



परियोजना निदेशक का कार्यालय
अंडमान तथा निकोबार एड्स नियंत्रण सोसाइटी (अ. नि. ए. नि. सो.)
Office of the Project Director
Andaman & Nicobar AIDS Control Society (ANACS)
National AIDS Control Organization (NACO)
Under Ministry of Health & Family Welfare, GoI

F.No. 1-4/ANACS/Appt. SACS/2023-24/1225

dt 29.01.2025

Vacancy Notice

A&N AIDS Control Society hereby advertise the vacancy notice for the post of Assistant Director (F) on deputation basis from the Department of Accounts & Budget, A&N Administration for initial period of one year extendable upto 5 years (on yearly basis) based on annual performance and coterminous with regular appointment as per existing rule. Following are the eligibility criteria for the above said post.

Name of the Post	Assistant Director(F) on deputation
Essential Experience	Minimum 3 yrs. of experience in Accounting in Govt. Accounting Organisation
Eligibility criteria	Sr. Accountant having 3 years & above experience on regular basis in the parents cadre/department with Pay level- 6 (35400-112400).
Essential Qualification	Regular officer from Govt. of Accounting Organization.
Age Limit	Not above 54 years
The following Supporting documents are required from their parent department	
1. Vigilance Clearance Certificate from the competent authority 2. Integrity certificate from the competent authority. 3. Certified copy of APARs of the preceding 05 (five) years.	

1. The officers should ensure that they fulfill all the eligibility criteria mentioned in the advertisement before applying to their parent department.
2. The deputation rules of Department of Personnel & Training vide OM No. 6/8/2009-Estt(Pay-II), dated 17.06.2010 and amendment from time to time shall be applicable.
3. The eligible applicants are requested to submit their willing letter to their parent Department (Directorate of Accounts & Budget) for further necessary action. The closing date for submitting the application will be **20.02.2025 (Up to 4 PM) or 21 days from the date of publications.**

This issue with the approval of the competent authority.

MRW
29/01/25

Administrative Officer

**BIODATA/ CURRICULUM VITAE PROFORMA FOR SUBMISSION BY THE CANDIDATES
FOR APPOINTMENT ON DEPUTATION**

FOR THE POST OF _____

1.	Name & Address [in Block letters]	
2.	Date of Birth (in Christian era):	
3.	(a) Date of entry into service	
	(b) Date of retirement under Central/ State Government rules:	
4.	Present Post Held	
5.	Whether Essential qualification and Essential Experience required for the post are satisfied.	
	Qualifications/Experience required as mentioned in the advertisement/ vacancy circular .	
a)	Essential Qualification:	
b)	Essential Experience	
c)	Present Pay Scale of the pay as per 7 th CPC pay matrix (Civilian).	
6.	Please state clearly whether in the light of entries made by you above, you meet the REQUISITE Essential Qualifications and essential experience of the post.	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents submitted in respect of Essential Qualifications/ Essential Experience submitted by me are correct and true to the best of my knowledge and may be taken into account for further necessary action at your end.

Signature of the candidate _____
(As is given in ID Proof)

Date: _____
Contact Number (Mobile/Telephone),..... Email ID :.....