

CITIZEN'S / CLIENTS' CHARTER
SOUTH ANDAMAN DIVISION APWD

SL. NO	Services	Service/ Performance Standards	Contact details of the responsible officer	Process	Documents required
1.	Road cutting, Berm cutting & Restoration	15 Days from the date of submission of filled application	1. Assistant Engineer-I Contact No. 232217 (for areas PB (HQ) Main Roads. 2. Assistant Engineer-IV contact No. 232217 PB (HQ) Main Roads. 3. Assistant Engineer-V Contact No. 232217 (Brookshabad, Prothrapur, Austinabad	1. Receipt of application. 2. Verification & feasibility report alongwith estimate from the Junior Engineer. 3. Checking of the report by the Assistant Engineer. 4. Processing for issue of order for road cutting permission. 5. Restoration of damages to the road.	1. Latest record entry in form-F and sketch map. In case of old one authentication by Patwari, Revenue Inspector and Tehsildar is must. 2. Copy of legal heir certificate in case death of original tenant obtained from Tehsildar. 3. Contact Phone / Mobile No. 4. All the photocopies are to be either attested by Govt. Officer or to be self attested.