

## **Factories License**

### **Documents are required for Registration of a unit under the Factories Act, 1948**

1. Flow chart of the manufacturing process supplemented by brief description of the process in its various stages
  2. Plans, in duplicate, drawn to scale showing:-
    - (a) The site of the factory and immediate surroundings including adjacent buildings and other structure, roads, drains etc and
    - (b) The plan elevation and necessary cross section of the various buildings, including all relevant details relating to natural lighting, ventilation and means of escape in case of fire. The plans shall also clearly indicate the position of the plant and machinery aisles and passage way and
    - (c)
  3. Such other particulars as the chief Inspector may require.
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**FORM NO. 1**  
(See Rule 3(2))

**Application for permission to construct extent or take into use  
etc. Any building as Factory**

<b>S.No.</b>	<b>Particulars</b>	
1	Applicant's Name Applicant's calling Applicant's Address	
2	Full name and postal address of factory	
3	Situation of the factory:- District Town or village Nearest police station Nearest steamer Ghat	
4	Particulars of plant to be installed	

**Signature of the Applicant**