



नगरपालिका परिषद का कार्यालय
OFFICE OF THE MUNICIPAL COUNCIL
पोर्ट ब्लेयर
PORT BLAIR

To,

The Chief Editor,
Government Press,
Port Blair.

**Sub: - Filling up of one post of Accounts officer under
Port Blair Municipal Council on deputation basis- reg.**

Sir,

I am directed to forward herewith a Vacancy Notice and application format for the post of Accounts Officer on deputation in the pay of PB - 2 Rs. 9300-34800+GP Rs. 5400 under the Port Blair Municipal Council for publication to fill up the post on deputation basis for a period of one (01) year.

The bills of the publication charges may be issued in favour of Secretary PBMC, Port Blair for making payment.

Encl: A/A

Yours faithfully

Signed by Santhi Jeevaraj
Date: 12-08-2024 17:52:36
Administrative Officer
Municipal Council

Copy forwarded to:-

- 1.The Director IP &T, A&N Administration with the request to publish the above Press Notice in the Local dailies for to consecutive days.
- 2.The Chief Editor, "The Daily Telegrams" Govt. Press, Port Blair, with the request to publish the above Press Notice in the Local dailies for two consecutive days.
- 3.The Chief Editor, "The Andman Express" Port Blair, with the request to publish the above Press Notice in the Local dailies for to consecutive days.
- 4.The Chief Editor, "The Aspect" Press, Port Blair, with the request to publish the above Press Notice in the Local dailies for two consecutive days.

✓ 5. The Nodal Officer (IT), PBMC for information.

Copy also to:-

1. PA to Chairperson PBMC for information of Chairperson PBMC.
2. PA to Secretary PBMC for information of Secretary PBMC.

VACANCY NOTICE

In continuation to the Vacancy Notice vide O/o 1/120987 dated 10/07/2024 published in the Daily Telegram on dated 12/07/2024 and in local dailies for filling up of one (01) post of Accounts Officer, on deputation in the Rs. 9300-34800+GP Rs. 5400 in Port Blair Municipal Council has been extended upto 02.09.2024.

Signed by Santhi Jeevaraj

Date: 12-08-2024 17:55:30

**Administrative Officer,
Municipal Council.**

**PROFORMA FORM OF APPLICATION FOR THE POST OF
ACCOUNTS OFFICER**

1. Name of the Applicant (in Block letters).
2. Father/Husband Name
3. Date of Birth (in Christian era)
4. Address for Communication with Telephone/Cell No.
5. Education Qualifications
6. Date of Entry in Govt. Service.
7. Experience as per details of Service

Deptt.	Post held	From	To	Scale of pay	Nature of duty

8. Scale of pay and Present Basic Pay + Grade pay
9. Please state whether working under
 - a. Central Government
 - b. State Government
 - c. A & N Administration
 - d. Other(specify)
10. Additional information if any, which you would like to mention in support of your suitability for the post (add separate sheet if necessary)
11. Remarks.

Signature of the Candidate

Place:

Date:

“The information given by the applicant as above has been verified from the official’s record and it is found correct. It is also certify that the neither any vigilance case/departmental enquiry is pending against the applicant nor the same is contemplated. Photocopies of for the last five years ACR are also enclosed. In the event of the selection of above applicant these Organization shall have no objection to relieve him for appointment on transfer on deputation basis to the PBMC”.

Signature of HOD/HOI

(Office Seal)

Place:

Date:

Encl: