

Point wise information under section 4 of the RTI Act, 2005 of Department of Science & Technology, A & N Administration

| S.No. | Particulars | Information |
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| 1. | The Particulars of the organisation, functions and duties | <p>The Department of Science Technology (DST) is the nodal department of A & N Administration for promotion of Science & Technology in A & N Islands. DST takes up various activities for promotion of scientific temper among the islanders particularly among the school children & collaborates with the research institutes for introduction of technological intervention programs in various line departments for socio economic developments of the islands.</p> <p>Under the umbrella of DST, the A & N Pollution Control Committee (ANPCC) is functioning. The ANPCC is responsible for monitoring and implementation of pollution control measures in A & N Islands and coordinate with various departments for mitigation of pollution.</p> <p>The Andaman & Nicobar Science & Technology Council (ANSTC) is a council, works on promotion of scientific enquiry among the islanders and promotion of technology.</p> <p>Three schemes are being implemented by the department. The details of each scheme are as follows:</p> <ul style="list-style-type: none"> • Promotion of Science & Technology Transfer • Control & Monitoring of Pollution • Mission of Strategic knowledge on climate change |
| 2. | The powers and duties of its officers & employees | <p>All the matters related to Science & Technology, Ecology & Environment & Pollution Control Committee:</p> <ul style="list-style-type: none"> - All RTI Matters related with this department. - Implementation of Official Language Act. - To attend Public Grievances related with the department & Pollution matters - Issuance of No Objection Certificates for different Industrial Activities in these Islands. - Inspection of Industrial Units and reporting's - Monitoring & Control of Pollution Norms and generation of Data - Matters related with creation, filling & Renewal of various categories of posts - Framing & Amendment of Recruitment Rules of various categories of posts. - Confirmation, award of ACP/MACP and other financial & administrative benefits as per the provisions & instructions of GOI under relevant rules. |

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| | | <ul style="list-style-type: none"> - Deductions of Income Tax and maintenance of records of Movable & Immovable properties of the staffs. - All Court Cases related to this department including Pollution & Environment matters. - Submission of Monthly/Quarterly Progress Reports of Plan, RTI, Official Language & Court Cases etc. - Purchase & Expenditure Sanction. - Organisation of awareness programmes /Work shops/ Exhibitions/Seminars - Duty cum tour of the staff & Officers. - Disciplinary Proceedings of Group B & C official relating to this department - Sanction of various kinds of leaves to the staff of this department. - Placement of Staff for various Trainings. - Computerisation of Official Works and maintenance of IT infrastructure. |
| 3. | The procedure followed in the decision making process, including channels of supervision and accountability | The provisions of procedures are being followed in the decision making process as prescribed under A & N Administration Manual of Office Procedure as amended from time to time. |
| 4. | The norms set by it for the discharge of its functions | As per the A & N Administration, Manual of Office Procedure, by Administrative Reforms Wing, Secretariat. |
| 5. | The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions | <ul style="list-style-type: none"> - RTI Act 2005 - Manual of Office Procedure-Administrative Reforms Wing, Secretariat. - Central Govt. Rules- Swamy's Publications - General Financial Rules. - The Water Act 1974, as amended to date - The Water Rules 1975, as amended to date - The Water Cess Act, 1977, as amended to date - The Water Cess Rules 1978 as amended to date - The Air Act, 1981, as amended to date - The Air Rules, 1982 & 1983, as amended to date - The Environment (Protection) act, 1986 |
| 6. | A statement of the categories of documents that are held by it or under its control | The Administrative, Financial, Public & Pollution related documents are maintained |
| 7. | The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof; | All the policies framed by the (Ministry of Science & Technology & Ministry of Environment & Forests, GOI, New Delhi as and when directed by the Ministries. |
| 8. | A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, | Yes |

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| | committees and other bodies are open to the public, or the minutes of such meetings are accessible for public; | |
| 9. | A directory of its officers and employees; | Officers of the Department of Science & Technology 1. Dr. P.Viswakannan (IFS), Director 2. Shri. Rishikesh, SSO-II 3. Shri. V. Satyanarayana, Librarian 4. Shri. P. Senthil Kumar, Artist 5. Shri. B. Raj Babu, Technician 6. Shri. James Barlin Lakra, Senior Investigator |
| 10. | The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations; | The officers and employees of this department are Central Govt. Employees and are receiving salaries as prescribed by the Govt. Of India. There is no system of any compensation or remuneration. This is being maintained in the cash section of Office at Deputy Education Officer (Sc), Shiksha Sadan, Link Road, Goal Ghar, Port Blair. |
| 11. | The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made; | The budget are being allocated as per the Annual Plan Projection of A & N Administration. This includes the Salaries, Capital Expenditure & Other recurring Expenses etc. |
| 12. | The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes; | Not available |
| 13. | Particulars of recipients of concessions, permits or authorisations granted by it; | Consents/ NOCs are issued to various categories of Industrial Activities. |
| 14. | Details in respect of the information, available to or held by it, reduced in an electronic form; | -No- |
| 15. | The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use; | The information regarding this department can be obtained during the office hours 0830 hrs.-1300 & 1330-1700 hrs on every working day. |
| 16. | The names, designations and other particulars of the Public Information Officers; | Name : Dr. P.Viswakannan (IFS), Designation: Director, Science & Technology Telephone: 250370 Email:dstandamans@gmail.com |
| 17. | Such other information as may be prescribed and thereafter update these publications every year; | Nil. |