

**MINUTES OF THE FINANCE COMMITTEE MEETING OF ANIMERS HELD ON  
19/04/2023 AT 11.00 AM IN THE MAIN CONFERENCE HALL OF**

**SECRETARIAT**

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The meeting of the Finance Committee of the Andaman & Nicobar Medical Education & Research Society (ANIMERS) was held on 19.04.2023 at 11.00 am in the main Conference Hall of Secretariat.

**List of Members present:**

Shri. Nikhil Kumar, Comm.cum. Secretary (Health)	<b>Chairman</b>
Shri. Arjun Sharma, Secretary (Health)/(Planning/(APWD)	<b>Member</b>
Shri. C.Arvind, Secretary (Finance)	<b>Member</b>
Dr. MunniSinghania, DHS/MS (ANIMERS)	<b>Member</b>
Dr. Pragya Sharma, Director (ANIIMS)	<b>Member</b>
Shri. Shivaraman Subramanian, CE (APWD)	<b>Co-Opted-Member</b>

**List of Invitees present:**

Dr. Anil Agarwal, OSD( Medical College)	<b>Invitee</b>
Shri. Alex Varghese, OSD (Technical)	<b>Invitee</b>
Shri. Madhab Narayan Saha, AAO (ANIIMS)	<b>Invitee</b>

At the Outset, the Director, ANIIMS welcomed all present in the meeting and the following Agenda Points were discussed and decisions were taken as under:-

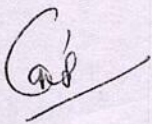
**A: PROPOSALS OF MEDICAL COLLEGE (ANIIMS):**

**Agenda 01: Salary Revision of all Faculties, Resident Doctors and Non-Teaching Staff**

Director, ANIIMS informed that the salary of the teaching faculty, residents and non-teaching staff has not been revised since the inception of the medical college (2015) leading to high attrition of manpower which is adversely affecting the patient care and medical education. The salary in mainland is now more than what is offered in ANIIMS resulting in faculty and residents showing no interest in joining ANIIMS even after repeated advertisements leading to gross shortage of faculty and residents.

**The OSD (Medical College) at the onset informed the committee that ANIIMS being affiliated with the Pondicherry University, the revision of salary may be taken into account as per the Pondicherry University norms.**

**The Finance Committee recommended the revision of salary as per the 7<sup>th</sup> CPC for the faculties, residents, non-teaching staff and administrative staff of ANIIMS/ANIMERS. The Committee was also of the opinion the academic/ special duty allowance may be fixed as follows for the faculties:**



Sl.No.	Designation	Academic/ Special duty allowance(pm) (only for teaching faculty)
1.	Professor	Rs.30,000/-
2.	Assoc. Prof	Rs.25,000/-
3.	Assistant Professor	Rs.20,000/-

Sl.No.	Designation	Proposed (Consolidated) +HRAR recommended by FC
1.	Professor	Rs. 3.05lacs+Rs. 20,000/-
2.	Associate Professor	Rs.2.75 lacs+ Rs.18,000/-
3.	Assistant Professor	Rs.2.25 lacs+ Rs.16,000/-
4.	Senior Residents	Rs.1.45 lacs+ RFA (rent free accommodation)

At the beginning of the Agenda the Committee agreed to the need of salary revision so as the salary packages are attractive to encourage joining of more faculties in medical college. The Finance Committee further recommended the linking of salary for the faculty and other staff's with the financial index so that there is automatic enhancement of salary every year. The Committee desired that the inclusion of above emoluments to be submitted before the Finance department for vetting.

*The Finance Committee recommended the proposal to be placed before Executive Council for approval.*

#### Agenda 02: Starting of PG Course in ANIIMS

Director, ANIIMS, informed the Committee that the three batches of MBBS students have passed out from ANIIMS and as per the NMC criteria it is now required to start PG Course in ANIIMS. Postgraduate Medical Education (Amendment) Regulations, 2018 vide Notification No. No. MCI-18(1)/2018-Med./100818 dated 5<sup>th</sup> April 2018 states that 'it shall be incumbent upon Medical Colleges/Medical Institutions to make an application for starting of Postgraduate medical education courses within three years of grant of recognition, i.e., three years from the date of inclusion of the MBBS qualification awarded by the Medical College in the First Schedule of the Indian Medical Council Act, 1956. Failure to make an application for starting of Postgraduate courses within the stipulated time shall entail the withdrawal of recognition of MBBS qualification.'

Initially the PG Courses may be started in the following Departments of ANIIMS and same may be later extended to other specialties:

Sl.No	Name of the subject	No. of PG seats proposed in 2024
01.	Biochemistry	3
02.	Pathology	7
03.	Forensic Medicine	2
04.	Microbiology	2
05.	General Medicine	6
06.	General Surgery	6
07.	Community Medicine	6

08.	Paediatrics	3
09.	Obstetrics & Gynaecology	4
10.	Pharmacology	2
11.	Anaesthesiology	4
12.	Radio diagnosis	2
13.	Psychiatry	2
14.	Anatomy	2
	<b>No. of PG seats proposed in 2024</b>	<b>51</b>

A sum of around Rs.5 lacs is required as inspection fee for starting PG course per department (around Rs.2.5 lacs per department as fees to Pondicherry University for affiliation and Rs. 2.5 lacs per department to NMC for inspection). The fee for initiation of PG courses will only be paid after working out the available infrastructure in all the departments.

Since these PG students are expected to join by 2024 July, the annual expense on the stipend money of the Postgraduate students will depend on the number of departments and the number of PG seats permitted per department by the regulatory bodies to start PG courses in the next financial year and will be taken up accordingly & will be prepared in the next financial year. Total Financial Implications of Rs.70 lacs (for submitting application for fourteen departments) to begin with the PG application process.

***The Finance Committee recommended the proposal for starting of PG courses in ANIIMS for the academic year 2024-25 and same to be placed before Executive Council for its approval.***

**Agenda 03: Hiring of Super Specialists Doctors.**

Director, ANIIMS, informed the committee regarding many patients getting referred from the islands to the mainland due to the non-availability of Super Specialists. Currently, two assistant professor cardiology have already been hired against the vacant posts in General Medicine and subsequently Nephrologist, Neurologist, Medical Oncologist, Surgical Oncologist, Urologist, Neurosurgeon, Surgical Gastroenterologist, Pediatric Surgeon, Neonatologist, Endocrinologist and Medical Gastroenterologist, one each are required to be hired and the hiring may later be extended for other super specialties as and when required.

**The Finance Committee on detailed discussion agreed to recommend the creation of posts to General Body of ANIMERS for 13 super-specialists (12 Assistant Prof. and 1 Associate Prof.). The members also agreed that as a super specialist has already spent three years after MD/MS for the super-specialized course, the initial salary package should be 9 % (@ 3% per year) higher than the MD/ MS Assistant professor's salary. Thus the Committee recommended the salary of Assistant Professor in Super-specialty subjects @Rs. 2,45,250/- and Associate Professor Cardiology as @ Rs. 2,99,750/-.**

*and*

**Total Annual Financial Implication if all the posts are filled would be approximately Rs. 3,89,13,000/-.**

Sl. No.	Super-specialty	Post	Consolidated Salary /month+HRA
01.	Nephrologist	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
02.	Neurologist	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
03.	Medical Oncologist	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
04.	Surgical Oncologist	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
05.	Urologist	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
06.	Neurosurgeon	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
07.	Surgical Gastroenterologist	Assistant Professor	Rs .2,45,250/-+ Rs.16,000/-
08.	Paediatric Surgeon	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
09.	Neonatologist	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
10.	Endocrinologist	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
11.	Medical Gastroenterologist	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
12.	Cardiologist	Assistant Professor	Rs. 2,45,250/-+ Rs.16,000/-
13.	Cardiologist	Associate Professor	Rs. 2,99,750/-+ Rs.18,000/-

**The Committee also desired that the Financial index to be followed while framing the salary structure,so that there is an automatic enhancement of salary every year.**

***The Committee recommended the above proposal to be placed before the Executive Council, for approval.***

**Agenda 04: Hiring of IT specialist /engineer**

Director, ANIIMS, informed the Committee that ANIIMS is expanding e-hospital services and is also working to empower the services of IT Cell. Also ANIIMS has additional workload of linking the NMC required CCTV data. A technical expert is required for smooth implementation/ expansion of e-hospital, maintenance of website and other technical support to various departments under ANIIMS. Executive Council of ANIMERS has given in-principle approval for hiring of IT consultant.

**The Finance Committee agreed and recommended for hiring of agency through GeM for providing IT Services. The committee was of the opinion that hiring a technical expert on consolidated pay would not be feasible. The Secretary (Finance) also suggested to explore the possibility of hiring a Specialist through NIC empanelled agency.**

***The Finance Committee recommended the proposal to be placed before EC for approval.***

**Agenda 05: Furniture for Administrative Block at New College Campus**

Director, ANIIMS informed that the Administrative Block (new campus) will be shortly handed over by APWD for taking over which was confirmed by OSD (Technical). The furniture requirement of Administrative Block in new college

campus in DudhLine was assessed after getting the opinion of the various sections of Administrative Block, ANIIMS. A fund to the tune of 50 lakhs will be required for the purchase in Phase-I.

**The Committee approved the purchase of furniture for the Administrative Block by following all codal formalities of purchase procedures.**

*The Finance Committee recommended the proposal to be placed before EC for its kind consideration and approval.*

**Agenda 06: Creation of Posts.**

Director, ANIIMS, informed the Committee that the process of handing over of administrative control of G B Pant Hospital, Port Blair, UHTC Haddo and RHTC Chouldari from DHS to ANIIMS is under process, all the posts required for running the Medical College and the attached teaching hospital may be worked out as per NMC.

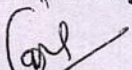
**The Committee reiterated that no manpower working in GBPH will be transferred from GBPH to Garacharma or interisland health facilities without due permission from Comm-Cum-Secretary Health. All the posts under DHS lying vacant must be filled on immediate priority and the posts of Garacharma may be filled from the freshly recruited manpower under DHS against the vacant positions. The Committee also instructed that the manpower and equipment requirement of Garacharma hospital, which is a 50 bedded unit (phase I), initially; may be worked out in detail and submitted to administration for the needful.**

*The Finance Committee recommended that ANIIMS may workout only extremely essential posts under NMC and put forward to EC/GB for approval. Also the posts that need to be created may be put up in staggered manner over next 3-5 years, in the order of priority.*

**Agenda 07: Hiring of Staff Nurses.**

Director ANIIMS, informed the Committee regarding hiring of 93 staff nurses which is very critical and required for smooth functioning of GBPH for which the total annual financial implication for hiring of the above staff nurses would be approximately 4.67 crores, the process has already been initiated.

**The Chairman directed that there will be no movement of staff from GBPH to newly constructed Garacharma hospital prior to approval from administration. Further the Committee also directed that the proposal for recruiting staff nurses to be withdrawn and emphasis to be given on regular recruitment done through DHS which will be much more concrete and provide stability to the shortage of staff nurses in GBPH. Out of the 137 sanctioned posts (DHS) of nursing officer for GBPH, Port Blair, 85 are filled from regular staff from DHS. In addition 9 nursing officer recruited by NHM**



are posted in NICU of GBPH. The remaining vacant posts out of the sanctioned posts under DHS for GBPH shall be filled from the staffs to be recruited against the 105 vacant posts advertised by DHS for regular recruitment. So, 52 of these may be factored-in while proposal is made for creation of staff nurses posts for GBPH, as per the NMC criteria.

Further the Committee also directed a full scale discussion to be carried out in presence of Secretary (Health), OSD (ANIIMS), DHS & Director ANIIMS regarding creation of post.

*The Finance Committee deferred the proposal.*

#### **Agenda 8: Strengthening services in GBPH.**

##### **a) AV Fistula Creation:**

Director ANIIMS informed the committee that the patients undergoing Dialysis at GBPH are forced to go to mainland for AV fistula creation. For creating a functional expert pool for AV fistula creation at the islands, it is proposed to invite specialists from mainland to give hands on training to the island doctors concerned, once or twice a month, for about six to 9 months. The financial implications for the visits of the experts would include the travel, accommodation and procedure training fees (5000/case approx).

The approximate financial implications for two such visits per month to meet the travel/food/lodging expenses will be Rs.4.80 lac (for six months) apart from the Rs.5000/- remuneration per case for expected twenty cases per month. Total financial implication would be approximately Rs.10.8 lacs approximately. Director ANIIMS also informed this proposal will create a pool of trained experts for AV Fistula creation in all the islands under ANI and may required external support for few more months after 6 months of initial anticipated period.

*Finance Committee recommended the proposal to be placed before EC for approval.*

##### **b) Radiology Services**

Director ANIIMS, stated the for strengthening the Radiology Services at ANIIMS/ GBPH and meeting the NMC/PU criteria of current faculty requirement, with further plans to start Postgraduate course in the department in 2023-24, it is proposed to rope-in qualified radiologists practicing in Port Blair against the vacant seats, on PPP mode at CGHS/ECHS rates, till the RRs are finalized and the faculty is hired.

*The Committee unanimously recommended the proposal to be executed in PPP mode by floating EOI to be placed before EC for approval.*



**c) Utilizing Tele-radiology services for ANIIMS:**

There are several e networks in the country providing on-demand services for tele-radiology diagnosis and tele-diagnostics, including specifically, online remote diagnosis of all radiology modalities. Till ANIIMS has its own robust back up of radiologists (expected in a year with alternative arrangement process for radiologists and initiating PG courses in the department), the tele radiology services could be availed like many other remote hospitals all over India.

The Financial implication is mainly related to acquiring a server which will cost around Rs.50 lacs. The Annual cost of the interpretation of X-Rays / CT Scans / MRIs including other tele-radiological support would be approximately Rs.60 lacs. The total financial implications may be around Rs.1.10crore approx.

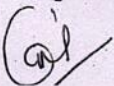
**The OSD ANIIMS informed the Committee that the services are being offered and provided at free of cost at PGIMER Chandigarh & SGPGI Lucknow. The committee directed Director ANIIMS for carrying out an official communication with PGIMER Chandigarh &SGPGI Lucknow. The Finance Committee recommended for purchasing of server and also desired to explore the possibilities for getting it done through PGIMER Chandigarh &SGPGI Lucknow.**

*The Finance Committee recommended the proposal to be placed before EC for approval*

**Agenda 09: Payment of stipend for CRMI- Ratification**

- a) As approved in EC, ANIMERS, dated 16th January, 2023, the interns of 2017 regular batch doing internship since 29th Sept 2022, are now being given the increased stipend (Rs. 26,300/- per month as against the earlier Rs. 23,500/- per month) prospectively from the date of circulation of approved minutes. The budget for the regular batch interns (61 interns in total) is approximately **Rs.1,84,12,036/- (One crore eighty four lakhs twelve thousand and thirty six only) approx.**
- b) The supplementary intern batch (which includes the students from 2017, 2016 and 2015 batches) started internship on 6th February 2023, would also be given the stipend based on the recent approval for 2017 batch prospectively from the date of circulation of the approved minutes and on basis of the earlier rate to the 2015 / 2016 batches. The budget for this batch of interns (37 interns in total) is approximately **Rs.1, 12, 48,996/- (One crore twelve lakhs forty eight thousand nine hundred and ninety six only) approx.**

The Committee was informed by Director ANIIMS, regarding enhanced stipend paid to interns for the 2017 batch and supplementary intern batch for



2015 & 2016 which was duly approved by the Executive Council in its meeting held on 16/01/2023.

*The Committee ratified the proposal and also recommended the proposal has been already approved by Executive Council in its meeting held on 16/01/2023 need not be taken to EC.*

**B: WORK RELATED PROPOSALS:**

**Agenda 10: A/A & E/S for the estimates relating to the following civil works at the new medical college campus at Dudhline:-**

APWD has submitted the following estimates relating to the civil works at the new medical college campus.

Sl. No	Name of work	Amount	Remarks
01	Construction of New Medical College at Port Blair. <b>SW:</b> Construction of Administrative Block and Library Block for Medical College.(Revised estimate)	Rs.32,95,48,674/-	The Committee was informed that the original estimate was earlier submitted and approved in the EC meeting held on 10.04.2017 for an amount of Rs.18,69,89,989/-

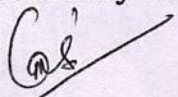
The Committee at the onset desired to know from OSD(Technical) the actual additional works added after the original scope of work. The Committee sought for full breakup/detailed itemized estimate which has resulted into huge cost escalation. A proper detailed justification for inclusion of additional items needs to be submitted before SFC.

*Hence, the Committee unanimously deferred the proposal and directed OSD (Technical) to submit the proper detailed justification of cost escalation to SFC prior to placing it before Finance Committee.*

**Agenda 11: Construction of Basic Science Block for Medical College at Dudhline, Port Blair. (Block-A -Pre Clinical).**

The Committee was informed by OSD (Technical) that the estimate for sanction for the work "Construction of Science Block, Block A (Pre-Clinical) for an amount of approximately Rs. 51.76Cr.which is yet to be received from APWD. However, Executive Council of ANIMERS in its meeting held on 16/01/2023 had approved the construction of Basic Science Block-A. OSD (Technical) also informed the committee for hiring of consultant for construction of Science block.

The Committee directed OSD(Technical) to follow up with APWD for immediate submission of the original estimate of the Science block A. The committee was also of the opinion that APWD is the executing agency for construction of medical college and hiring of consultant is within the purview of APWD as per their requirement. ANIMERS being the client can only provide necessary funds to carry out the work.



*Hence, the Committee deferred the proposal till the original estimate is received from APWD and same to be placed before Sub Finance Committee prior to placing it before Finance Committee.*

**Agenda 12: Food bill expenses on external examiners during professional university examinations.**

Director ANIIMS informed the committee regarding issues pertaining to payment of food bill expenses during the visit of external examiners during professional university examinations.

*The Finance committee recommended expenditure to be done from imprest or as per GFR 154 for value less than 25,000/- from the grants available in ANIIMS under the General Head.*

*(m/s)*  
*2/6/23*

**Member Secretary (ANIMERS)**