

CIRCULAR

It is hereby informed for the information of the general public that the **draft Standard Operating Procedure (SOP)** for Indents, Sawn Timber and Round Logs Management at Government Saw Mill, Chatham has been prepared and is being placed in the public domain for **comments and suggestions**.

The draft SOP aims to establish a **transparent, efficient, and systematic framework** for processing indents, conducting sawing operations, and managing the disposal and inventory of timber and round logs.

The detailed draft SOP document is available on the official website of Government Saw Mill, Chatham (<https://gsmchatham.andamannicobar.gov.in>) and official website of Environment and Forest Department (<https://forest.and.nic.in>).

All interested persons/stakeholders/indenters are requested to visit the website and familiarize themselves with the draft guidelines, user manual, and procedures, and to submit their valuable comments or suggestions, if any.

Comments and suggestions may be submitted by 17th May 2026 via email at: frychatham052@gmail.com.

All feedback received within the stipulated period shall be duly considered, following which the SOP will be finalized and notified separately.

प्रशासनिक अधिकारी
Administrative Officer
मिल प्रभाग / **Mill Division**
चाथम / **Chatham**