

MINUTES OF THE FINANCE COMMITTEE MEETING OF ANIMERS HELD AT 1130 HOURS ON 23/09/2019 UNDER THE CHAIRMANSHIP OF PRINCIPAL SECRETARY HEALTH IN HIS CHAMBER .

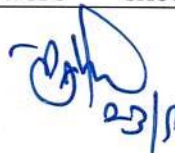
1. The meeting of the Finance Committee of the Andaman & Nicobar Islands Medical Education & Research Society (ANIMERS) was held on 23/09/2019 at 11.30 AM under the Chairmanship of Principal Secretary Health in his Chamber.
2. The List of participants is in **Annexure-I**
3. At the outset, the Director ANIIMS welcomed all present.
4. Thereafter the following Agenda Points were discussed and decisions were taken.

Agenda Point: 01 A/A & E/S for the preliminary estimates relating to the various civil works at the new medical college campus at Dudhline.

The following preliminary estimates relating to civil works at the new Medical College Campus received from the Chief Engineer, APWD were placed before the Finance Committee.

ESTIMATES RECEIVED FROM APWD AND PENDING CLEARANCE BY EXECUTIVE COUNCIL (EC)				
S.No	Name of work	Amount	Area (in Sq. mts)	Remarks
01	Construction of Hostel for Assistant Professors/ Lecturers etc for the Medical College at Dudhline (Block-2)	Rs.3,43,72,076/-	828	
02	*Construction of 24 Nos Type IV quarters for Assistant Professors/ Lecturers	Rs.10,87,65,419/-	148sq mt x 24units = 3690	
03	Construction of 12 Nos Type V quarters for the Medical College at Dudhline.	Rs.7,21,04,600/-	197sq mt x 12units =2628	
04	Construction of 12 Nos. Type VI quarters for the Medical College at Dudhline.	Rs.9,69,00,300/-	265sq mt x 12units =3454	The said work has to be carried out in Phase-II and the estimate is prepared based on letter received from the Director, ANIIMS videF.No.614/ANIIMS/Tech-Work/2016-17/827 dated 18.09.2017

05	**Construction of Guest House for Medical College at Dudhline, Port Blair	Rs.8,02,83,534/-	2160	For external examiners
06	Construction of Boy's Hostel Block-III for Medical College at Dudhline, Port Blair.	Rs.7,07,81,554/-	1905	
07	Construction of Director's Residence for Medical College at Dudhline, Port Blair.	Rs.1,10,58,319/-	380.85	One of the type VI, will be designated as Director residence, however at a different location.
08	Construction of Entrance Gate for Medical College at Dudhline.	Rs.57,18,377/-		This estimate is prepared based on the Arch working drawing vide DRG No. ANIMERS/22/06. The entrance gate has to be provided in order to safeguard the Medical College Campus form outsider. Accordingly the estimate is prepared along with room and visitor room.
09	Renovation of old Boys Hostel of ANIIMS at Atlanta Point (Old Barrack)	Rs.76,76,476/-		
10	Development of site for Administrative Block, Science Block, Ty-IV, Ty-V, Ty-VI and Professor Hostel at the New Medical Campus: SH: Earth Cutting (Revised Estimate) Revised estimate of Rs.13,83,79,788 /- approved estimates of Rs.8,99,52,343/- (at S.No.06)	Rs.13,83,79,788/-		The Administrative approval and expenditure sanction for the work was communicated vide CE's office, memorandum No.WS/1-15(1)/CE/2017-18/757 dated 26/04/2017 for an amount of Rs.8,99,52,343/-. In the scope of work for earthwork in excavation for over areas (all kinds of soil) the quantity was 222737 cum. During the execution of the over areas items at site, it was noticed that there were existing of ordinary rock in some of the strata. So, it was felt necessary to execute the extra item/earthwork for over areas for ordinary rock as per the site condition which was not included in the original scope of work and also considering the actual requirement at site one of the items were deviated & extra items were executed whose



				provisions were not kept in the original estimate. The quantity of Earth has been reduced accordingly.
	TOTAL	Rs.62,60,40,443/-	15045.85	

***The justifications for proposed hostel & other accommodations for the staff of ANIIMS were also placed before FC indicating the total faculty required as per MCI MSR and also accommodation prescribed under DPR**

PROVISION FOR FACULTY RESIDENTIAL ACCOMODATION AS PER DPR(150 STUDENT INTAKE)					
S.NO	DESIGNATION	RESIDENCE TYPE	TOTAL NO OF FACULTY AS PER MCI MSR	ACCOMODATION AS PER DPR	DEFICIENCY
1	DIRECTOR	BUNGALOW	1	1	0
2	PROFESSOR	TYPE 6	18	18	0
3	ASSOCIATE PROFESSOR	TYPE 5	32	24	8
4	ASSISTANT PROFESSOR	TYPE 4	46	36	10
5	TUTORS	TYPE 3 AND HOSTEL	29	12	17
6	TOTAL		125	90	37

As per DPR there is no provision for residential accommodation for nursing and non-teaching staff. However, as per MCI norms residential accommodation has to be provided for these staff. This would require additional land and also would add on to the overall project cost.

Further, it was informed that with implementation of 10% EWS reservation quota, there shall be increase in student intake from 100 to 125. Hence, to comply with MCI MSR of 150 from 2020-2021, the proposed number of accommodation & hostel accommodations shall be required.

Director ANIIMS also explained that the guest house proposed is meant for housing the external examiners who are invited to conduct university examinations. The Pondicherry University exams are conducted every 06 months (regular & supplementary batches.)

- These are conducted simultaneously for phase 1, 2 & 3 students.
- Typically for 14-16 subjects at a time
- 02 External examiners for each subject
- Total no of external examiners 30-32 at a time

Accommodation & logistics for this no. of examiners is extremely difficult as per the past experiences. It causes huge expenditure particularly during the winter session exams. It is impossible to get reservation in Govt. Guest houses and the hotel accommodation come at high costs. The administration cannot guarantee availability of accommodation in Govt resorts.

He further informed that this point has already been discussed in EC Meeting dated 1/12/2017, as per agenda pt no.3 and C/o guest house with 32

rooms was approved with the condition to place 16 rooms at the disposal of the Administration.

The details of works sanctioned earlier and their current status were also reviewed.

(A) DETAILS OF APPROVED ESTIMATES				
S. No	Details of building	No. of blocks	Estimated cost	Remarks
1	2	3	4	5
01	Construction of 02 Nos Hostel block-A & 2 Nos Hostel Block-B at the site allotted for ANIIMS for boys & girls.	04 Nos.	Rs.15,02,34,352/-	Work Completed
02	Construction of Dining Hall & Hostel for Assistant Professors/ Lecturers	01 No	Rs.4,75,21,671/-	
03	Construction of:- (a) Type III (b) Type IV (c) Type V (d) Type VI quarters at the new Medical College complex	12 Nos 12 Nos 12 Nos 06 Nos	Rs.17,27,40,724/-	Work in Progress. Type III & IV qtrs. expected to be completed by December. 2019. Type V & VI by May, 2019.

04	Development of site and construction of RCC wall		Rs.95,69,562/-	
05	Administration Approval (A/A)& Expenditure Sanction (ES) for 1 No. RCC Surface Tank, 1 No. Sump Tank of capacity 2,45,000 litres, pumping line from Sump to Surface tank, providing and installation of 02 Nos Water Pumps and laying of distribution line from Surface tank to Girls & Boys hostel, Dining Hall-cum-Kitchen and Residential quarters.		Rs.83,43,532/-	Work Completed
06	Administrative Approval and Expenditure Sanction of Estimates for 'Development of site for Administrative Block, Science Block, Type IV, Type-V, Type VI and Professor Hostel'.		Rs.8,99,52,343/-	This estimate has been resubmitted now for a revised amount of Rs 13,83,79,788/-
07	Construction of Administrative Block and Library Block for Medical College		Rs.18,69,89,989/-	Work in progress. Expected to be completed by March, 2021


23/19

08	Providing installation, testing and commissioning of 01 No. 50 HPO/37 KW electric motor coupled with RKN 65/19 L multi stage water pump and 01 No. 52 HP diesel driven 4R1041 engine coupled with DSM 80/36 2-stage water pump at the new Medical College Campus at Dudhline.	Rs.16,46,240/-	
09	Estimate for A/A & E/S for Preparation of detailed working and other detailed drawing relating to construction of Medical college at its new Campus.	Rs.7,14,820/-	
10	Construction of New Medical College at Port Blair to provide electricity supply from transformer to various buildings(Boys Hostel, Girls Hostel & Kitchen-cum-dining block)which are under construction at New Medical College Site.	Rs.19,54,595/-	
11	Preparation of detailed working and other detailed drawing for Auditorium and Sports Complex for New Medical College at Port Blair.	Rs.2,64,096/-	completed
12	Construction of 02 Prefabricated Lecture Hall for Medical College at Dudhline, Port Blair.	Rs.1,26,50,300/-	completed
13	Construction of 02 Nos. Prefabricated Lecture Hall for Medical College at Dudhline, Port Blair.(Sub work of sl.no 12)	Rs.14,81,432/-	completed
14	Providing EEI to Assistant Professor/Lecture's Hostel and 42 Nos. Residential Quarters.	Rs.36,89,458/-	
15	Renovation & remodelling of Conference hall & Research Cell of Administration building of ANIIMS as per MCI guidelines.	Rs.45,26,267/-	
TOTAL			
		Rs.69,22,79,381.00	
		Less: Sl.No.6 (-)Rs 8,99,52,343.00	
		Rs. 60,23,27,038.00	

It was also informed that based on the in principal approval accorded in the EC Meeting held on 01/09/2018, the matter of A/A & E/S of the 25 bedded Interns hostel at PHC, Chouldari campus for an estimated cost of Rs.3,06,39,033/- was taken up on file, however Chairman, EC, ANIMERS has directed to recheck the estimates since the per bed estimate were over Rs.12 lakh per bed.

This was taken up with APWD and now a revised estimate for Rs.1,88,96,185/- which now pertains to construction of 18 bedded hostel and a type IV qtr has been submitted. The Proposal is currently under submission to Chairman EC for formal approval.

It was also brought into the notice of FC that based on a query of the Standing Finance Committee (SFC), the matter whether the Ministry of Home

Affairs (MHA), GoI need to be requested for placing the DPR before the Expenditure Finance Committee (EFC), GoI for appraisal and expenditure sanction was taken up with the MoHFW.

The Ministry of Health & Family Welfare has clarified that the "Detailed Project Report" submitted earlier by the A &N Administration was considered/examined by the Technical Evaluation Committee (TEC) in its meeting dated 13.11.2014. Thereafter, recommendations of TEC were also considered and approved by empowered Committee (EC) in its meeting held on 29.12.1014. Accordingly, the Ministry approved the above proposal for setting up of a new medical college at Port Blair by up gradation of G.B Pant Hospital, Port Blair.

It has been further stated that since the scheme is a Centrally Sponsored Scheme Approved by Cabinet Committee on Economic Affairs (CCEA), no further EFC in the Ministry is required at present to meet the cost upto the extent of approved cost of the project.

While discussing the agenda point, Secretary (Finance) raised the matter of a proposal of privatization of the medical college which has come up in the departmental review meeting held on 20/09/2019. It was stated by him that since the proposal is under active consideration, whether we need to go ahead with the setting up of civil infrastructure proposals, he suggested taking up only the absolutely required civil works.

It was stated by the Chairman that the said proposal is at a nascent stage and it would require appointment of a consultant who shall have to explore the feasibility of such a proposal. As such, considering that already MoHFW has provided the funds meant for the project, at this stage it wouldn't be recommended to stall the works citing the aforesaid decision.

FC agreed to the above decision, however, while reviewing the works put forth before it, it was decided to recommend approval of all works to EC except the work at Sl. No. 9 which is the renovation of old boys hostel of ANIIMS at Atlanta Point. Director ANIIMS was asked to confirm whether the old structure is identified as a heritage structure and if not it would be advisable to construction a new building instead of renovating the old structure.

Likewise, regarding the construction of guest houses, FC decided to recommend construction of only a 16 room guest house instead of the 32 room guest house now proposed. The remaining area could be considered for providing accommodation (Type II/III Qtrs) to the paramedics which as per MCI guidelines should be 20% of their total strength.

Secretary (Finance) also requested to review the condition of seeking SFC approval for works costing above Rs 4 crore considering that the MoHFW had informed that the project has the approval of EFC.

However, in view of Rule 23(p) of Rules & Regulations of Society which mandates that the capital projects costing Rs 4.00 crores and above shall be executed only after obtaining approval of SFC, Finance Committee advised seeking SFC approvals. The earlier works costing above Rs 4 crores which were taken up without SFC approval need to be submitted again for ex-post facto approval.

As such, FC taking into account that, out of the total fund sanctioned for the project i.e. Rs.52 crores out of UT grant and Rs.113.40 crores of central grant, only Rs .66.73 crores have been disbursed to the executing agencies and balance 98.67 crores is available with the society, recommended sanctioning the works amounting to Rs 53,80,80,433.00 (excluding Sl. No. 5 & 9).

AGENDA : 02 Handing over of Financial, Academic, Clinical & Administrative control of GBPH, UHTC & RHTC

Director ANIIMS submitted the following proposal before the FC.

As per MCI norms all district hospitals where Medical Colleges have been established should be designated as Teaching Hospital and would necessarily be under the academic, clinical & financial control of the Director, Medical College. The objection that the GBPH is not under the control of Director, ANIIMS has been raised in the past MCI assessments of ANIIMS wherein the assessors have repeatedly pointed out towards rectification of this aspect. Non-compliance in this matter might jeopardize the recognition of college in the forthcoming MCI inspection. The Statutory Audit has also pointed out recently that GB Pant Hospital has not formally been handed over to ANIIMS.

The MCI MSR vide Gazette No. MCI-34(41)/2015-Med./157986, dated 29th Dec 2015, under para; **Annexure -1**, clearly stipulates that:

*Para 2(5): The personnel working in the said hospital, technicians, para-clinical staff including nurses and the menial staff, if transferred to medical college, upon their transfer **shall be under the administrative control of the Dean of the Medical college** ensuring that there is no "duality" of administrative control of any type.*

*Para 2(6): **The administrative control so envisaged would include "Academic", "Clinical" and "Financial" aspects as well. A copy of MCI MSR is enclosed for reference.***

[Handwritten signature and date 23/19]

MCI in its Inspection Reports of 29thAug 2017, 5th Feb 2018, 23rd Jan 2019 & the latest inspection report of 5th April 2019, have consistently remarked that "Hospital, UHTC & RHTC is still running under DHS & this deficiency has not been rectified. The Pondicherry University has also raised an objection vide Ltr. No.PU/AW-2/27/ANIIMS/2019-20/33, dated 6th June 2019, wherein they have mentioned, "there is duality of administration, hospital working under DHS whereas college is under Director, ANIIMS".

Thus, the said control of hospital needs to be handed over to Director, ANIIMS for final recognition so that the 1st batch students and the subsequent batches can legally do Internship training in GBPH and thereby get the final MCI recognized MBBS Degree.

Hence the following phase wise taking over of the administrative & financial control of GBPH is proposed

Phase-wise handing over of Financial and Administrative control of GB Pant Hospital, UHTC &RHTC:

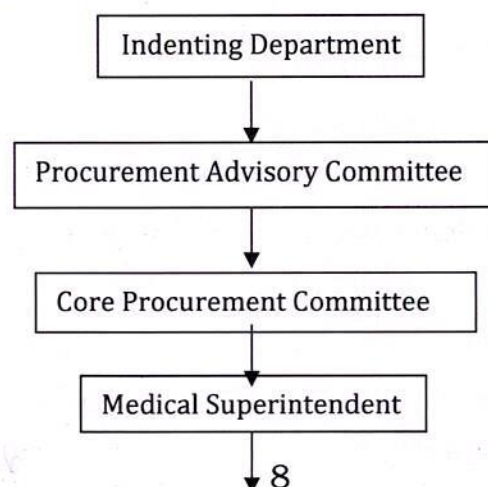
Phase -1:

- Purchase/ Procurement of Medical Equipments, chemicals, kits and incurring of all capital expenditure
- Casual Leave sanctioning authority & Earned Leave& other leave authority for doctors and other staff who are on the payroll of Health dept.
- APAR reporting and reviewing authority
- Administration of general day to day work of the hospital including outsourcing of cleaning, security and other similar nature of works
- Expansions, additions, alterations, renovations, maintenance & repair of GBPH
- Reporting of MS, GBPH to Director, ANIIMS for all aforesaid matters

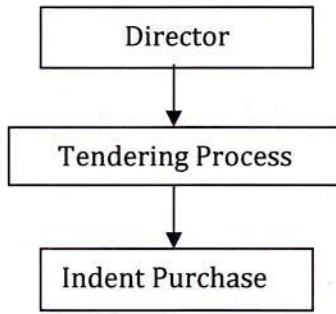
Phase -2:

- Shifting of all 206 staff to the payroll of ANIIMS
- Disbursement of salary of all staffs
- Procurement of drugs & Consumables etc.

With regard to Procurement of Medical equipment and incurring capital expenditure of GBPH, UHTC& RHTC in the 1stphase the following method of takeover is being proposed:



(Handwritten signature and date 29/10)



The, details of the committee is given below:

Procurement Process:

As per DPR 15, the fund for machinery & equipment is under the head Central Sponsored Scheme. An annual budget of demand will be made for purchase of equipment's to ANIMERS from the above mentioned head.

The budget for the demand will depend on the indent procured from user departments. For purchase of the indented equipment, the department shall send it to the procurement committee. The Procurement Committee will consist of 02 sub-committee;

i. **Advisory Committee:** The members of this committee will be as follows;

1	Director ANIIMS	Chairman
2	Director of Health Services	Co-Chairman
3	Medical Superintendent, GBPH	Member Secretary
4	All HODs, ANIIMS	Members
5	Matron, GBPH	Member

1/3rd member of the Advisory Committee shall form the Quorum at the meeting of the Committee. However for adjourned meetings for want of quorum, the same can be held in the next week even without the required quorum.

Responsibilities of Advisory Committee:

- To prepare Annual Procurement Plan for GB Pant Hospital
- Prioritize the indented equipment
- To check overlapping indent
- Screen out unnecessary equipments
- Recommend purchase of equipments to core committee
- The committee shall meet at least once in a quarter or whenever necessary

ii. **Core Committee:**

1	Director ANIIMS	Chairman & Convener.
2	Director of Health Services	Co-Chairman
3	HoD- Surgery, HoD - Obstetrics & Gynaecology HoD - Medicine HoD - Indenting dept.	Members
4	CMO Store, GBPH	Member
5	Financial Advisor, ANIMERS	Member

Handwritten signature and date: 23/11

Responsibilities of Core Committee:

- To approve the purchase of Equipments.
- To approve of availability of fund and budgetary requirement
- To make the annual procurement plan in respect of GB Pant Hospital
- The procurement plan will be approved by Director, ANIIMS. After obtaining the approval online bidding will be done depending on availability either through GEM/ Open tender.

Following this, it will be sent to the tender opening committee then to the technical evaluation committee for technical evaluation. Only the approved firm will go for final bidding by the financial evaluation/ Purchase committee.

Subsequently, the file will come for approval to AAO then OSD and finally to the Director, ANIIMS. After procurement of equipment and on satisfactory work report from the indent department, the payment will be released.

FC considered the proposal and recommended placing it before EC & GB however with the modification that the "Shifting of all 206 staff to the payroll of ANIIMS" under phase 2 may be modified as "creation of further 206 posts (or as per MCI-MSR) at ANIIMS so as to deploy ANIIMS staff at GBPH after the shifting of the staff of health department to the District Hospital Garacharma (on its completion).

AGENDA : 03 Recruitment of Faculty and Residents:

Director ANIIMS submitted a proposal that due to remoteness of Andaman & Nicobar Islands, lack of incentive and carrier promotional avenues, faculties and residents do not join leading to a deficiency of 18.86% and 17.74% respectively as per the last MCI Inspection Report of 5th April 2019. Added to this problem is high attrition rate (~25%). Hence, the following remedial measures are suggested;

- i. Walk-in-interview for Faculty & Residents (Senior & Junior Residents) for those vacancies which are lying vacant owing to regular recruitment as per RR.
- ii. Notional Designation: In situation where candidate fulfil the MCI Criteria for promotion but there is no vacancy, notional promotion of designation can be given without amounting to any financial benefits/ remuneration of the said designation.
- iii. The term of the contract of the SR & Teaching Faculties will be minimum 01 Year & shall be extendable. However, the contract can be terminated before the actual term in case of adverse APAR.


23/11

- (25)
- iv. Equitable Designation: All Specialists working in hospital under A&N Administration/ CHS/ NHM may be given Equitable Teaching Designation as per the norms of MCI without any further benefits of the said designation.
 - v. Equitable designation may also be given to doctors of Dhanvantari Hospital, provided they fulfil the MCI MSR.

FC upon consideration of the proposal agreed to recommend it to EC & GB for approval however this shall be an interim measure till creation of regular posts and further that notional promotion of designation proposed at Sl. No. (ii) would only be applicable for posts of Assistant Professor and above where the work profile is the same and MCI allow to count the excess staff for the vacancy of the lower category of teaching faculty.

AGENDA : 04 Paternity Leave:

Director ANIIMS submitted a proposal seeking extension of Paternity Leave benefits to the male contract employee of ANIIMS.

The Secretary (Finance) stated that the paternity leave is generally not extended to the contractual employees unless the contract provides for the same.

FC thus recommended approving it by EC subject to making suitable provisions in the contract terms of such employees.

AGENDA : 05 Expenditure sanction in favour of JIPMER for conduction of ANIPT Exam 2016-17

It was informed to FC that a team from JIPMER had arrived in Port Blair on 25.06.2016 alongwith Question paper and OMR Machine for conducting the exam on 26.06.2016, however, ANIPMT Exam scheduled to be held on 26.06.2016 was postponed at the last minute due to Administrative reason. Soon after, the Administration was decided to conduct the ANIPMT exam through AIIMS New Delhi. Accordingly, the AIIMS New Delhi has conducted the examination of ANIPMT, the expenditure towards the examination for an amount of Rs 7,41,730/- has already been paid to AIIMS, New Delhi.

The JIPMER, Puducherry has forwarded the details of expenditure incurred by JIPMER and claimed an amount of Rs. 6,39,598/-. The proposal for sanction of an expenditure of Rs. 639598/-has been examined, wherein the Principal Secretary (H) has desired to place the proposal in the next Executive Council Meeting for decision/approval.

FC observed that making payment of the proposed expenditure would be a wasteful expenditure which can be considered only subject to fixing responsibility for the same. ANIIMS was thus directed to review the matter and put up on file after fixing responsibility for it.

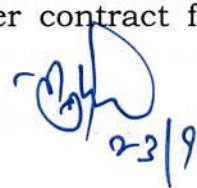
AGENDA :06 Ratification of extension of Outsourcing of manpower contract.

FC was informed that the contract for providing unskilled manpower to ANIIMS for the period of one year from 01.12.2016 was executed with the approval of the Executive Council. The said contract had expired on 30.11.2017. and since the finalization of fresh tender was under process, the existing tender was extended for a period of 03 months (w.e.f 01.12.2017 to 28.02.2018) with a financial implication of around Rs. 44 lakhs was approved by the Director (ANIIMS) under his delegated powers and also considering Clause 4 of the Contract Agreement i.e. *"this contract may be extended, on the same terms and conditions for a further period of one year if agreed with mutual consent of contracting Agency and ANIIMS"*.

However, the fresh tender which was initiated during Nov-2019 could not be finalized within extended period of contract of 03 months also, due to various reasons; such as, requirement of e-tendering and time taken for registering into the e-tender portal, engagement of dealing clerk with additional charges etc. Thus, the Director, ANIIMS again proposed for further extension of contract for another 03 months with effect from 01.03.2018. Considering that as per the agreement Clause 4, the contract can be extended on mutual consent for a period up to 01 year and also service of the outsourcing staffs are very much essential for day to day affairs of the Institution, extension of tender was approved by the Chairman, ANIMERS/Chief Secretary w.e.f 01.03.2018 to 31.05.2018.

In the meantime, it was requested to review the requirement of manpower, accordingly, the Director ANIIMS constituted a committee for examination of actual number of outsourcing staffs projected in the tender. The Committee submitted their report on 21.04.2018, with a total requirement of 209 Nos of outsourcing Manpower of different categories, which has been minimised to 140 by the Director (ANIIMS) after re-assessment. Accordingly, revised tender documents were prepared and submitted for approval.

The whole process took a considerable amount of time and ANIIMS was forced to again seek 3rd extension of the earlier contract for further two



months with effect from 01.06.2018 to 31.07.2018. The approval for extension of contract was obtained from Chairman EC, ANIMERS under Clause 22 b(ii) of Rules & Regulation of ANIMERS. The fresh tender was finalized and new contract commenced from 01.08.2019

Thus, due to delay in finalization of fresh tender, the existing contract of outsourcing manpower was extended for a period from 01.12.2017 to 28.02.2018 with the approval of Director, ANIIMS, and thereafter from 01.03.2018 to 31.07.2018 with the approval of Chairman EC, ANIMERS/Chief Secretary on existing terms & conditions.

FC considered the proposal and recommended ratification of it by EC.

AGENDA:07 Ratification of fresh tender floated for providing manpower

The Director ANIIMS has floated an open tender for providing skilled/semiskilled/unskilled manpower (140 Nos). The total financial implication of contract/tender is Rs. 2.43 crs per year. The tender has been finalized with the approval of the Chairman EC, ANIMERS/Chief Secretary and work was awarded to the L1 firm.

FC considered the proposal and recommended ratification of it by EC.

AGENDA :08 Approval of Budget of ANIIMS for the financial Year 2019-20

The Statement showing detailed expenditure for the financial year 2017-18, 2018-19 and proposed expenditure for the financial year 2019-20 under salary and General Head as detailed below was placed before FC for consideration.

S.N o	Particulars	Expenditure for the year		Proposed Expenditure	Justificati on for the variation at Column 3 & 4
		2017-18	2018-19	2019-20	
1	2	3	4	5	6
A	SALARY HEAD				
1.	Salary	31,71,28,958	29,74,89,151	32,00,00,000*	*New Doctors has joined/ expected to

[Handwritten signature]
23/9

					be joined shortly.
2.	Honorarium	0	0	0	
3.	DTE	23,48,341	21,78,077	24,00,000	
4.	Outsourcing	1,63,06,211	2,44,63,734	291,50,000	
SUB TOTAL (A)		33,57,83,510	32,41,30,962	35,15,50,000	
B	GENERAL HEAD				
1.	Furniture	3,75,187	45,34,534	90,00,000*	*Due to proposed purchase of furniture for newly constructed Hostel, Exam Hall
2.	Stationary/instrument	6,78,875	18,77,963	20,00,000	
3.	Computer/LED/Repair	11,73,985	72,368	12,00,000	
4.	Electricity	101,46,151	76,51,874	84,00,000	
5.	Telephone/ Mobile	11,25,366	13,32,039	14,50,000	
6.	Vehicle Hiring	34,16,495	35,01,950	95,50,000	
7.	Imprest	1,99,509	1,09,677	1,20,000	
8.	Books and Journals	30,98,889	19,79,049	95,00,000	
9.	Accommodation	34,90,409	6,64,220	7,50,000	
10.	Advt. /Printing Charges	6,40,059	16,96,522	4,00,000	
11.	MCI/Pulse, AIIMS	11,73,211	12,44,022	13,50,000	
12.	Water Charges	50,41,410	7,98,680	9,00,000	
13.	Lease Line connectivity	-	-	45,00,000	
14.	Misc	96,11,360	17,07,963	31,00,000	
SUB TOTAL (B)		4,01,70,906	2,71,70,861	5,22,20,000	
C	MEDICAL EQUIPMENT				
1	For purchase of Medical Equipments for ANIIMS	-	-	4,76,00,000	
SUB TOTAL (C)				4,76,00,000	

Grand Total (A+B+C)	37,59,54,416	35,13,01,823	45,13,70,000	
----------------------------	---------------------	---------------------	---------------------	--

The Proposed Expenditure against medical equipment for Medical College/ G B Pant Hospital for the Financial Year 2019-20 is Rs. 4,76,00,000. This expenditure has to be met by utilizing funds from the Central Govt. Sponsored Scheme, as per Chapter 15 of the Detailed Project Report.

FC on perusal of the proposal observed that there is abnormal increase in the vehicle hiring charges as well as the expenses on books and journals, the proposal was recommended placing before EC with detailed justifications for such increase.

AGENDA : 09 Ratification of decision taken by the Chairman (ANIMERS) on Exigency

FC was informed that considering the exigency of the matter, certain advances were sanctioned with the approval of Chairman (ANIMERS) by exercising the provision contained at clause 22 b (ii) of Rules and Regulation of ANIMERS viz. *"In emergent cases, the Chairman may exercise all the powers of the executive Council and inform the Executive Council of the action taken by him in this regards and seek approval in the next meeting.*

The details of the advances sanctioned for such exigencies are produced below:

- i. Advance of Rs. 78,000/- was issued to a third year student, Nikhil, in connection with participation in PULSE 2017, AIIMS New Delhi with the approval of Director (ANIIMS), vide office order no 144 dated 14.09.2017 and 1485 dated 14.09.2017. However, ex-post-facto approval and Expenditure Sanction for the actual expended sum of Rs. 1,62,930/- has been accorded by the Chairman ANIMERS.

The advance was then adjusted vide Order No. 1381 dated 23.10.2018.

- ii. Rs. 25,95,000/- was sanctioned to the then Director, ANIIMS as advance vide Order No. 1448 dated 12.11.2018, in connection with the expenses for faculty interview at New Delhi on 19th and 20th of November 2018 with the approval of Chairman, ANIMERS. The advance were then adjusted vide order No 359 dated 03.03.2019.

- iii. Rs. 2,11,500/- were issued to the then Director, ANIIMS as advance vide order No 569 dated 24.04.2017 for the faculty interview held on 3rd and 4th May 2017 at New Delhi, on the basis of approval obtained by Chairman ANIMERS for carrying out recruitment of faculty and tentative expenditure during interview.

The advance were then adjusted vide Order No. 402 dated 20.04.2019.

- iv. With the approval of Vice Chairman, EC, ANIMERS,/Principal Secretary (Health), A&N Administration, an amount of Rs. 1,60,000/- was sanctioned vide order No. 1345 dated 10.10.2018 as advance to Dr. Jahanvi to meet the expenditure related to attend 14th International Exhibition of Young Inventors held at 16th -2nd October 2018 along with 02 students of ANIIMS participated in the exhibition.

Adjustment/settlement of advance is under process.

- v. With the approval of Chairman, EC, ANIMERS, an amount of Rs. 7,36,060/- was sanctioned to Dr. S B Mahajan, Dean (Academic) as advance to meet the expenditure related to conduction of Theory & Practical Examination – June 2018. The advance has been adjusted/settled vide Order No. 317 dated 18.06.2019.

FC recommended ratification of it by EC.

AGENDA:10 Settlement of Advance of Rs 10,000/- drawn for celebration of Holi festival in college.

It was informed that with approval of Director, ANIIMS an amount of Rs. 10,000/- was drawn/sanctioned in favour of Director, ANIIMS vide order No. 135 dated 22.03.2016 to meet the expenses related to celebration of Holi in the College Campus.

Since the Director, ANIIMS has not been delegated with powers to sanction advances, the above advance is to be placed before the Executive Council for according ex-post facto approval for sanction & its settlement.

FC recommended according ex-post facto approval by EC, however, it must be ensured that henceforth no advances should be drawn without the approval of the competent authority.

AGENDA:11 Delegation of Financial power to Principal Secretary Health for sanction of advances..

As per Rules & Regulations of ANIMERS powers to sanction advances has not been delegated to any authority of ANIIMS/ ANIMERS.

Presently, In Emergent cases advances are sanctioned with the approval of the Chief Secretary/ Chairman EC ANIMERS, by exercising power under clause 22b(ii) of Rule & Regulation of ANIMERS and is later ratified in the next Executive Council.

As per clause 22b(ii) " In emergent cases, the Chairman may exercise all the powers of the Executive Council and inform the Executive Council of the action taken by him in this regard and seek approval in the next meeting".

FC recommended approving the proposal by EC.

AGENDA :12 Consideration of the Balance sheet and the Audited Accounts for the previous year 2017-18.

M/s Garodia& Co., Chartered Accountants, Port Blair was appointed for auditing the annual accounts for the year 2017-18 with the approval of Chairman, EC, ANIMERS in terms of Rule 22(b)(ii) of Rules and Regulations of the society.

The CA firm has conducted the auditing of the accounts and has submitted the audited accounts statement viz Receipt & Payment Account, Income & Expenditure Statements and Balance Sheet for the society ANIMERS as well as its subsidiary bodies ANIIMS and OSD(Technical).

It has been observed by them that as per their opinion, proper books of accounts have been kept and regularly maintained by the organisation so far it appears from the examination of such records. The balance sheet and Income & Expenditure Statements are in agreement with the book of accounts of the organisation and it gives a true and fair view. The reports submitted were presented before FC.

As per Rule 23(d) & (f), the reports of audit communicated by the auditors along with the certified accounts and its observations, duly approved by the Executive Council is to be submitted to the Administration.

As such FC recommended approval of the accounts by EC. FC also recommended ratification of the appointment of the CA for the year 2017-18 done with the approval of Chairman, EC, ANIMERS. Further, recommended authorization of the chairman for appointment of the CA for preparation of audited account statements for FY 2018-2019.

5. The meeting ended with a vote of thanks to the Chair.


Financial Advisor (ANIMERS)
23/9/2019

ANNEXURE-I

LIST OF PARTICIPANTS

SL.NO	NAME	DESIGNATION
01	Shri. K.R. Meena	Principal Secretary (Health) (Chairperson, Finance Committee)
02	Smti. Kriti Garg	Secretary (Health) (Member)
03	Shri. Sanjeev Kumar Mittal	Secretary (Planning/Finance) (Member)
04	Dr. S.P. Burma	DHS (Member)
05	Dr. A.K. Mandal	Director (ANIIMS) (Member)
06	Shri D. Balaji	Chief Engineer, Andaman PWD (Invitee)
07	Shri. Kamlesh Kumar	OSD (Medical College) (Invitee)
08	Shri. Alex Varghese	OSD (Tech/EE, PBSO) (Invitee)
09	Shri. M.Mohammed Ashraf	Financial Advisor/Sr. AO/DHS


23/9