

**ANDAMAN AND NICOBAR ADMINISTRATION
DIRECTORATE OF SHIPPING SERVICES
PORT BLAIR

VACANCY NOTICE

Applications are invited from the eligible candidates to fill up one (01) Group 'B' post of Law Officer on contract basis, on a consolidated pay of Rs. 52,533/- (Rupees Fifty two Thousand five hundred thirty three only) per month for a initial period of One (01) year or till the post is filled up by UPSC on regular basis, whichever is earlier.

Eligibility criteria:

- (i) Degree in Law from a recognized University.
- (ii) Three (03) years experience in Legal work in Government Department including experience, if any, as a Legal Practitioner/Advocate.

Selection Criteria:

Academic: 85% weightage based on marks secured in educational & professional qualification

(Secondary- 15%, Senior Secondary- 15%, Graduation in any subject - 20% , LLB- 35% or for integrated five year LLB course 55%)

Interview: 15% weightage

The brief duties and responsibilities of Law Officer are indicated as below:-

- a) To prepare brief/para wise comments on the Original Applications/Writ Petitions etc. on the basis of the records made available by the concerned branch officials of the department and thereafter to assist the Govt. Counsel for preparation/finalization and filing of the reply before the Registry.
- b) To co-ordinate and generally supervise various courts for defending the litigations filed by the Employees/Union, Companies/Firms or private individual.
- c) To maintain litigation records of each of the cases filed/disposed and pending in different Courts.
- d) To furnish report to the Administration about the status/outcome of the cases after completion of each circuit of the CAT/High Court.

Ten (10) candidates will be shortlisted based on their performance in the qualifying examinations of the academic and professional courses. The shortlisted candidates will be called to appear before the Selection Committee for interview.

Those who fulfill the qualification and experience as indicated above and willing to hold the post on contract basis, till such time the vacancy is filled up by on regular basis through UPSC whichever is early, may submit their candidature/bio-data in the prescribed format enclosing therewith attested copies of the educational qualifications and experience addressed to the Director of Shipping Services, A&N Islands, Port Blair on or before 1500 hrs of 30.06.2020.

The contract appointment to the post of Law Officer shall not bestow on the incumbent any claim for regular appointment and in the event of unsatisfactory performance of duties, the contract appointment will be terminated forthwith without any notice or compensation.

No TA/DA shall be applicable for appearing before the Selection Committee for interview.

Assistant Director (Admn.)

F. No. M/PF-550/2012 (PF-I)/ 136/
ANDAMAN AND NICOBAR ADMINISTRATION
DIRECTORATE OF SHIPPING SERVICES

Port Blair dated the 15 June, 2020

To:-

- ✓ 1. The Chief Editor, The Daily Telegrams, Port Blair with the request to publish the above Notice in two consecutive days on in The Daily Telegrams.
2. The Manager, Govt. Press, Port Blair for information and necessary action.
3. The News Editor, AIR/Doordarshan, Port Blair with the request to broadcast suitable news in the Pradeshik Samachar/Dweep Darpan.
4. The PS to Hon'ble Lt. Governor, A&N Islands.
5. The PS to Chief Secretary, A&N Administration.
6. The PS to Secretary (Shipping), A&N Administration, Port Blair.
7. The PS to DSS, Port Blair.
8. The PA to DDSS, Directorate of Shipping Services, Port Blair.
9. The PA to Marine Engineer, Marine Dockyard, Directorate of Shipping Services, Port Blair.
10. The Assistant Secretary (Shipping), A & N Administration, Secretariat, Port Blair with reference to his letter No. 42-296/2015-TR dated 04.06.2020 for information.
11. The Hindi Officer, OL Wing Secretariat with the request to forward the Hindi Version of the above Notice to the Manager, Govt. Press for publication in Dweep Samachar, under intimation to the undersigned.
12. The NIC, A&N Administration, Port Blair with the request to upload the above Notice in the website of A&N Administration.
- ✓ 13. The AM (IT), DSS with the request to upload the above Notice in the website of A&N Administration (www.and.nic.in).
14. The Notice Board of DSS.

Assistant Director (Admn.)

15/6/2020

13/06

Application for the post of Law Officer on contract basis in the Directorate of Shipping Services

Affix recent
passport size
photo duly
attested by
Gazetted officer

1. Full Name of the Applicant
2. Sex
3. Father's/Husband's Name
4. Date of Birth in words
5. Age as on 30.06.2020 Years.....Months.....Days
6. Permanent address
7. Correspondence Address
8. Contact Number
9. Experience details in Legal works in Govt. Department including experience, if any, as a
Legal Practitioner/Advocate
10. Date of enrollment in the Bar Council as a Legal Practitioner
11. To be filled by candidate applying for the post of Law Officer

Educational & Professional Qualification	Board/University	Marks obtained	Max. Marks	Marks % as per scheme	Self marking	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Secondary or equivalent (10 th)				15%		
Sr. Secondary or equivalent (12 th)				15%		
Graduation				20%		
LLB				35%		
Or 5 years integrated LLB				55%		
Total				85%		

12. **Undertaking of the Applicant:** the information given by me is true and correct to the best of my knowledge. I am aware that it is an offence to furnish any false information or to suppress any material information herein for which criminal proceeding may be launched against me, if necessary, beside cancellation of my candidature.

Date:

Place:

Signature of Applicant