

F.No. & 1-11(8)/DP/2020-21/PF/ 2395

अंडमान तथा निकोबार प्रशासन

ANDAMAN & NICOBAR ADMINISTRATION

समाज कल्याण निदेशालय

DIRECTORATE OF SOCIAL WELFARE

गोलघर, पोर्टब्लेयर

GOALGHAR, PORT BLAIR

Port Blair dated 5th September, 2023

PRESS RELEASE

Vacancy notice for posts of **Project Assistant** (1 Post) on contract basis under **National Action Plan for Drug Demand Reduction (NAPDDR)** in the Department of Social Welfare, A&N Administration is displayed in the Notice Board of the Social Welfare Department and same is also uploaded in the official website <http://andssw1.and.nic.in/socialwelfare/>

Yours faithfully



**Director
(Social Welfare)**

Copy to:-

- 1) The PS to Secretary (SW), A&N Administration for kind information of Secretary (SW).
- 2) The Chief Editor, The Daily Telegrams with the request to give vide publicity
- 3) The News Correspondent, Doordarshan with the request to give vide publicity
- 4) The News Correspondent, All India Radio with the request to give vide publicity



**Director
(Social Welfare)**

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DIRECTORATE OF SOCIAL WELFARE
गोलघर, पोर्टब्लेयर
GOALGHAR, PORT BLAIR

Port Blair dated 5th September, 2023

VACANCY NOTICE

Applications are invited from eligible candidates for filling up posts of **Project Assistant** (1 Post) on contract basis under **National Action Plan for Drug Demand Reduction (NAPDDR)** in Department of Social Welfare, A&N Administration.

About National Action Plan for Drug Demand Reduction: The Ministry of Social Justice and Empowerment has formulated a National Action Plan for Drug Demand Reduction (NAPDDR) for the period 2018 - 2025 which aims at reduction of adverse consequences of drug abuse through a multi-prolonged strategy involving education, de-addiction and rehabilitation of affected individuals and their families.

Scope of Work:

- a) Implementation of Action Plan for De-Addiction and Rehabilitation at the UT Level;
- b) Hand holding and guidance of all implementing agencies in the field;
- c) Close and regular monitoring of all facilities/projects/programmes through visits all over the UT and generation of requisite reports;
- d) Follow up and liaison with all stakeholders, partners and experts including GOI for trouble shooting and expediting recommendations/clearances/approvals;
- e) Any other task related to Drug Abuse Prevention that is assigned from time to time.

Interested candidates are advised to submit their detailed resume in the prescribed format along with supporting documents with a covering letter addressed to Director (Social Welfare), Directorate of Social Welfare, Goalghar, Port Blair **or** mail to: **directorsw4@gmail.com** with a subject line **APPLICATION FOR THE POST OF PROJECT ASSISTANT** latest by **27/10/2023**.

Sl No	Name of the Post	No. of Post	Qualification	Desirable	Monthly Emolument
1.	Project Assistant	01	Post Graduation with 3 years experience	<ul style="list-style-type: none">• Ability to successfully handle multiple tasks within a team environment.• Attention to details and problem solving skills• Good oral and written communication.	Rs. 30,000/- Per month.

Terms and conditions:-

- 1) The appointment will be purely on contract basis as a project staff and no other regular service benefits will be admissible. The candidates will not have any right to claim for regular employment.
- 2) No TA, DA will be paid for attending the test/interview.
- 3) The selected candidate shall be responsible for the implementation of the UT Action Plan for Drug Demand Reduction functioning under Prohibition Cell, Department of Social Welfare, A & N Administration.

Yours faithfully



Director
(Social Welfare)

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- 3) The News Correspondent, Doordarshan with the request to give vide publicity
- 4) The News Correspondent, All India Radio with the request to give vide publicity
- 5) The Nodal Officer (IT), DSW for information and request to host the vacancy notice in the official website of Social Welfare Department.



Director
(Social Welfare)

APPLICATION FOR THE POST OF PROJECT ASSISTANT

Affix Recent Size
Photograph

1	Name of the Candidate (IN BLOCK LETTERS)	
2	Name of Father / Husband	
3	Date of Birth (DD/MM/YYYY) (Proof to be enclosed)	
	Age as on the last date of receipt of application	
4	Nationality	
5	Permanent Address	
	Mailing Address	
	Mobile No.	
	Email Address	
6	Education Qualification (Proof to be enclosed)	
7	Total Years of Experience (Proof to be enclosed)	

DECLARATION

I do hereby declare that the information given above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information stated above being false or incorrect or my ineligibility being detected after the appointment, my candidature/ appointment is liable to be cancelled/ terminated.

Place:

Date:

Signature of the applicant