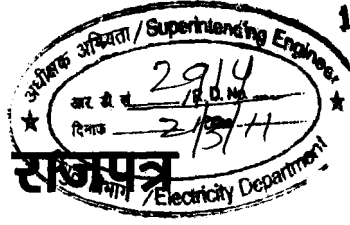


अण्डमान तथा
Andaman And



निकोबार राजपत्र
Nicobar Gazette



असाधारण
EXTRAORDINARY
प्राधिकार से प्रकाशित
Published by Authority

SE (Power)

सं. 401, पोर्ट ब्लेयर, बुधवार, 29 दिसम्बर, 2010
No. 401, Port Blair, Wednesday, December 29, 2010

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय / **SECRETARIAT**
NOTIFICATION

Port Blair dated the 29th December, 2010

No. 382/2010/F.No. 1-8(4)/2007/Power.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Govt of India, Ministry of Home Affairs, Notification No.U-14939/2/83-ANL dt. 21st February, 1985, and in supersession of all previous Notifications issued to this effect, the Lt. Governor (Administrator), Andaman and Nicobar Islands hereby makes the following Rules regulating the method of recruitment to the Group 'B' (Non-Gazetted, Non-Ministerial) post of **(1). Vigilance Inspector, (2). Junior Engineer and (3). Foreman** borne in the Electricity Department, Andaman and Nicobar Administration, namely:

1. SHORT TITLE AND COMMENCEMENT :

- (i) These rules may be called the Andaman and Nicobar Administration (Group 'B' Non-Gazetted, Non-Ministerial posts in the Electricity Department), Recruitment Rules, 2010.
(ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY :

The number of posts, its classification and the scale of pay attached thereto, shall be as specified at Sl.No. 2 to 4 of the said Schedule annexed to these rules.

3. METHOD OF RECRUITMENT, AGE LIMIT, QUALIFICATIONS ETC. :

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified at Sl. No. 5 to 15 of the said Schedule aforesaid.

4. DISQUALIFICATIONS : No Person —

- (a) Who has entered into or contracted a marriage with a person having a spouse living, or
(b) Who, having a spouse living, has entered into or contracted a marriage with any persons,
shall be eligible for appointment to the said post:

Provided that the Lt. Governor (Administrator), A&N Islands, if satisfied such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and that there are grounds for so doing, exempt any persons from the operation of this rule.

5. POWERS TO RELAX :

Where the Lt. Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing and in

consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. SAVING:

Nothing in these rules shall affect reservations, relaxation regarding age limit, and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Govt. from time to time in this regard.

LIEUTENANT GOVERNOR,
Andaman & Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd./-

Assistant Secretary (Power)
A&N Administration

SCHEDULE-I

**RECRUITMENT RULES FOR THE POST OF VIGILANCE INSPECTOR IN THE
ELECTRICITY DEPARTMENT**

1.	Name of the post	VIGILANCE INSPECTOR
2.	No. of post	02 (Two) *2010, *subject to variation dependent on workload
3.	Classification	General Central Services Group 'C', Non-Gazetted, Non-Ministerial
4.	Pay Band/Grade Pay- Pay Scale	PB-2 Rs. 9300-34800 GP Rs. 4200
5.	Whether selection post or non- selection post	Selection
6.	Whether benefits of added years of service admissible under Rules 30 of the Central Civil Service (Pension) Rules, 1972?	No
7.	Age limit for direct recruits	Not applicable
8.	Educational and other qualifications required for direct recruits	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not applicable
10.	Period of Probation, if any	02(Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	100% by transfer
12.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation/absorption to be made	Transfer From amongst the Junior Engineers of Electricity Department in the Pay Scale in PB-2+GP 4200/-
13.	If a DPC exists, what is its composition ?	Group 'B' DPC (for confirmation) consisting of: 1. Chief Secretary — Chairman 2. Secretary (Power) — Member 3. Supdt. Engineer (Elect.) — Member

14.	Circumstances in which the UPSC is to be consulted in making recruitment	Not applicable
15.	Duties and responsibilities	Duties and responsibilities chart placed overleaf.

Duties and Responsibilities of Vigilance Inspector

1. He/She should prepare estimates of all Electrical/Mechanical works.
2. He/She should maintain measurement book as followed APWD.
3. He/She should prepare the maintenance schedule of Power Plant and its allied auxiliaries.
4. He/She should maintain a maintenance schedule of Transmission & Distribution Lines including Service Connection, Distribution Transformers and its allied equipments.
5. He/She should maintain a maintenance schedule of large sub-stations including switchgears & relay and other allied equipments.
6. He/She should know the upkeep and maintenance of ledgers/registers like Consumer Ledger, New Service Connections, Meter Reading, Subsidiary Cash Book, Revenue collection and properposting in relevant ledger/register.
7. He/She should carryout the periodical checking and testing of the consumer premises for connected load, wiring status, energy meters etc.
8. He/She should invariably see that the energy meter are not tampered and seals provided are intact. In case the same not found in order, he/she should immediately inform the Police under intimation to his/her superior.
9. He/She should carryout the work/issue new connections in the manner to avoid unbalancing of electrical equipments.
10. He/She should conduct regular checks and test of the earthing of the transformers and maintain upto date records of such checks and tests.
11. He/She should know the operation and maintenance of Diesel Engine, Alternator, Control Panel, Pumps, Switchgear and other related equipments of the power generating system.
12. He/She should know the functioning of all protective appliances in the Generating and Transmission& Distribution system.
13. He/She should know the Manuals and Rules of safety and should take all precautions in that regard.
14. He/She should know the operation of fire fighting equipments of all types and should keep first aid items with him in his office.
15. He/She should know the I.E.Rules, I.E. Act, Supply Act.
16. He/She should be conversant with Indian Electricity Act, Factory Act, Boiler Act and also Essential commodity Act for Electrical appliance.
17. He/She should be conversant with the standing order of the Department.
18. The Control and supply of electrical energy order issued by the Administration is to be followed for all purposes.
19. He/She should carryout the works as per rules in force.
20. He/She will ensure the safety of the duty personnel and all precautionary measures are to be taken to avoid accident.
21. He/She should maintain all records pertaining to control, distribution and sale of electrical energy.
22. He/She shall personally monitor the metering of feeders and Distribution transformers of his/her section and ensure that distribution boxes & meter boxes are properly locked.
23. He/She shall maintain proper records of staff under his section and no leave to be sanctioned by him.

24. He/She should know the norms of the Department for booking of expenditure.
25. He/She should keep stores in a manner clearly divided and shall submit quarterly ending store accounts to his superior.
26. He/She should maintain effective accounts expenditure of each work carried out.
27. He/She will supervise all staff under his control and take action against them for their misconduct as laid down in standing order of the Department and other rules in force.
28. Monthly progress report shall be prepared and submitted to his superiors on or before the date fixed by the Department.
29. He/She shall personally check and test the wiring system of the consumer premises before providing power supply and shall fill up the low voltage inspection form.
30. If any vehicle allotted to him/her, the same is to properly maintained and kept by him/her and proper records may be maintained as per staff car rule.
31. Atleast 50% of energy meter reading shall be checked by him/her every month and the same shall be recorded on the metercard at consumer premises with date, time and initial.
32. He/She shall check 100% of the revenue cash receipt of his/her section and shall affix certificate on the face of the relevant record of doings. He/She shall intimate in writing the discrepancy observed invariably to his/her superior.
33. He/She will not allow any other person to open the Distribution boxes and shall keep the key with him and will attend the defect himself.
34. He/She shall exercise the surprise checks to detect pilferage of energy etc.

Note :- As the services of the department is an essential service, he/she is required to work even after duty hours as & when required for any such important/urgent work of the department.

SCHEDULE-II
RECRUITMENT RULES FOR THE POST OF JUNIOR ENGINEER IN THE
ELECTRICITY DEPARTMENT

1.	Name of the post	JUNIOR ENGINEER
2.	No. of posts	129* (One hundred twenty nine) *2010, *subject to variation dependent on workload
3.	Classification	General Central Services Group 'B', Non-Gazetted, Non-Ministerial
4.	Pay Band/Grade Pay- Pay Scale	PB-2 Rs. 9300-34800 GP Rs. 4200
5.	Whether selection post or non- selection post	Not applicable
6.	Whether benefits of added years of service admissible under Rules 30 of the Central Civil Service (Pension) Rules, 1972?	No
7.	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for Govt. Servants upto 05 years in accordance with the instruction or orders issued by the Central Govt.) The Crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of J&K State, Lahaul and Spiti

		District and Pangi Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
8.	Educational and other qualifications required for direct recruits	Essential : 1. Degree in Electrical/Mechanical/Electrical & Electronics Engineering from a recognized University. OR Diploma in Electrical/Mechanical/Electrical & Electronics Engineering from a recognized Institution with 02 years experience in the field. 2. Should qualify the written professional test.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees?	Not applicable
10.	Period of Probation, if any	02(Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	100% direct recruitment
12.	In case of recruitment by deputation / absorption grades from which promotion / deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'B' DPC (for confirmation) consisting of: 1. Chief Secretary — Chairman 2. Secretary (Power) — Member 3. Supdt. Engineer (Elect.) — Member
14.	Circumstances in which the UPSC is to be consulted in making recruitment	Not applicable
15.	Duties and responsibilities	Duties and responsibilities chart placed overleaf.

Duties and Responsibilities of Junior Engineer

1. He/She should prepare estimates of all Electrical/Mechanical works.
2. He/She should maintain measurement book as followed APWD.
3. He/She should prepare the maintenance schedule of Power Plant and its allied auxiliaries.
4. He/She should maintain a maintenance schedule of Transmission & Distribution Lines including Service Connection, Distribution Transformers and its allied equipments.
5. He/She should maintain a maintenance schedule of large sub-stations including switchgears & relay and other allied equipments.
6. He/She should know the upkeep and maintenance of ledgers/registers like Consumer Ledger, New Service Connections, Meter Reading, Subsidiary Cash Book, Revenue collection and proper posting in relevant ledger/register.
7. He/She should carryout the periodical checking and testing of the consumer premises for connected load, wiring status, energy meters etc.
8. He/She should invariably see that the energy meters are not tampered and seals provided are intact. In case the same not in found in order, he/she should immediately inform the Police under intimation to his/her superior.
9. He/She should carryout the work/issue new connections in the manner to avoid unbalancing of electrical equipments.
10. He/She should conduct regular checks and test of the earthing of the transformers and maintain upto date records of such checks and tests.

11. He/She should know the operation and maintenance of Diesel Engine, Alternator, Control Panel, Pumps, Switchgear and other related equipments of the power generating system.
12. He/She should know the functioning of all protective appliances in the Generating and Transmission & Distribution system.
13. He/She should know the Manuals and Rules of safety and should take all precautions in that regard.
14. He/She should know the operation of fire fighting equipments of all types and should keep first aid items with him in his office.
15. He/She should know the I.E. Rules, I.E. Act, Supply Act.
16. He/She should be conversant with the Indian Electricity Act, Factory Act, Boiler Act and also Essential Commodity Act for Electrical appliance.
17. He/She should be conversant with the standing order of the Department.
18. The Control and supply of electrical energy order issued by the Administration is to be followed for all purposes.
19. He/She should carry out the works as per rules in force.
20. He/She will ensure the safety to the duty personnel and all precautionary measures are to be taken to avoid accident.
21. He/She should maintain all records pertaining to control, distribution and sale of electrical energy.
22. He/She shall personally monitor the metering of feeders and Distribution transformers of his/her section and ensure that distribution boxes & meter boxes are properly locked.
23. He/She shall maintain proper records of staff under his section and no leave to be sanctioned by him.
24. He/She should know the norms of the department for booking of expenditure.
25. He/She should keep stores in a manner clearly divided and shall submit quarterly ending store accounts to his superior.
26. He/She should maintain effective accounts expenditure of each work carried out.
27. He/She will supervise all staff under his control and take action against them for their misconduct as laid down in standing order of the Department and other rules in force.
28. Monthly progress report shall be prepared and submitted to his superiors on or before the date fixed by the department.
29. He/She shall personally check and test the wiring system of the consumer premises before providing power supply and shall fill up the low voltage inspection form.
30. If any vehicle allotted to him/her, the same is to be properly maintained and kept by him/her and proper records may be maintained as per staff car rule.
31. At least 50% of energy meter reading shall be checked by him/her every month and the same shall be recorded on the meter card at consumer premises with date, time and initial.
32. He/She shall check 100% of the revenue cash receipt of his/her section and shall affix certificate on the face of the relevant record of doings. He/She shall intimate in writing the discrepancy observed invariably to his/her superior.
33. He/She will not allow any other person to open the distribution boxes and shall keep the key with him and will attend the defect himself.
34. He/She shall exercise the surprise checks to detect pilferage of energy etc.

Note :- As the services of the department is an essential service, he/she is required to work even after duty hours as & when required for any such important/urgent work of the department.

SCHEDULE-III
RECRUITMENT RULES FOR THE POST OF FOREMAN IN THE
ELECTRICITY DEPARTMENT

1.	Name of the post	FOREMAN
2.	No. of post	05 (Five) *2010, *subject to variation dependent on workload
3.	Classification	General Central Services Group 'B', Non-Gazetted, Non-Ministerial
4.	Pay Band/Grade Pay- Pay Scale	PB-2 Rs. 9300-34800 GP Rs. 4200
5.	Whether selection post or Non- selection post	Selection
6.	Whether benefits of added years of service admissible under Rules 30 of the Central Civil Service (Pension) Rules, 1972?	No
7.	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for Govt. Servants upto 05 years in accordance with the instruction or orders issued by the Central Govt.) The Crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of J&K State, Lahaul and Spiti District and Pangi Sub-Division, Andaman and Nicobar Islands or Lakshadweep)
8.	Educational and other qualifications required for direct recruits	(i) Degree in Electrical / Mechanical Engineering/ Electrical and Electronics Engineering from a recognized University. OR Diploma in Electrical/Mechanical Engineering/ Electrical and Electronics Engineering from a recognized Institution with 02 years experience in the Power House. 2. Should qualify the written professional test.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	No
10.	Period of Probation, if any	02(Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	100% by promotion failing which by direct recruitment
12.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation/absorption to be made	Promotion: From amongst Chageman (Electrical)/Chageman (Mechanical) in the pay in PB-1 Rs. 5200-20200+ GP Rs. 2800/- with 06 years of regular service in the grade.
13.	If a DPC exists, what is its composition ?	Group 'B' DPC (for promotion) consisting of: 1. Chief Secretary — Chairman 2. Secretary (Power) — Member 3. Supdt. Engineer (Elect.) — Member
14.	Circumstances in which the UPSC is to be consulted in making recruitment	Not applicable
15.	Duties and responsibilities	Duties and responsibilities chart placed overleaf.

7



Duties and Responsibilities of Foreman

He/She has to supervise his/her subordinate employees apart from carrying out the work himself/herself. He/She shall also check the works carried out by his subordinates before and after the work. He/She shall note every details of work & maintain a date-wise record of it invariably. He/She should know the basic principle of Electricity and also the construction of generators, motors, control panels, circuit breakers, relays, transformers, measuring instruments etc. He/She should have the knowledge of overhead lines including high, medium, low voltage installations. He/She should also know the precautions and protective measures to be taken for the safety of personnel and equipments at work-site. He/She shall invariably take periodical insulation resistance values of the generators, motors, circuit breakers, cables, transformer, overhead lines including service connections, earthing etc. He/She should have the knowledge of neutral earthing panel, surge panel, lightening arrestors, circuit breakers, drop-out fuse assembly, air break switch & other switchgears of LT and HT. He/She should have the knowledge of repairing the fault in T&D system, cables, underground cables, generators, motors, transformers, oil filtering plants etc. He/She should have the knowledge to operate the equipments & plants in the power plant installation and execute the erection, commissioning and synchronizing of generators (LT & HT). He/She should have the knowledge of the DC wiring for the electric supply of relays and its maintenance & repairs. He/She should attend repairs of generators, motors, transformers, circuit breakers, starters, relay etc. He/She should carry out testing/installation of power factors correction capacities and synchronous motors for improving the power factor of the system. He/She should know the starting and stopping procedures of the power plant equipments and should also synchronize the generators and other tie lines, if any. He/She should be polite and courteous in his dealing. He/She should know the operation of fire fighting equipments and use of first aid, wherever needed. He/She should be conversant with the standing orders and procedures of the department and follow the same in his day-to-day work.

His/Her duties and responsibilities include drawing of new HT/LT power lines, maintenance & upkeep of HT & LT power lines, transformers etc. and actions to minimize the transmission losses. He/She should be able to locate and rectify the faults of HT/LT power lines and transformers. He/She should have knowledge of latest systems in power evacuation, earthing and safety of men & equipment. He/She is supposed to act as guide to all the workers engaged in transmission & distribution work and power plant. He/She should take the order of Senior Engineering Officers and implement the work as per the Standard Engineering Procedure and do the job in the prescribed time. He/She should be able to read all the drawings and installation procedure to implement the assigned work as per IS Code, Electricity Rule and Electricity Act.

Note :- As the services of the department is an essential service, he/she is required to work even after duty hours as & when required for any such important/urgent work of the department.