

अण्डमान तथा निकोबार प्रशासन  
**ANDAMAN & NICOBAR ADMINISTRATION**  
समाज कल्याण निदेशालय  
**DIRECTORATE OF SOCIAL WELFARE**  
गोल घर, पोर्ट ब्लेयर  
**GOALGHAR, PORT BLAIR**  
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**VACANCY RE-NOTIFICATION**

The Directorate of Social Welfare had notified 08 (eight) vacant posts of Mukhya Sevika (Supervisor) in ICDS for filling up both through direct recruitment and reserved category of Anganwadi Workers vide vacancy notification published in the Daily Telegrams on 7<sup>th</sup> April, 2011 and 27<sup>th</sup> May, 2014 and applications were invited.

Subsequently, due to enhancement of reservation in the post of Mukhya Sevika from Anganwadi Workers from 25% to 50 % and consequent upon the revision of RRs for the post of Mukhya Sevika, the above recruitment was not held.

**Applications are invited from eligible female candidates for 06 vacant posts of Mukhya Sevika (against permanent vacancies) and 03 posts on contract under Directorate of Social Welfare.** The eligible candidates who had already applied earlier for the posts against this Directorate's vacancy notices published in Daily Telegrams on 07-04-2011 and 27-05-2014 and whose names were included in the list of eligible candidates prepared at that time need not apply again as their applications as well as age relaxation for them will be considered, if they are fulfilling the eligibility for appearing in examination as mentioned in the vacancy notices published on 07/04/2011 and 27-05-2014. The list of such eligible candidates has been uploaded on the website: "[www.and.nic.in](http://www.and.nic.in)" The list has also been put up on Notice Board at the Directorate's Office at Goalghar, Port Blair.

The applicants would have to appear for a written test based on which merit list would be prepared. The first 06 candidates in merit list will be considered for regular appointment and subsequent candidates (03) may be considered for short-term contractual appointment.

The present details of vacancies and eligibility criteria are as under:-

1	<b>a. Name of Post</b>	<b>Mukhya Sevika (Supervisor) for Females Only</b>
	b. Classification	General Central Services Group 'C' Non-Gazetted, Non-Ministerial
	c. Description of duties	To supervise, guide, train and help the Anganwadi workers in their respective areas to implement ICDS programmes/ other programmes of Social Welfare Department.
	d. Educational & other Qualifications required for Direct Recruitment	A female graduate preferably in Home Science, Child Development or Nutrition with age limit of 38 years. The candidates should have acquired the prescribed educational qualification as on the last date of submitting applications. (as per this Notice).
	e. Age Limit	Not exceeding 38 years as on the last date of submission of applications i.e. 17/08/2018. (Relaxable for Government Servants upto 5 years in accordance with the instructions and orders issued by the Central Govt.) The upper age limit for OBC candidates will be relaxed by three years. Minimum age- 18 years Maximum age- 38 years <u>Relaxation in upper age limit</u> For OBC- 3 years = 41 years (Maximum age)
2	No. of vacancies	06 (Six) – Permanent                      03 – on contract General: 05 OBC: 01 SC: Nil ST: Nil Disabled - Nil
3	Scale of Pay (Pay Matrix)	Rs.29200-92300 (Level-5)
4	Place of work (name of Town/Village and district in which it is situated)	Any part of Andaman & Nicobar Islands.
5	Probable date by which the	Within 03 months

	vacancy will be filled	
6	Mode of Selection	Competitive written examination.
	a. Written test	Objective type questions for 200 marks for a duration of 2 hours, would comprise of the following:
		1. Subject paper a) Nutrition b) General Health & Hygiene c) Early childhood care & education d) Basics of Immunization e) Community organization f) Growth monitoring
		2. General Knowledge & Current Affairs
		3. General English
	b. Designation and address of the person to whom application should be submitted	Director (Social Welfare), Directorate of Social Welfare A & N Administration, Port Blair.
7	Whether there is any obligation or arrangement for giving preference to any category of persons of filling up the vacancies	No
8	General Instructions	<ol style="list-style-type: none"> <li><b>1.</b> The last date for receipt of application in the Directorate of Social Welfare, Goalghar, Port Blair either through post or in person is 17/08/2018. Any postal delay will not be entertained. Any application received in the Directorate of Social Welfare, Goalghar, Port Blair after expiry of stipulated period will be summarily rejected.</li> <li><b>2.</b> Application should be submitted in the prescribed format enclosed as Annexure-I. Applications not received in the prescribed format will not be considered and will be summarily rejected. Candidates should attach self attested copies of the certificates/testimonials in respect of educational qualification, proof of age, local certificates/OBC, employment card, experience etc. and submit it at Directorate of Social Welfare, Goalghar, Port Blair.</li> <li><b>3.</b> If anybody is found to have given false information for appearing in the written test her candidature/ appointment will be cancelled immediately without any notice to the person concerned irrespective of the stage at which the knowledge of false information becomes available to the department.</li> <li><b>4.</b> After scrutiny of applications, a list of eligible and in-eligible candidates will be displayed on the notice board of this Directorate for information of the candidates.</li> </ol>

**Smti Safeena Bibi**  
Assistant Director (Admn.)  
F.No. 5-17/ICDS/DSW/2018

**PROFORMA**

**CLOSING DATE:- 17/08/2018**

**FORMAT OF APPLICATION FOR THE POST OF ICDS SUPERVISOR (MUKHYA SEVIKA) FEMALE**

Affix recent  
Photograph

1	Name of candidate (IN BLOCK LETTERS)				
2	Name of Father/Husband				
3	Marital status	Married		Unmarried	
4	a) Date of birth (Proof to be enclosed)	Date	Month	Year	
	b) Age as on the last date of the application (i.e. on 17/08/2018)				
5	Nationality				
6	Permanent address with Phone No.				
7	Address for communication with Phone No.				
8	Educational Qualifications (Proof to be enclosed)				
9	Do you possess minimum educational qualifications	<input type="checkbox"/>	<input type="checkbox"/>		
		Yes	No		
10	Category i.e. General/OBC (Proof to be attached)				
11	Employment Exchange Registration No.				

**DECLARATION**

I do hereby declare that the information given above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information stated above being false or incorrect or my in-eligibility being detected after the test/ appointment, my candidature/appointment is liable to be cancelled/ terminated.

**Place:**

**Date**

**Signature of Applicant**