



NO.Estt.10/EE/CD/CB/2016/66
अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
कार्यपालक अभियन्ता का कार्यालय
OFFICE OF THE EXECUTIVE ENGINEER
निर्माण मण्डल, CONSTRUCTION DIVISION
अंडमान लोक निर्माण विभाग
ANDAMAN PUBLIC WORKS DEPARTMENT
कैम्पबेल बे/ ग्रेट निकोबार
CAMPBELL BAY /GREAT NICOBAR

Campbell Bay dated the 09th Jan, 2019

RE-QUOTATION NOTICE

On behalf of President of India, the Executive Engineer, CD, APWD, Campbell Bay invites sealed quotations from the Registered Co-operative Societies/ Authorized Dealers and Suppliers with GST Registration No. for supply of the following stationery for a period of **one year** from the date of acceptance for the use of this Division on as and when required basis.

The Schedule of the items and terms and conditions can be obtained from the Office of the Executive Engineer, Construction Division, APWD, Campbell Bay on all working days and can also download from the website www.and.nic.in.

Sl. No.	Name of items	Description/ Brand/ Quality	Quantity
1.	Xerox Paper (A4) (75 GSM)	JK Paper -75 GSM	Per ream
2.	Xerox Paper (FS) (75 GSM)	JK Paper -75 GSM	Per ream
3.	Xerox Paper (A3) (75GSM)	JK Paper -75 GSM	Per ream
4.	Carbon Paper - Blue	Kores	Per Pkt.
	Carbon Paper - Black	Kores	Per Pkt.
5.	Pilot Pen- Blue	V7 Hi Tech	Each
	Pilot Pen - Black	V7 Hi Tech	Each
	Pilot Pen - Green	V7 Hi Tech	Each
6.	Add Gel - Blue	Add Gel	Each
	Add Gel - Black	Add Gel	Each
	Add Gel - Green	Add Gel	Each
	Add Gel-Red		
7.	Ball Pen – Blue	Cello/ Reynolds/Nataraj	Each
	Ball Pen – Black	Cello/ Reynolds/Nataraj	Each
	Ball Pen - Red	Cello/ Reynolds/Nataraj	Each
8.	Sketch Pen	Luxer/ Equivalent	Per Pkt.
9.	White Board Marker Pen	Reynolds	Each
10.	Permanent Marker	Reynolds	Each
11.	CD Marker	Reynolds	Each
12.	Pencil HB	Apsara/ Nataraj	Per Pkt.
13.	Eraser	Nataraj / Apsara	Per Pkt.
14.	Pencil Sharpner	Nataraj / Apsara	Per Pkt.
15.	File board	Good quality	Each
16.	File flap (Bundle of 25 nos.)	Good quality	Per Bundle
17.	Dak Pad folder	Good quality	Each
18.	File tag (Bundle of 100 Nos.)	Good quality (100 Nos.)	Per Bundle
19.	Paper Clip (Plastic coated)	Good quality	Per Pkt.
20.	Paper Pin	Good quality	Per Pkt.
21.	File Colour flag/sticker (1 inch)	Branded	Per Pkt.
22.	Note Sheet Pad (Pad of 100 Sheets)	Superior quality	Per Pad
23.	Correction fluid (Pen type)	Good Quality	Each
24.	Fevicol	Pidilite 200 grams	Per Bottle
		Pidilite 100 grams	Per Bottle
25.	Fevistick 8 Gms.	Good Quality	Each
26.	Paper weight	Good Quality	Each
27.	Envelop 6"x4"	Good Quality	Per Pkt.
28.	Envelop 10"x4"	Good Quality	Per Pkt.
29.	Envelop 11"x5"	Good Quality	Per Pkt.
30.	Clothed envelop 11" x 5"	Good Quality	Per Pkt.
	Clothed envelop 12" x 16"	Good Quality	Per Pkt.
	Clothed envelop 14" x 10"	Good Quality	Per Pkt.
31.	Stapler Pin Max No.10	Kangaroo	Per Pkt.
32.	Stapler Pin Max No.24/6	Kangaroo	Per Pkt.
33.	Heavy duty stapler pin No. 23/ 24-H	Kangaroo	Per Pkt.
34.	Stapler Small	Kangaroo	Each

35.	Stapler Big Size	Kangaroo	Each
36.	Heavy duty stapler	kangaroo	Each
37.	Punching Machine Single	Kangaroo	Each
38.	Punching machine Double	Kangaroo	Each
39.	Stamp Pad - Blue/ Red	Kores/Chelpark	Each
40.	Stamp Pad Ink (Blue/ Red)	Kores(110 Ml)	Each
41.	Cello Tape	½ inch (72 Yard)	Each
42.	Cello Tape	1 inch (72 Yard)	Each
43.	Cello Tape (Brown)	2 inch (72 Yard)	Each
44.	Stick File (A4)	Good Quality	Each
45.	Stick File (FS)	Good Quality	Each
46.	Scale 30 cm	Kores	Each
47.	Hi-lighter/ Text Liner	Good Quality	Each
48.	Board Pin	Good Quality	Per Pkt.
49.	Stick Pad	Good Quality	Each
50.	Paper Cutter	Good Quality	Each
51.	Pen stand (Multi Utility) (Big Size)	Good Quality	Each
52.	Pin Cushion Containing Magnetic	Good Quality	Each
53.	Writing Pad – Ruled and Spiral	Good Quality	Each
54.	Writing pad - (Ruled)	Good Quality	Each
55.	Ruled Register (No.6)	Good Quality with page no.	Each
56.	Ruled Register (No.8)	Good Quality with page no.	Each
57.	Ruled Register (No.10)	Good Quality with page no.	Each
58.	Ruled Register (No.12)	Good Quality with page no.	Each
59.	Ruled Register (No.14)	Good Quality with page no.	Each
60.	Ruled Register (No.16)	Good Quality with page no.	Each
61.	Ruled Register (No.18)	Good Quality with page no.	Each
62.	Ruled Register (No.20)	Good Quality with page no.	Each
63.	Wall Clock – Big size	Ajanta	Each
64.	Brass handled Scissor - Medium	Good Quality	Each
65.	Brass handled Scissor – Big size	Good Quality	
66.	Mosquito Repellant with Machine & refill	All Out/ Mortein/ Good Night	Each
67.	Liquid (Refill Only)	All Out/ Mortein/ Good Night	Each
68.	Liquid Hand Wash	Dettol / Lifebuoy	Each
69.	Dish Wash Liquid Gel	Vim	Each
70.	Room Freshener	Jasmine	Each
71.	Insect / Cockroach Spary (Black)	Hit / Mortein	Each
72.	Bleaching Powder	Doctor (Other to be specified) ½ kg	Each
73.	Broom Stick	Coconut	Each
74.	Broom Stick	Flower (Burma)	Each
75.	Phenyl Bottle (White)	Doctor (450 ml)	Each
76.	Dust Bin with lid	Good Quality	Each
77.	Calculator (12 digit)	Citizen(original)	Each
78.	Cash Sponge	Good quality	Each
79.	Twin Ball (medium)	Good quality	Per Roll
80.	Lock & Key (Brass)	Godrej/Link 5 lever	Each
81.	Lock & Key (Brass)	Godrej/Link 6 lever	Each
82.	Lock & Key (Brass)	Godrej/Link 7 lever	Each
83.	Turkey Towel (Big)	Good Quality	Each
84.	Turkey Towel White (Big)	Good Quality	Each
85.	Dust Cloth (Big)	Good Quality	Each
86.	Naphthalene Balls	Good Quality	Each
87.	Glass (Borosil) (Set 06 Pieces)	Good Quality	Each Set
88.	Cup & Saucer (06 Pieces in set) White with Gold Borders for Office Use	Good Quality	Per Set
89.	Tea Tray (Big size)	Good Quality	Each
90.	Flask (1 Liter Capacity)	Eagle	Each
91.	Torch Light (big size)	Everyday	Each
92.	Torch Light Cell (1050 Battery)	Everyday	Each
93.	Pencil Battery	Everyday	Each
94.	Battery (AAA)	Everyday	Each
95.	Calling Bell (Remote)	Good Quality	Each
96.	Match box	Good Quality	Each
97.	Toilet Brush with stand	Good Quality	Each
98.	Toilet Cleaner	Sanifresh/ Harpic	Each
99.	Tiles Cleaner (Mop)	Good Quality	Each
100.	Colin Spray	Good Quality	Each
101.	Floor ins Cleaner Liquid	Good Quality	Each
102.	Odonil	Lavender	Each
103.	Plastic MUG	Good Quality	Each
104.	Plastic Bucket 15 Lts.	Good Quality	Each

105.	Door Mat Big Size	Good Quality	Each
106.	Ruled Paper	60 GSM(other to be specified)	Per Ream
107.	Binder Clip – Medium size	Good Quality	Per Pkt.
108.	Binder Clip – Big Size	Good Quality	Per Pkt.
109.	File Cover	Good Quality	Each

TERMS AND CONDITIONS

1. The quotation should be submitted in sealed cover superscribed “ Quotation for supply of stationery Items”.
2. The quotation should be accompanied with and EMD of Rs. 5,000/- in the shape of Call Deposit or Bank Guarantee drawn in favour of Executive Engineer, CD, APWD, Campbell Bay from any Nationalized Bank. Quotation submitted without EMD will be rejected.
3. The quotation shall be valid for **one year** from the date of acceptance of lower rates of respective items as quoted by the quotationer.
4. The certificate showing **GST Registration No.** of the supplier/dealer should be attached along with the quotation.
5. EMD will be forfeited for non-supply of the items in time.
6. The rates in the tender should be clearly mentioned. In case of any over writing or correction in rate or using fluid, the rate quoted for that particular item will be rejected.
7. The materials should be Genuine, if the materials supplied are found to be sub-standard, that should be replaced within standard materials at the suppliers own cost, risk and responsibility.
8. Payment shall be made only on receipt of goods in full after verification of quantity and quality.
9. The consignment should be fresh and should have an minimum shelf life of one and half year from the date of delivery, subject to specification of the product.
10. The orders will be placed on as and when required basis and the items should be supplied within **fifteen days (15)** on placing supply order. In case the quotationer fails to supply all or any of the articles in time, their contract will be immediately cancelled, security deposit forfeited to the Govt. Account and the contract will be given to the next bidder without any further notice/ intimation.
11. The rate quoted should be inclusive of all **overhead charges/ Govt. Levies/Taxes** etc.
12. Delivery of articles should be made at the O/o the Executive Engineer, CD, APWD, Campbell Bay.
13. Rates for the stationery items alongwith Brand name and Make may be quoted wherever the brand name is not given, two different rates for an item should not be quoted which is liable for rejection.
14. The sealed quotation should reach to this Division on or before **04.02.2019** at 3.00 PM and the same shall be opened at **3.30 PM** in the presence of quotationer or his representative, if any present.
15. The Executive Engineer, CD, APWD, Campbell Bay reserves the right to accept or reject any tender/quotation without assigning any reason thereof.

**Executive Engineer
Construction Division
APWD, Campbell Bay.**

Copy to:-

1. The Chief Engineer, APWD, Port Blair for favour of information please.
2. The Senior Correspondent, Directorate of Information, Publicity and Tourism, Andaman & Nicobar Administration, Port Blair with the request to publish the said Quotation Notice in the Daily Telegrams and Dweep Samachar News papers on or before **17.01.2019** for 02(two) consecutive days.
3. All Executive Engineers, under APWD for information with the request to display the Quotation Notice on their Notice Board.
4. All Local Heads of Offices at Campbell Bay for information with the request to display the Quotation Notice on their Notice Board for wide publicity.
5. All Assistant Engineers for information for giving wide publicity by displaying the Quotation Notice on their Notice Boards.
6. The Assistant Account Officer, CD, APWD, Campbell Bay for information.
7. The Cashier, CD, APWD, Campbell Bay for information.
8. The Notice Board, CD, APWD, Campbell Bay for information.
9. The Junior Engineer, Camp at Port Blair for information.

**Executive Engineer
Construction Division
APWD, Campbell Bay**