability of local paddock in market, the frames of door were replaced with T-iron frames as on directions given by the higher authority, APWD during his visit to site.	0.13
7.	In the scope of the work windows frames and shutters were to be executed using wood. Due to non-availability of local paddock in market, the frames and shutters were replaced with Aluminium sections as on directions given by the higher authority, APWD during his visit to site.	0.32
Total		2.13

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval. The Committee also desired that a detailed presentation (PPT) to be made by APWD/OSD Technical (ANIMERS) on the above works before the Finance Committee.

The Finance Committee recommended the proposal to be placed before Executive Council for approval with the exclusion of amount as mentioned in the Sl. No. 04 & 05 of the above table.

AGENDA 07: Development of site for Administrative Block, Science Block, Type-IV, Type-V, Type VI and professor Hostel. (Earth Cutting):

- **Sub work :- Development of site for Administrative Block, Science Block, Type-IV, Type-V, Type VI and professor Hostel.**
- **SH: - Earth Cutting Sanctioned Amount - WS/1-5(1)/CE/2016-2017/ 309 dated 17/02/2017 - ₹8,99,52,343/-.**
- **Proposed Revised Estimate submitted to the client department - ₹10.18 Cr.**

The above said work was sanctioned for an amount of ₹8.99 Crs. The work was physically completed on 02.01.2019, but the final bill is yet to be settled due to want of revised sanction.

The re-modified revised estimate is submitted to the client department for an amount of ₹10.18 Cr.

The proposal regarding the revised estimate was taken up in the **FC (ANIMERS) on 05.08.2022**, but the proposal was decided to be deferred till the outcome of the arbitration proceedings by the Committee.

A recent site visit was held by the **Chief Secretary, A & N Administration** along with the contractors and other officials of ANIMERS and APWD on **01.03.2024** wherein the Chief Secretary has directed to take up all the pending issues of revised estimate of Medical College Projects in the upcoming SFC, FC and EC.

In the Finance Committee (ANIMERS) held on 14.05.2024 in the main Conference hall of Secretariat under the Chairmanship of Comm- Secretary (Health)/Chairman, the FC (ANIMERS) has directed to recast the break up details of Cost escalation at Miscellaneous Agenda and put up the same in e-file. Accordingly, as per the direction of FC (ANIMERS), the breakup detail of cost escalation was re-casted and forwarded on e-file to Secretary (Health). However, the same was returned from **Comm-Cum-Secretary (Health) dated 12.08.2024 on e-file with the remarks that the agenda to be taken up on SFC (ANIMERS).**

Accordingly, the breakup details of Cost Escalation has been re-casted

(₹. In Crs.)		
Sl.No	Reason for Cost Escalation	Escalated Amount
1.	In the original sanctioned estimate, the scope of work for earthwork in excavation over areas for all kinds of soil was 2, 22,737cum. During the execution of work, it was noticed that there was existence of ordinary rock within the layer of all kinds of soil. Furthermore, it is to mention that the ordinary rocks were encountered in few patches of the area. As a result of which the soil classification in some of the patches changed and therefore for fulfilment of the scope of work, ordinary rock strata was required to be executed. Accordingly, the client department was informed about the possibility of deviation in the scope of sanction vide Letter No. DB-MC(18)/PBSD/2017-18/646 dated 26.02.2018. The matter was also taken up in the FC (ANIMERS) on 26.06.2018 during the course of execution of work reflecting the tentative cost escalation for an amount of ₹.9.54 Crs, wherein the Committee directed to resubmit the same with detailed facts so as to re-examine the matter.	0.53
2.	The work was awarded on 27.06.2017. During the course of execution Good Service Tax (GST) @12% was implemented on 30.06.2017 which was not included in the original scope of the work as a result of which the cost escalated for civil and IEI works. Thereafter there has been further increase in GST rate as per GOI order w.e.f 18.07.2022 from 12% to 18%. In order to clear the amount of committed liabilities as well as balance work, the provision of additional GST @ 6% has also been considered in the revised estimate for civil and IEI works. Service tax which was included in the original provision of work (0.50 Crs.) has been deducted from GST (0.87 - 0.50 = 0.37)	0.37
3.	The cost escalated due to the provision of contingencies in the proposed revised estimate.	0.29
	Total	1.19

The Sub-Finance Committee recommended the proposal to be placed before the Finance Committee for its recommendation prior to placing it before EC for approval. The Committee also desired that a detailed presentation (PPT) to be made by APWD/OSD Technical (ANIMERS) on the above works before the Finance Committee.

The Finance Committee recommended the proposal to be placed before Executive Council for approval with the exclusion of amount as mentioned in the Sl. No. 03 of the above table.

**Miscellaneous Agenda discussed with the permission of
Chairman.**

AGENDA 01:Support to Inter Islands with Cardiologist:

Presently the General Medicine department in ANIIMS GBPH has only one physician. It is also to mention that there is no Cardiologist available with GBPH on this day. The cath-lab worth amount of ₹10 Cr. is lying ideal without any cardiologist.

Dr. Srikanth earlier being the only Cardiologist of GBPH who had resigned 03 months back has now been posted by CHS to GBPH, Sri Vijaya Puram was working in ANIIMS for last 18-20 months. He has single handedly managed almost lifesaving 15 Angiographies, 7 angioplasties and 10 pacemakers while he was working with ANIIMS.

Despite continuous advertisement, there have been no applicants against the advertisement. Thus there is an **Emergent need for cardiologist and Physician in GBPH as well as inter islands.**

It is thus proposed that the Cardiologist posted in GBPH by CHS against a vacant post of Asst. Prof Cardiology may also be deputed:

1. To Inter-islands for:
 - Screening the patients for Cardiac Diseases, and level specific management.
 - To fill in the gap as General Physician in the Inter Islands.
2. To fill in the gap in ANIIMS to teach the UG students in the subject of General Medicine besides his regular duties.

Details of Pay with other Allowance in Level -12 & 11		
PAY LEVEL	LEVEL - 12	LEVEL - 11
BASIC PAY	78800	67700
NPA (20%)	15760	13540
SCA (Fixed)	5300	5300
DA (53%)	50117	43057
HRA (20%)	15760	13540
AA (Fixed)	2250	2250
ISDA (10%)	9456	8124
Transport Allowance	10800	10800
Total	188243	164311
Proposed Remuneration for additional work as above		
Special Duty allowance		30,000 (From ANIIMS)
Inter-Island Services as Cardiologist		60,000 (NHM)
Inter-Island Services as General Physician		26,000 (NHM)
Total Increase		1,16,000

A suitable remuneration may be offered to the Incumbent for additional Services, from NHM/ANIIMS, as a special case not to be quoted as precedence in the larger public interest. Due prior approvals may be sought from NHM Executive Council/SHS & in consultation with Programme Division MoHFW, GoI.

The Finance Committee recommended the proposal to be placed before Executive Council for approval.

AGENDA 02: Support from GBPH to Inter Islands for Obs and Gynae Procedures:

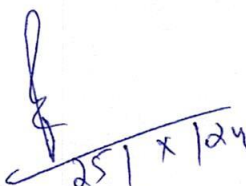
Dr. M.K. Saha currently being the Professor, HoD of Gynecology department who is being also been entrusted with additional duties of Medical Superintendent, GBPH. Presently ANIIMS has also applied for PG courses for which the confirmation will be shortly received. There is shortage of Specialist in the Inter Islands, thus he may be posted to the inter islands for family planning services, Obs and Gynae facilities and screening for cancers in the PHCS and CHC, for which an additional remuneration @ **₹1.4 lac per month** may be paid from NHM. The same may be approved by the SHS and in consultation with Programme Division, NHM, MoHFW, ***as a special case not to be quoted as a precedence in the larger public interest. Due prior approvals may be sought from NHM Executive Council/SHS & in consultation with Programme Division MoHFW, GoI.***

The Finance Committee recommended the proposal to be placed before Executive Council for approval.

AGENDA 03: Opening of SNA Account in ANIIMS:

The DPR for the Nursing College co-located with Medical College has been approved by Ministry of Health & Family Welfare (MoHFW) GoI. The Ministry has proposed to release ₹10 Cr. for infrastructure construction. The Ministry has requested to open an SNA account for the above scheme. It is proposed to open SNA account in ANIIMS. The account will be jointly operated by Director ANIIMS & AAO, ANIIMS.

The Finance Committee recommended the proposal to be placed before Executive Council for approval. The SNA account to be opened by ANIMERS for the funds received for infrastructure only.


Member Secretary, EC (ANIMERS)